

ATTACHMENT - J

CA Government Code 3504.1 Form



GENERAL SERVICES DEPARTMENT

Procurement Services
260 N San Antonio Rd
Santa Barbara, CA 93110

California Government Code Section 3504.1 Services Statement of Facts

California Government Code Section 3504.1(a) requires the County to give a **“recognized employee organization no less than 45 days’ written notice before issuing a request for proposals, request for quotes, or renewing or extending an existing contract, to perform services that are within the scope of work of the job classifications represented by the recognized employee organization.”**

For ease of reference, a list of the job classifications represented by such recognized employee organizations is available here: <https://www.governmentjobs.com/careers/sbcounty/classspecs>.

Below is a list of six (6) exceptions to the Section 3504.1 notice requirement set forth above:

1. “Contract for construction, alteration, demolition, installation, repair, or maintenance work that is subject to Chapter 1 (commencing with section 1720) of Part 7 of Division 2 of the Labor Code.”
2. “Contract for highly specialized data, software, or services related to such construction, alteration, demolition, installation, repair, or maintenance work.”
3. “Contract for architectural, landscape architectural, engineering, environmental, and land surveying services (which includes “those professional services of an architectural, landscape architectural, engineering, environmental, or land surveying nature as well as incidental services that members of those professions and those in their employ may logically or justifiably perform,” as described in Government Code Section 4515).”
4. Contract “that is related to the planning, design, administration, oversight, review, or delivery of public works, residential, commercial, or industrial buildings, or other infrastructure projects subject to adopted uniform codes or standards.”
5. An emergency (i.e., “sudden, unforeseen circumstances posing immediate threat to public health, safety, or welfare”).
6. Other “exigent circumstances” (i.e., “urgent situations beyond the [County’s] reasonable control requiring immediate action to prevent significant harm to public operations, finances, or community wellbeing, including sudden financial crises threatening essential services or system failures requiring immediate response”).

STATEMENT OF FACTS

SUPPLIER NAME:

SERVICES REQUIRED:

- 1) IS THIS A REQUEST FOR PROPOSALS OR QUOTES, OR A REQUEST FOR A CONTRACT, OR A REQUEST FOR RENEWAL, EXTENSION, OR AMENDMENT OF THE SCOPE OF SERVICES OF AN EXISTING CONTRACT, FOR THE PERFORMANCE OF **SERVICES THAT ARE WITHIN THE SCOPE OF WORK OF THE JOB CLASSIFICATIONS REPRESENTED BY ONE OR MORE OF THE RECOGNIZED EMPLOYEE ORGANIZATIONS DESCRIBED ABOVE?**

(Check ONE)

YES ☐

NO ☐

- 2) **IF “YES” IS CHECKED ABOVE, PLEASE INDICATE WHICH OF THE FOLLOWING SEVEN (7) OPTIONS IS APPLICABLE WITH RESPECT TO THE REQUESTED CONTRACT OR SOLICITATION:**

1. ____ A solicitation, contract, or modification of a “contract for **construction, alteration, demolition, installation, repair, or maintenance work** that is subject to Chapter 1 (commencing with Section 1720) of Part 7 of Division 2 of the Labor Code”; **or**
2. ____ A solicitation, contract, or modification of a “contract for **highly specialized data, software, or services related to such construction, alteration, demolition, installation, repair, or maintenance work**”; **or**
3. ____ A solicitation, contract, or modification of a “contract for **architectural, landscape architectural, engineering, environmental, and land surveying services** (which includes “those professional services of an architectural, landscape architectural, engineering, environmental, or land surveying nature as well as incidental services that members of these professions and those in their employ may logically or justifiably perform,” as described in Government Code Section 4525)”; **or**
4. ____ A solicitation, contract, or modification of a contract “that is **related to the planning, design, administration, oversight, review, or delivery of public works, residential, commercial, or industrial buildings, or other infrastructure projects subject to adopted uniform codes or standards**”; **or**
5. ____ A solicitation, contract, or modification of a contract to address an **emergency** (i.e., “sudden, unforeseen circumstances posing immediate threat to public health, safety, or welfare”); **or**
6. ____ A solicitation, contract, or modification of a contract to address other “**exigent circumstances**” (i.e., “urgent situations beyond the [County’s] reasonable control requiring immediate action to prevent **significant harm to public operations, finances, or community wellbeing**, including **sudden financial crises threatening essential services or system failures requiring immediate response**”); **or**
7. ____ **None** of the six exceptions set forth above are applicable to this requisition.

- 3) Have you completed and submitted all required responses to this Smartsheet regarding new notice requirements in effect as of January 1, 2026 under Government Code Section 3504.1 [AB 339 Compliance](#)? If yes, please insert the confirmation number from the Smartsheet here: _____ and the date that the Smartsheet form was submitted: _____.

[Please complete and sign and date the Statement of Facts on the following page.]

BY SIGNING BELOW, I HEREBY CERTIFY THAT I HAVE READ AND UNDERSTAND ALL OF THE INFORMATION ABOVE, AND ALL OF THE INFORMATION THAT I HAVE PROVIDED ABOVE IS TRUE AND CORRECT.

SIGNED: 

TITLE: _____

PRINTED NAME: _____

DATE: _____