



BOARD OF SUPERVISORS  
AGENDA LETTER

Agenda Number:

Clerk of the Board of Supervisors  
105 E. Anapamu Street, Suite 407  
Santa Barbara, CA 93101  
(805) 568-2240

**Department Name:** Public Health  
**Department No.:** 041  
**For Agenda Of:** June 27, 2023  
**Placement:** Administrative  
**Estimated Time:**  
**Continued Item:** No  
**If Yes, date from:**  
**Vote Required:** Majority

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**TO:** Board of Supervisors  
**FROM:** Department Mouhanad Hammami, Director  
Director(s) Public Health Department (805) 681-5115  
Contact Info: Sarah Aguilar, Animal Services Director (805) 698-0212  
**SUBJECT:** Memorandum of Understanding with AmeriCorps Seniors (RSVP) for Senior Volunteer Services

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**County Counsel Concurrence**

As to form: Yes

Other Concurrence: Risk Management

As to form: Yes

**Auditor-Controller Concurrence**

As to form: No

**Recommended Actions:**

That the Board of Supervisors:

- a) Approve and authorize the County of Santa Barbara Animal Services Director, or designee, to execute the Memorandum of Understanding (MOU) with AmeriCorps Seniors (RSVP) to provide recruitment and support of eligible volunteers that will allow more support to the shelters' operations for the period of July 1, 2023 through June 30, 2026; and
- b) Determine that the recommended actions do not constitute a "Project" within the meaning of the California Environmental Quality Act (CEQA), pursuant to Section 15378(b)(5), because the actions consist of organizational or administrative activities of governments that will not result in direct or indirect physical changes in the environment.

**Summary Text:** The item is on the agenda in order to approve and authorize the Memorandum of Understanding between Animal Services (SBCAS) and AmeriCorps Seniors to provide recruitment and support of eligible volunteers to supplement the current SBCAS volunteer program.

**Background:**

SBCAS has experienced significant impacts to its volunteer programs in the wake of COVID-19. SBCAS highly depends on reliable volunteers as they are an essential part of the shelter operations, not only assisting with keeping the shelters clean and sanitary, but also providing care for the animals and supporting the front office administrative tasks. Partnering with AmeriCorps Seniors (RSVP) will create an opportunity for SBCAS to connect with new volunteers and increase community engagement while

improving the lives of animals in shelter care. The AmeriCorps Seniors (RSVP) program works with thousands of American seniors age 55 and older to pair with organizations to make change in communities across the country. AmeriCorps Senior volunteers choose how, where, and when they want to serve.

**Performance Measure:**

SBCAS will provide AmeriCorps a monthly accounting of hours served by AmeriCorps Seniors volunteers.

**Fiscal and Facilities Impacts:**

Budgeted: No

**Fiscal Analysis:**

There is no financial impact.

**Key Contract Risks:**

There is minimal risk to the County as Animal Services already operates a volunteer program.

**Staffing Impacts:**

This project does not have any staffing impacts.

**Legal Positions:**

0

**FTEs:**

0

**Special Instructions:**

Please execute (1) Minute Order for pick up by the department. Please email the PHD Contracts Unit at [PHDGROUPContractsUnit@sbcphd.org](mailto:PHDGROUPContractsUnit@sbcphd.org) when available for pick up.

**Attachments:**

- A. Memorandum of Understanding Between AmeriCorps Seniors (RSVP) and Santa Barbara County Animal Services

**Authored by:**

Sarah Aguilar, CAWA, Animal Services Director