



BOARD OF SUPERVISORS
AGENDA LETTER

Agenda Number:

Clerk of the Board of Supervisors
105 E. Anapamu Street, Suite 407
Santa Barbara, CA 93101
(805) 568-2240

Submitted on:
(COB Stamp)

Department Name: Information Technology
Department No.: 067
Agenda Date: June 24, 2025
Placement: Administrative Agenda
Estimated Time: NA
Continued Item: No
If Yes, date from: NA
Vote Required: Majority

TO: Board of Supervisors
FROM: Department Director(s): Chris Chirgwin, Chief Information Officer (CIO)
Contact: Andre Monostori, Deputy CIO
SUBJECT: Agreement for Services of Independent Contractor with Triton Technology Solutions Inc., for Audio-Visual Maintenance and Support Services.

County Counsel Concurrence

As to form: Yes

Other Concurrence: Risk Management

As to form: Yes

Auditor-Controller Concurrence

As to form: Yes

Recommended Actions:

That the Board of Supervisors:

- a) Approve and authorize the Chair to execute an Agreement for Services of Independent Contractor (Agreement) with Triton Technology Solutions, Inc. (Triton) for audio-visual maintenance and support services beginning July 1, 2025, through June 30, 2028, for a base contract amount of \$663,300;
- b) Approve and authorize the Chief Information Officer to exercise the option to extend the Term of the Agreement for one year for an additional \$247,320;
- c) Approve and authorize the Chief Information Officer or his designee to order additional products and services in an amount not to exceed 5%, or \$33,165; and
- d) Determine that the above recommended action is a government funding mechanism or other government fiscal activity, which does not involve any commitment to any specific project that may result in a potentially significant physical impact on the environment and is therefore not a project under the California Environmental Quality Act (CEQA) pursuant to section 15378(b)(4) of the CEQA Guidelines.

Summary Text:

Staff requests the Board approve a three-year Agreement with a one-year option with Triton Technology Solutions, Inc., to provide audio-visual maintenance and support services in support of CSBTV.

Discussion:

The Board's approval of the Agreement with Triton, procured via RFP#3840002, will help the Information Technology Department fill a critical role in supporting and maintaining the new CSBTV's operational equipment. The work includes having contractor staff on site six days per month to ensure the equipment is operable and the software and hardware are routinely updated. These services are provided by Triton who is a reputable vendor in the audio-visual industry. The Information Technology Department is entering into this agreement with Triton because it lacks the resources and expertise to provide the services needed to support the new CSBTV hardware and software.

Background:

Triton Technology Solutions, Inc., is a full-service broadcast, production, and audio-visual system integration company. In July of 2010, Triton worked with the County as part of the Santa Maria Board of Supervisors chambers remodel and, in 2021, they played a key role in the CSBTV broadcast systems upgrade project. They currently provide support services for the Board of Supervisors and Office of Emergency Management televisual broadcast and audio-visual systems, respectively. Triton also works closely with Pegasus Studios, the County's vendor for audio-visual production, to ensure systems are operational for CSBTV broadcasts.

Performance Measure:

With the proposed maintenance Agreement, the County will obtain the resources needed to ensure the uninterrupted televisual broadcast of various County proceedings. In addition to front-line technical support for all Board of Supervisors meetings, Triton will perform necessary system maintenance on days when no live broadcast meetings are being held, which would otherwise not be possible. Triton will engage County A/V staff in monthly or quarterly meetings to review performance, discuss improvements, and align with the County's IT strategy and business goals. Data collected from service reports by Triton and provided by broadcast staff on broadcast days will be used to plan the services performed on select non-broadcast days, which will be closely coordinated with the Information Technology Department and other supporting broadcast staff.

Contract Renewals:

This is a three-year Agreement with the option to exercise a fourth year.

Fiscal and Facilities Impacts:

Appropriations for Fiscal Year 2025-26 include \$200,100 from CSBTV's ongoing General Fund Contribution. The additional \$21,000 in appropriations will be funded from the Technology Innovation Fund. Costs for this contract will be included in future-year budgets.

Fiscal Analysis:

The cost of this Agreement for Fiscal Years 2025-26 through 2027-28 is \$221,100 per year. The Agreement includes the option for Fiscal Year 2028-29 at \$247,320.

Funding Source	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29 (Option)	Total
General Fund	\$221,100	\$221,100	\$221,100	\$247,320	\$889,520
Contingency					33,165
Total	\$221,100	\$221,100	\$221,100	\$247,320	\$947,970

Special Instructions:

Please email a copy of the executed Agreement and minute order to Onelia Rodriguez (onrodriguez@countyofsb.org) and Jason Womack (jwomack@countyofsb.org) in the Information Technology Department.

Attachments:

Attachment A – A/V Maintenance and Support Agreement with Triton

Contact Information:

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Onelia Rodriguez
ITD Finance Manager
(onrodriguez@countyofsb.org)