




BOARD OF SUPERVISORS
AGENDA LETTER

Agenda Number:

Clerk of the Board of Supervisors
105 E. Anapamu Street, Suite 407
Santa Barbara, CA 93101
(805) 568-2240

Department Name: Sheriff's Office
Department No.: 032
For Agenda Of: April 05, 2022
Placement: Administrative
Estimated Time: NA
Continued Item: No
If Yes, date from:
Vote Required: Majority

TO: Board of Supervisors
FROM: Sheriff's Office Bill Brown, Sheriff (805) 681-4290 
Contact Info: Nemie Holman, IT Manager (805) 636-2599
SUBJECT: Sheriff's Server Microsoft Licensing Renewal

County Counsel Concurrence

As to form: Yes

Other Concurrence: Risk Management

As to form: Yes

Auditor-Controller Concurrence

As to form: Yes

Other Concurrence: Purchasing

As to form: Yes

Recommended Actions:

That the Board of Supervisors:

- a) Approve, ratify, and authorize the Sheriff or his designee to enter into an Agreement with Dell Marketing LP through the Program Signature Forms (Attachments 5 and 8) to procure on-premises server and software license services for the period beginning January 1, 2022 through December 31, 2024 for an amount not to exceed \$542,000.00, subject to terms and conditions set forth in Attachments 1-11;
- b) Authorize the Sheriff or his designee to issue amendments to the Agreement with Dell Marketing LP to increase the contract amount to an amount not to exceed an additional 5% or \$26,000.00 through the three-year duration of the contract;
- c) Waive further competition and authorize procurement of the on-premises server and software license services without conducting a competitive bid process, based on the prior competitive process by Riverside County under cooperative purchasing guidelines pursuant to County Ordinance section 2-38; and
- d) Determine that the recommended actions do not constitute a project subject to environmental review under the California Environmental Quality Act (CEQA) pursuant to CEQA Guidelines Section 15378(b)(2) and (5), finding that the actions consist of continuing administrative or maintenance activities, such as purchases for supplies and general policy and

procedure making and organizational or administrative activities of governments that will not result in direct or indirect physical changes in the environment.

Summary Text:

In alignment with County Code Sec. 2-38.1 and 2-38.2 (Cooperative Purchasing), the Santa Barbara County Sheriff’s Office will procure on-premises server and software license services from Dell Marketing LP leveraging a cooperatively bid contract with the County of Riverside (Attachment 1). The terms and conditions set forth in Attachment 1-11 will govern the agreement between the County of Santa Barbara Sheriff’s Office and Dell Marketing LP, which is one of a handful of Microsoft Licensing Solutions Providers (LSPs) authorized to transact software subscriptions via a Microsoft Enterprise Agreement (MEA) licensing program. The County of Riverside EA Master 2024 Extension Amendment (Attachment 2) provides an extension to the County of Riverside Agreement (Attachment 1). Attachment 3-6 are the Microsoft Server Cloud Enrollment (SCE) forms that establish the terms and conditions between the County of Santa Barbara Sheriff’s Office and Microsoft for the on-premises server and software licenses. Attachment 7 and 8 are the Microsoft Select Plus Enrollment forms that establishes the terms and conditions between the County of Santa Barbara Sheriff’s Office and Microsoft for the Select Plus SQL Server licenses. Attachment 9 and 10 are the Dell quotes provided by Dell Marketing LP for the on-Premises server and software licenses. Attachment 11 is the certificate of insurance form from Microsoft.

Background:

Previous Microsoft Licensing for the Sheriff’s Office has been obtained from Microsoft Licensing Solutions Provider SoftwareONE, which expired on December 31,2021. Following the Santa Barbara County’s General Services lead by leveraging the Riverside County Contract with Dell Marketing LP will save the County approximately \$50,000.00 for the on-premises SCE and Select Plus Licensing over the duration of the three-year contact.

Fiscal and Facilities Impacts:

Budgeted: YES

Fiscal Analysis:

<u>Funding Source</u>	<u>Current FY 2021-22 Cost</u>		<u>FY 2022-23 Cost</u>		<u>FY 2023-24 Cost</u>	
General Fund	Budgeted	\$171,744.00	Budgeted	\$171,744.00	Budgeted	\$171,744.00
Total		\$171,744.00		\$171,744.00		\$171,744.00

Narrative:

No budget revision is necessary in FY 2021-22. The full contract amount will be included within the FY 2022-23 Recommended Budget. Execution of the Agreement will not increase the General Fund Contribution to the Sheriff’s Office.

Key Contract Risks:

Microsoft will not negotiate its standard terms and conditions which increases the County’s liability exposure. The matter has been reviewed by the Sheriff’s Office in collaboration with County Counsel and Risk Management which opines that the benefits of the contract offset the additional exposure.

Special Instructions:

Clerk of the Board: Please return two (two) copies of the minutes order of the actions to the Sheriff's IT Department, attention: Nemie Holman, Sheriff's IT Manager

Attachments:

- a) Attachment 1 – County of Riverside Licensing Solution Provider Agreement
- b) Attachment 2 – County of Riverside EA Master 2024 Extension Amendment
- c) Attachment 3 – Microsoft Sever Cloud Enrollment (SCE) for On-Premises Server and Software Licenses
- d) Attachment 4 – Microsoft Server Cloud Enrollment (SCE) Product Select form
- e) Attachment 5 – Microsoft Server Cloud Enrollment (SCE) Program Signature form
- f) Attachment 6 – Microsoft Server Cloud Enrollment (SCE) Amendment
- g) Attachment 7 – Microsoft Select Plus Licenses and Assurance Registration form
- h) Attachment 8 – Microsoft Select Plus License and Assurance Sign form
- i) Attachment 9 – Dell Server Cloud Enrollment License Quote
- j) Attachment 10 – Dell Select Plus License and Software Assurance Quote
- k) Attachment 11 – Microsoft Certificate of Insurance

Authored by:

Nemie Holman