



BOARD OF SUPERVISORS  
AGENDA LETTER

Agenda Number:

Clerk of the Board of Supervisors  
105 E. Anapamu Street, Suite 407  
Santa Barbara, CA 93101  
(805) 568-2240

Department Name: CEO  
Department No.: 012  
For Agenda Of: 07/08/14  
Placement: Administrative  
Estimated Tme:  
Continued Item: No  
If Yes, date from:  
Vote Required: Majority

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**TO:** Board of Supervisors

**FROM:** Department Director(s) Contact Info: Mona Miyasato, County Executive Officer, 568-3400  
Ryan Rockabrand, Director of Emergency Management, 681-5532

**Memorandum of Understanding between City of Santa Barbara and County of Santa Barbara – Coplink Software project.**

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**County Counsel Concurrence**

As to form: Yes

Other Concurrence: Risk Management

As to form: Yes

**Auditor-Controller Concurrence**

As to form: Yes

**Recommended Actions:**

- a) Approve the Memorandum of Understanding between the City of Santa Barbara and the County of Santa Barbara (Attachment 1);
- b) Authorize the Director of Emergency Management to sign MOU as dully appointed agent of the county; and
- c) Authorize the Office of Emergency Management to remit payment to the City of Santa Barbara for the Coplink Supervised Release Monitor and Alert Module (SRMA) in the amount of no more than \$125,000.00 from Homeland Security Grant Program funds.
- d) Determine the Memorandum of Understanding, and Board action herein, is categorically exempt from the California Environmental Quality Act in compliance with Section 15061 (b), (3), (No possibility of impact on the environment), (Attachment 2);

**Summary Text:**

The Santa Barbara Police Department, as administrator of the local California Law Enforcement Telecommunications System (CLETS) Joint Powers Agreement (JPA) Message Switching System,

submitted a request to the Homeland Security Grant Program Approval Authority for purchase of IBM’s proprietary Coplink Supervised Release Monitor and Alert Module (SRMA).

The FY2012 Homeland Security Grant Program provides federal grant funds to local government specifically for this purpose. The grant Approval Authority authorized an allocation of \$125,000 from federal grant funds. The SRMA implementation will expand features for the regional data sharing warehouse in Santa Barbara County. The Approval Authority agreed that the City, through the Police Department, will implement the project and the County, as the Operational Area Lead Agency, will in turn provide the pass through grant funds of \$125,000 upon completion of the project, in accordance with the federal guidelines. The project is now complete and the MOU authorizes reimbursement to the City of Santa Barbara from grant funds.

**Background:**

With the County acting as the pass-through entity, the Federal Department of Homeland Security (DHS) provides financial assistance directly to the local units of government to prevent, deter, respond to, and recover from incidents of terrorism and other emergencies.

This federal grant has assisted the Operational Area in the purchase of a variety of vital equipment for emergency response agencies throughout the Operational Area, including an armored response vehicle, computer software and hardware for emergency operations centers throughout the Operational Area, a bomb squad vehicle, a bomb robot and personal protective equipment, mobile command response vehicles, interoperable communication equipment, Reverse-911 hardware and software, hazardous materials detection and decontamination equipment, and medical mass-casualty response equipment. The grant has also funded training activities for fire, hazardous materials, public health, law enforcement, and emergency management agencies.

The allocation to the City of Santa Barbara for the SRMA in the amount of \$125,000 for the Coplink project represents one project in the approved FY2012 grant allocation. Other projects in the FY2012 grant cycle include items such as Hazardous Materials Team equipment, portable radio equipment, Public Health Department laboratory equipment, and funds for first responder training.

**Fiscal and Facilities Impacts:**

Budgeted: Yes

**Fiscal Analysis:**

| <u>Funding Sources</u> | <u>Current FY Cost:</u> | <u>Annualized On-going Cost:</u> | <u>Total One-Time Project Cost</u> |
|------------------------|-------------------------|----------------------------------|------------------------------------|
| General Fund           |                         |                                  |                                    |
| State                  |                         |                                  |                                    |
| Federal                | \$ 125,000.00           |                                  | \$ 125,000.00                      |
| Fees                   |                         |                                  |                                    |
| Other:                 |                         |                                  |                                    |
| Total                  | \$ 125,000.00           | \$ -                             | \$ 125,000.00                      |

**Narrative:**

The County, as the Lead Agency, will purchase products and services that have been pre-approved through the FY 2012 State Homeland Security Grant Program and then submit invoices to the State Office of Emergency Services for reimbursement. The total cost of this approved project was originally paid for by the City of Santa Barbara and is now being submitted to the County for reimbursement. The County will reimburse the City of Santa Barbara and will in turn submit this expenditure to the FY 2012 State Homeland Security Grant Program for reimbursement to the County

**Staffing Impacts:**

**Legal Positions:**

**FTEs:**

There is no dedicated staffing for this project or MOU. The cost of management and administration for the State Homeland Security Grant Program is paid for by a proportional (five percent of total award) allocation of the above grant funds for the express purposes of project management activities.

**Special Instructions:**

Direct Clerk of the Board to send a copy of the minute order of these actions to the following:

Attention: Nick Szamet  
EOC  
4408 Cathedral Oaks  
Santa Barbara, CA 93110

**Attachments:**

Attachment 1: Memorandum of Understanding between the City of Santa Barbara and the County of Santa Barbara.

Attachment 2: Environmental Quality Act in compliance with Section 15061 (b), (3)

**Authored by:** Joe Guzzardi, Emergency Manger, Office of Emergency Management, 681-5522

**CC:**