



BOARD OF SUPERVISORS
AGENDA LETTER

Agenda Number:

Clerk of the Board of Supervisors
105 E. Anapamu Street, Suite 407
Santa Barbara, CA 93101
(805) 568-2240

Department Name: General Services
Department No.: 063
For Agenda Of: May 2, 2023
Placement: Administrative
Estimated Time:
Continued Item: No
If Yes, date from:
Vote Required: Majority

TO: Board of Supervisors

FROM: Department Director(s) Kirk Lagerquist, Director
Contact Info: Chris Chirgwin, Chief Information Officer

SUBJECT: First Amendment to the Agreement for Professional Services of Independent Contractor with Gartner, Inc.; All Districts.

County Counsel Concurrence

As to form: Yes

Other Concurrence: Risk Management
As to form: Yes

Auditor-Controller Concurrence

As to form: Yes

Recommended Actions:

That the Board of Supervisors:

- a) Approve and authorize the Chair to execute the attached First Amendment (“Amendment”) to the Agreement (BC21227) for Professional Services of Independent Contractor with Gartner, Inc., to increase the total contract amount from \$710,089.67 to \$796,089.67, and to provide for additional services under the Agreement; and
- b) Determine that the above recommended action is a government funding mechanism or other government fiscal activity, which does not involve any commitment to any specific project that may result in a potentially significant physical impact on the environment and is therefore not a project under the California Environmental Quality Act (CEQA) pursuant to section 15378(b)(4) of the CEQA Guidelines.

Summary Text:

General Services is requesting the Board approve increasing the total contract amount to \$796,089.67 to add a subscription for IT research and advisory services to a newly hired manager within the Internet and Communications Technology (ICT) Division.

Background:

On February 1, 2022, the Board of Supervisors approved the Agreement for Professional Services of Independent Contractor (BC21227) for tiered subscription access to special reports, published research, metrics, webinars, live individual support from trained advisors, and a host of other services.

Since July of 2009, Gartner Inc., has provided strategic IT research and advisory services to a handful of directors and management-level staff within ICT, and the Director of General Services and has been an essential partner with the County in driving change by providing subscription access to various services, including metrics, analytics, reports, and live consulting. By accessing these services, ICT management has made better, more informed decisions around an array of initiatives.

Fiscal and Facilities Impacts:

Budgeted: Yes

Fiscal Analysis:

<u>Funding Sources</u>	<u>Feb 2022 - June 2023 Cost:</u>	<u>July 2023 - June 2024</u>	<u>July 2024 - June 2025</u>	<u>Total Project Cost</u>
General Fund	\$ -	\$ -	\$ -	\$ -
Fund 1915-IT	\$ 268,611.67	\$ 258,060.00	\$ 269,418.00	\$ 796,089.67
Total	\$ 268,611.67	\$ 258,060.00	\$ 269,418.00	\$ 796,089.67

Narrative: The Board of Supervisors approved the Agreement (BC21227) on February 1, 2022, with a total contract amount of \$710,089.67, comprised of \$268,611.67 for February 2022-June 2023, \$216,060.00 for July 2023-June 2024, and \$225,418.00 for July 2024-June 2025. The Amendment would increase the total contract amount from \$710,089.67 to \$796,089.67

Key Contract Risks:

None

Special Instructions:

Clerk of the Board: Provide two (2) duplicate originals of the Amendment and a Minute Order to Jason Womack, Administrative Office Professional II, General Services Department.

Attachments:

Attachment A: Amendment

Attachment B: February 1, 2022 Agreement for Professional Services of Independent Contractor with Gartner, Inc.

Authored by:

Jason Womack, Administrative Office Professional II, General Services