



BOARD OF SUPERVISORS
AGENDA LETTER

Agenda Number:

Clerk of the Board of Supervisors
105 E. Anapamu Street, Suite 407
Santa Barbara, CA 93101
(805) 568-2240

Department Name: Social Services
Department No.: 044
For Agenda Of: May 7, 2019
Placement: Administrative
Estimated Time: NA
Continued Item: No
If Yes, date from:
Vote Required: Majority

TO: Board of Supervisors

FROM: Department Daniel Nielson, Social Services Director
Director(s) (805) 346-7101
Contact Info: Raymond McDonald, Executive Director, Workforce
Development Board (805) 681-4446

SUBJECT: **First Amendment to Agreement with KRA Corporation Agreement for One Stop Operator and Adult and Dislocated Worker Program Operator Services in Santa Barbara North County and Second Amendment to Agreement with KRA Corporation Agreement for One Stop Operator and Adult and Dislocated Worker Program Operator Services in Santa Barbara South County**

County Counsel Concurrence:

As to form: Yes

Auditor-Controller Concurrence:

As to form: Yes

Other Concurrence: Risk Management

As to form: Yes

Recommended Actions:

That the Board of Supervisors:

- a) Approve, ratify and authorize the Chair to execute the First Amendment to the Agreement with KRA Corporation (not a local vendor) for One Stop Operator and Adult and Dislocated Worker Program Operator Services in Santa Barbara North County to revise the total contract amount not to exceed \$1,776,661 (Fiscal Year 2016/2017 for \$339,471; Fiscal Year 2017/2018 for \$673,716; and Fiscal Year 2018/2019 for \$763,474);
- b) Approve, ratify and authorize the Chair to execute the Second Amendment to the Agreement with KRA Corporation (not a local vendor) for One Stop Operator and Adult and Dislocated Worker Program Operator Services in Santa Barbara South County to revise the total contract amount not to exceed \$1,426,905 (Fiscal Year 2016/2017 for \$252,439; Fiscal Year 2017/2018 for \$396,057; and Fiscal Year 2018/2019 for \$778,409);
- c) Authorize the Director of Social Services or designee to adjust the Line Item Budget in Exhibit B-1 Revised of the KRA Corporation for One Stop Operator and Adult and Dislocated Worker

Program Operator Services in Santa Barbara North County Agreement, and the Line item Budget B-1 Revised (1/2019) and Exhibit B-2 Wildfire NDWG Revised of the KRA Corporation for One Stop Operator and Adult and Dislocated Worker Program Operator Services in Santa Barbara South County Agreement, without exceeding the total contract amount; and

- d) Determine that the approval and execution of the Budget Revision Request and Amendments are not the approval of a project that is subject to environmental review under the California Environmental Quality Act (CEQA), pursuant to CEQA Guidelines section 15378(b)(4) and (b)(5), finding that the project is a creation of a governmental funding mechanism or other government fiscal activity, which does not involve any commitment to any specific project which may result in a potentially significant physical impact on the environment, and finding that the activity is not a “project” since the activity is an organizational or administrative activities of governments that will not result in direct or indirect physical changes in the environment.

Summary Text:

These items are on the agenda in order to approve and ratify the Second Amendment to the Agreement with KRA Corporation (KRA) in Santa Barbara North County to decrease the total contract amount for Fiscal Year (FY) 2017/2018 for the period of July 1, 2017, through June 30, 2018, and increase the total contract amount for FY 2018/2019 for the period of July 1, 2018, through June 30, 2019; and to approve and ratify the Second Amendment to the Agreement with KRA in Santa Barbara South County to decrease the total contract amount for FY 2017/2018 for the period of July 1, 2017, through June 30, 2018, and increase the total contract amount for FY 2018/2019 for the period of July 1, 2018, through June 30, 2019. Additionally the Amendments update performance goals and amend contract language to allow for budget variances. This facilitates KRA’s ability to minimize any disruption in services to clients and maximize funding for training plans that extend through fiscal years. In no event shall the overall budget amount be exceeded without a formal amendment to the Agreement.

Current Contract Amounts						
	North County		South	South	South County	
Fiscal Year	One-Stop		One-Stop	NDWG	Subtotal	Total
FY16-17	339,471.00		252,439.00	-	252,439.00	591,910.00
FY17-18	678,942.00		504,878.00	22,604.00	527,482.00	1,206,424.00
FY18-19	678,942.00		504,878.00	190,512.00	695,390.00	1,374,332.00
Total	1,697,355.00		1,262,195.00	213,116.00	1,475,311.00	3,172,666.00

Amendments						
	North County		South	South	South County	
Fiscal Year	One-Stop		One-Stop	NDWG	Subtotal	Total
FY16-17	339,471.00		252,439.00	-	252,439.00	591,910.00
FY17-18	673,716.00		394,077.00	1,980.00	396,057.00	1,069,773.00
FY18-19	763,474.00		536,373.00	242,036.00	778,409.00	1,541,883.00
Total	1,776,661.00		1,182,889.00	244,016.00	1,426,905.00	3,203,566.00

Background:

The Workforce Innovation and Opportunity Act (WIOA) was signed into law on July 22, 2014. It repeals the Workforce Investment Act of 1998 and replaces it with new authorization language that is in effect from July 1, 2015 through June 30, 2020.

KRA is the current One Stop Operator and Adult and Dislocated Worker Program Operator Services in Santa Barbara North and South County fulfilling the purpose and intent of the WIOA; and helping businesses, individuals, and industries achieve and sustain economic vitality across all communities in Santa Barbara County.

Performance Measure: The following performance measures remain for KRA:

1. Enroll 494 unduplicated participants in North County and 329 unduplicated participants in South County over the term of the Agreements.
2. Enroll the following number of Adult and Dislocated Workers (DW) participants in the North and South County:

Santa Maria				Santa Barbara			
# Enrolled Participants	Adult	DW	Total	# Enrolled Participants	Adult	DW	Total
Year 1	50	46	96	Year 1	33	32	65
Year 2	101	98	199	Year 2	67	65	132
Year 3	101	98	199	Year 3	67	65	132
Totals	252	242	494	Totals	167	162	329

3. Meet or exceed state performance goals as updated:

Performance Indicator	UPDATED PERFORMANCE GOALS					
	FY 16-17		FY 17-18		FY 18-19	
	Adult	Dislocated Worker	Adult	Dislocated Worker	Adult	Dislocated Worker
Employed 2nd Quarter	65.0%	68.0%	68.0%	71.0%	64.0%	68.0%
Employed 4th Quarter	62.5%	66.5%	65.5%	69.5%	60.5%	65.0%
Median Earnings	\$4,957	\$7,308	\$5,157	\$7,523	\$5,200	\$7,700
Credential Attainment	52.9%	60.0%	55.9%	63.0%	53.0%	57.0%
Measurable Skill Gain	Baseline	Baseline	Baseline	Baseline	37.0%	37.0%

The following performance measures remain for KRA Agreement South for the Wildfire National Dislocated Worker Grant (Wildfire NDWG) participants:

- 75 Wildfire NDWG participants will be served and complete the program in FY 2017/2018 and 2018/2019
- 71% of participants (53) will attain employment by completion of the project.

Fiscal and Facilities Impacts:

Budgeted: Yes **Fiscal Analysis:**

Funding Sources	FY 16-17	FY 17-18	FY 18-19	Total
General Fund				
State				
Federal	\$ 591,910.00	\$ 1,069,773.00	\$ 1,541,883.00	\$ 3,203,566.00
Fees				
Other:				
Total	\$ 591,910.00	\$ 1,069,773.00	\$ 1,541,883.00	\$ 3,203,566.00

Narrative: DSS will fund all contracts using \$3,203,566 of DOLETA WIOA Dislocated Worker National Reserve Demonstration Grant funds and Employment Development Department California Wildfire NDWG funds.

Approval and execution of the Amendments will result in total direct contract expenditures of no more than \$1,541,883 for FY 2018/2019. DSS requests approval and authorization to execute the Amendments in the amount of \$1,541,883 for FY 2018/2019.

Appropriations and funding for FY 2018/2019 are included in DSS’ adopted budget. There is no impact to the General Fund.

Staffing Impacts:

Legal Positions:

None

FTEs:

None

Special Instructions:

Please email scanned copy of minute order to Emma Duncan at e.duncan@sbcsocialserv.org. and mail hardcopy to:

DSS Contracts Unit
 C/O Emma Duncan
 2125 S. Centerpointe Parkway, 3rd Floor
 Santa Maria, CA 93455

Attachments:

1. Attachment 1 - First Amendment to the Agreement with KRA North for One Stop Operator
2. Attachment 2 - Second Amendment to the Agreement with KRA South for One Stop Operator

Authored by:

Luis Servin, Department Business Specialist, Workforce Development Board
 Raymond L. McDonald, Executive Director, Workforce Development Board
 Emma Duncan, Contracts Coordinator