



BOARD OF SUPERVISORS
AGENDA LETTER

Agenda Number:

Clerk of the Board of Supervisors
105 E. Anapamu Street, Suite 407
Santa Barbara, CA 93101
(805) 568-2240

Department Name: General Services
Department No.: 063
For Agenda Of: May 6, 2008
Placement: Administrative
Estimated Tme: N/A
Continued Item: No
If Yes, date from:
Vote Required: Majority

TO: Board of Supervisors

FROM: Department Robert Nisbet, Director (560-1011)
Director(s)
Contact Info: Paddy Langlands, Assistant Director (568-3096)

SUBJECT: **Agricultural Commissioner's Office Addition- Project 8654, Notice of Completion**

County Counsel Concurrence

As to form: N/A

Other Concurrence: N/A

As to form: No

Recommended Actions:

That the Board of Supervisors:

- a) Accept Notice of Completion for work performed by EJS Construction Inc. (a Local Vendor), 4191 Carpinteria Ave., STE 7, Carpinteria, California 93013 and authorize Clerk to record.

Summary Text:

The County of Santa Barbara entered into a contract with EJS Construction Inc., on June 19, 2007 in the amount of \$498,773.00 to construct a 1,333 square foot addition to the existing Santa Maria Agricultural Commissioners Office and update the existing facilities to comply with ADA accessibility requirements. The Notice of Completion will finalize the contract between EJS Construction Inc. and The County of Santa Barbara. The project was completed under budget.

Background:

The Agricultural Commissioners Office is located at 624 West Foster Road, Suite E, in Santa Maria, California. The project added roughly 1,333 SF, including additional parking, walkways and new landscaping. Additionally, the existing restroom facilities within the facility were updated to meet current ADA accessibility requirements. The project met the goal of providing the Agricultural Commissioners Office with 6 additional offices and an agricultural planning conference room, to accommodate recently mandated staff additions. The additional offices will help offset the space

requirement deficiencies and will be occupied by the oak tree specialist and agricultural land use planners.

The County entered into contract with EJS Construction Inc, a Carpinteria, Ca. based company, on June 19, 2007. Construction began on July 9, 2007 and was finished on December 6, 2007. The project has been inspected and accepted as complete by the regulating agencies and by the County Project Manager on April 3, 2008. The total amended contract amount is \$506,245.19 which is inclusive of the original contract amount of \$498,773.00, plus Amendment No.1 in the amount of \$3,737.62, plus Amendment No. 2 in the amount of \$2,191.14, plus Amendment No.3 in the amount \$1,543.43. The total revisions (\$7,472.19) are 1.5 % of the contract amount and are within the Director of general Services approval threshold of 10% of a base amount of \$250,000 plus 5% of the bid in excess of the base amount, or \$37,439.00 for this contract. The construction budget including a 10% contingency is \$548,651. The total contract amount of \$506,245.19 is approximately 7.8 % less than the total construction budget.

Performance Measure:

The completion of this addition project will help to relieve the Santa Maria Agricultural Commissioners Office of their space deficiencies and provide improved access to the building’s facilities.

With approval of the recommended action, General Services will finalize the Contract with EJS Construction Inc.

Fiscal and Facilities Impacts:

Budgeted: Yes

Fiscal Analysis:

<u>Funding Sources</u>	<u>Current FY Cost:</u>	<u>Annualized On-going Cost:</u>	<u>Total One-Time Project Cost</u>
General Fund			\$ 680,000.00
State			
Federal			
Fees			
Other:			
Total	\$ -	\$ -	\$ 680,000.00

Narrative:

Funds for this project are available in Department 063, Fund 0030, Program 1930, Account 8700, Project 8654. The construction budget including a 10% contingency is \$548,651. The total project budget is \$680,000.

Staffing Impacts:

<u>Legal Positions:</u>	<u>FTEs:</u>
0	0

Special Instructions:

Please send one (1) copy of the minute order and one (1) copy of the Notice of Completion to John Green, GS/Support Services Division, Courthouse East Wing.

Attachments:

(1) Copy Notice of Completion (Two Pages)

Authored by:

John Green, Project Manager (805) 934-6229