



BOARD OF SUPERVISORS  
AGENDA LETTER

Agenda Number:

Clerk of the Board of Supervisors  
105 E. Anapamu Street, Suite 407  
Santa Barbara, CA 93101  
(805) 568-2240

Department Name: Public Health  
Department No.: 041  
For Agenda Of: March 23, 2010  
Placement: Administrative  
Estimated Tme: N/A  
Continued Item: No  
If Yes, date from:  
Vote Required: Majority

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**TO:** Board of Supervisors

**FROM:** Department Michele Mickiewicz, Interim Director, Public Health Department  
Director(s):  
Contact Info: Nancy J. Madsen, Human Services Program Administrator, x. 4078

**SUBJECT: Change in Human Services Request for Proposal Timeline**

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**County Counsel Concurrence**

As to form: N/A

**Auditor-Controller Concurrence**

As to form: N/A

**Other Concurrence:**

As to form: N/A

**Recommended Actions:**

That the Board of Supervisors approve a process change to allow the start of the next 3-year funding cycle for the Human Services Fund grants to be FY 11-12 rather than FY 10-11 and approve contracts with current grantees be extended for one year contingent upon the decisions made by the Board at the June 2010 budget hearings.

**Summary Text:**

Human Services Fund grants were approved by the Board in July, 2007 for the period July 1, 2007 though June 30, 2010. The Human Services Commission would normally begin its next competitive Request for Proposals (RFP) process this year for FY 2010-11 through FY 2012-13. The Human Service Commission would like to start the next 3-year funding cycle for the Human Services Fund grants in FY 11-12 rather than FY 10-11 and extend contracts with current grantees for one year contingent upon the decisions made by the Board at the June 2010 budget hearings.

**Background:**

The Human Services Commission is involved in 2 major Request for Proposal processes – one to determine grant allocations for the Human Services Fund and one in conjunction with Department of Social Services for grant allocations for child abuse funding. Because the RFP process for child abuse funding needs to be completed in the current fiscal year, it would be burdensome on the Human Service Commissioners, staff, and non-profit agencies to conduct the 3-year competitive RFP process for the Human Services Fund grants during this same fiscal year.

The requested action would allow the Human Services to conduct its next competitive RFP process for grants from the Human Services Fund one year later than planned. By staggering the grant allocation processes over two years, the Commission's workflow is manageable with quality outcomes for the two grant allocations processes.

Approval of this process change does not imply the Board's approval of the actual funding allocation for FY 10-11 for the Human Services Fund. This decision will be made during the June 2010 budget hearings. The current Human Services Fund contracts expire June 30, 2010 and the new contracts for FY 10-11 will not be put forward until the BoS makes funding decisions at the June 2010 budget hearings.

A list of the current Human Service Fund grantees is attached.

**Performance Measure:**

Each grantee reports quarterly to the Human Services Commission on two to six performance measures that are specific to the type of service provided.

**Fiscal and Facilities Impacts:**

Budgeted:

**Fiscal Analysis:**

The Human Services Fund grant allocations to non-profit organizations are funded 100% by the General Fund. There are currently 58 grant contracts. Current grant funding is \$1,219,200. The amount available in the Human Service Fund for FY 2010-11 will be determined by the Board of Supervisors through the budget process. In June, when the FY 2010-11 budget is approved, the Commission will make allocation recommendations based on the amount approved and new agreements will be executed with the funded agencies.

**Staffing Impacts:**

None.

**Special Instructions:**

Please email an electronic copy of the Minute Order to PHD Contracts Unit at: PHDCU@sbcphd.org

**Attachments:**

Attachment A: List of Current Human Services Fund Grants

**Authored by:**

Nancy J. Madsen, Human Services Program Administrator