

**SANTA BARBARA COUNTY  
BOARD AGENDA LETTER**



Clerk of the Board of Supervisors  
105 E. Anapamu Street, Suite 407  
Santa Barbara, CA 93101  
(805) 568-2240

**Agenda Number:**

**Prepared on:** June 1, 2004  
**Department:** Auditor-Controller  
**Budget Unit:** 061  
**Agenda Date:** June 15, 2004  
**Placement:** Administrative  
**Estimate Time:**  
**Continued Item:** NO  
**If Yes, date from:**

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**TO:** Board of Supervisors

**FROM:** Robert W. Geis, CPA, CPFO  
Auditor-Controller

**STAFF CONTACT:** Theo Fallati, CPA, CPFO  
Chief Deputy Controller (x2126)

**SUBJECT:** **AUTHORIZATION FOR THE AUDITOR-CONTROLLER TO MAKE INTRA-DEPARTMENTAL TRANSFER(S) PURSUANT TO GOVERNMENT CODE SECTION 29125 FOR COUNTYWIDE OPERATING, SPECIAL DISTRICT, AND SPECIAL REVENUE FUNDS**

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**Recommendation(s):**

That the Board of Supervisors:

Authorize the Auditor-Controller to approve transfers and revisions of appropriations within a budget unit pursuant to Government Code Section 29125 for County operating, special district, and special revenue funds.

**Alignment with Board Strategic Plan:**

The recommendation(s) are primarily aligned with actions required by law or by routine business necessity.

**Executive Summary and Discussion:**

On the closing of the fiscal year June 30, 2004, there may be certain accounts within a budget unit that become depleted, while other accounts within the same budget unit have sufficient money to cover such deficits. Government Code Section 29125 allows the Board of Supervisors to designate the County Auditor-Controller to approve and make transfers and revisions within a budget unit.

For efficiency of operations, I am recommending the Auditor-Controller be permitted to transfer funds within a budget unit to facilitate the year-end closing process. My office will submit additional necessary legal transfers to your Board after June 30, 2004 to properly authorize closure of the books.

**Mandates and Service Levels:**

No change in programs or service level.

**Fiscal and Facilities Impacts:**

None

**Special Instructions:**

None

**Concurrence:**

Auditor-Controller  
County Counsel