

# SANTA BARBARA COUNTY BOARD AGENDA LETTER



Clerk of the Board of Supervisors  
105 E. Anapamu Street, Suite 407  
Santa Barbara, CA 93101  
(805) 568-2240

**Agenda Number:**  
**Prepared on:** 8/24/04  
**Department Name:** Public Works/Laguna Sanitation  
**Department No.:** 054  
**Agenda Date:** 9/28/04  
**Placement:** Administrative  
**Estimate Time:**  
**Continued Item:** NO  
**If Yes, date from:**

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**TO:** Board of Directors  
Laguna County Sanitation District

**FROM:** Phillip M. Demery  
Public Works Director

**STAFF CONTACT:** Mark A. Schleich, Deputy Public Works Director - Ext 3600  
Martin J. Wilder, Engineering Manager - Ext 8750

**SUBJECT:** Renewal of Eligibility for Federal Surplus Property Program  
Fourth Supervisorial District

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## **Recommendation(s):**

That the Board of Directors:

- A. Adopt a California Department of General Services resolution authorizing certain departmental representatives to acquire federal surplus equipment for the Laguna County Sanitation District from the State Agency for Surplus Property.
- B. Authorize the Clerk of the Board to execute the resolution placing the Laguna County Sanitation District responsible for compliance with all conditions, terms, reservations, and restrictions associated with the acquisition of such property.

## **Alignment with Board Strategic Plan:**

The recommendation(s) are primarily aligned with our organizational values regarding economy in government.

## **Executive Summary and Discussion:**

The Laguna County Sanitation District operates and maintains equipment and facilities for the collection, treatment and disposal of municipal wastewater. From time to time, the District requires new or replacement equipment to effectively perform its functions. The cost of purchasing certain types of equipment can often be minimized by acquiring such equipment that has been deemed as surplus by state and federal agencies.

Subject: Renewal of Eligibility for Surplus Property Program  
Fourth Supervisorial District  
Board Date: September 28, 2004

The Department of General Services disposes of salvage and surplus personal property by making it available to other governmental agencies. In order to research and procure available equipment, each qualifying agency must apply for or periodically renew their approval to participate in the state's surplus personal property program. The District was originally authorized by the Board on November 14, 1995 to participate in this program and last renewed its participation on March 18, 1999. This program has been utilized to procure such items as the mobile reverse osmosis water treatment containers that were retrofitted as part of the TDS Reduction and Recycled Water project.

This action requests board approval to renew the District's eligibility to participate in this program. Eligibility will be subject to renewal every three years.

**Mandates and Service Levels:**

There are no mandates or changes to service levels with this action.

**Fiscal and Facilities Impacts:**

Fiscal savings will be realized when purchasing salvaged or surplus equipment at a lower price in comparison with the price of similar new equipment.

**Special Instructions:**

Please have the Clerk of the board sign both original renewal application/resolution forms (SASP Form 201-A). Retain one for your records and return the other to the Laguna County Sanitation District office, attention Martin Wilder for processing with the California Department of General Services. In addition, please forward a certified minute order of this action.

**Concurrence:**

General Services Department – Purchasing Division (Purchasing Manager)