



County of Santa Barbara
BOARD OF SUPERVISORS
Minute Order

September 12, 2017

Present: 5 - Supervisor Williams, Supervisor Wolf, Supervisor Hartmann, Supervisor Adam, and Supervisor Lavagnino

BEHAVIORAL WELLNESS

File Reference No. 17-00672

RE: Consider recommendations regarding First Amendments with Transitions Mental Health Association and Mental Health Association for Fiscal Year (FY) 2017-2018, as follows:

- a) Approve, ratify and authorize the Chair to execute a First Amendment to the Agreement for Services of Independent Contractor with Transitions Mental Health Association (a local vendor), revising contract language for the Client-Led Recovery Learning Center program but with no change to the total maximum amount of \$2,527,797.00 for the period July 1, 2017 through June 30, 2018;
- b) Approve, ratify and authorize the Chair to execute a First Amendment to the Agreement for Services of Independent Contractor with Mental Health Association in Santa Barbara County (dba Mental Wellness Center) (a local vendor), revising contract language for the Client-Led Recovery Learning Center program but with no change to the total maximum amount of \$1,521,105.00 for the period July 1, 2017 through June 30, 2018; and
- c) Determine that the above actions are organizational or administrative activities of the government that will not result in direct or indirect physical changes in the environment, pursuant to section 15378(b)(5) of the California Environmental Quality Act (CEQA) guidelines.

A motion was made by Supervisor Williams, seconded by Supervisor Adam, that this matter be Continued, as follows: September 19, 2017 in Santa Maria on the Administrative Agenda. The motion carried by the following vote:

Ayes: 5 - Supervisor Williams, Supervisor Wolf, Supervisor Hartmann, Supervisor Adam, and Supervisor Lavagnino



BOARD OF SUPERVISORS
AGENDA LETTER

Agenda Number:

Clerk of the Board of Supervisors
105 E. Anapamu Street, Suite 407
Santa Barbara, CA 93101
(805) 568-2240

Department Name: Behavioral Wellness
Department No.: 043
For Agenda Of: September 12, 2017
Placement: Administrative
Estimated Time: N/A
Continued Item: No
If Yes, date from:
Vote Required: Majority

2017 SEP 20 PM 12:47
COUNTY CLERK

TO: Board of Supervisors

FROM: Department Alice A. Gleghorn PhD, Director **AG**
Director(s) Department of Behavioral Wellness, 681-5220
Contact Info: Pamela Fisher, PsyD, Deputy Director, Chief of Clinical Operations
Department of Behavioral Wellness, 681-5220

SUBJECT: **Transitions Mental Health Association & Mental Health Association FY 17-18
First Amendments**

County Counsel Concurrence

As to form: Yes

Other Concurrence: Risk Management

As to form: Yes

Auditor-Controller Concurrence

As to form: Yes

Recommended Actions:

That the Board of Supervisors:

- A. Approve, ratify and authorize the Chair to execute a First Amendment to the Agreement for Services of Independent Contractor with **Transitions Mental Health Association** (a local vendor), revising contract language for the Client-Led Recovery Learning Center program but with no change to the total maximum amount of \$2,527,797 for the period July 1, 2017 through June 30, 2018.
- B. Approve, ratify and authorize the Chair to execute a First Amendment to the Agreement for Services of Independent Contractor with **Mental Health Association in Santa Barbara County** (dba Mental Wellness Center) (a local vendor), revising contract language for the Client-Led Recovery Learning Center program but with no change to the total maximum amount of \$1,521,105 for the period July 1, 2017 through June 30, 2018.
- C. Determine that the above actions are organizational or administrative activities of the government that will not result in direct or indirect physical changes in the environment, pursuant to section 15378(b)(5) of the California Environmental Quality Act (CEQA) guidelines.

Summary Text:

The Santa Barbara County Department of Behavioral Wellness (Behavioral Wellness) provides a continuum of mental health and substance use disorder services to Santa Barbara County residents, in part through contracted providers including Community-Based Organizations (CBOs). Approval of the recommended actions will transfer responsibility of the Computer Lab equipment for the Client-Led Recovery Learning Centers in Santa Maria, Santa Barbara, and Lompoc from Behavioral Wellness to the contractors, Transitions Mental Health Association (TMHA) and Mental Wellness Center (MWC).

Background:

The Santa Maria and Lompoc Client-Led Programs provide a combination of wellness and recovery-oriented services to persons with mental illness and to their families. The Programs provide services designed and led by clients and include Computer Labs that focus on client and family empowerment, training, education, and information accessibility. They enable clients to acquire skills that improve opportunities for education and gainful employment. During FY 17-18 contract negotiations with TMHA and MWC together with Behavioral Wellness decided that as of July 1, 2017, each contractor would be responsible for funding their own Computer Programs. At that time, Behavioral Wellness would no longer be supplying the computers nor would Behavioral Wellness be providing technical support. The current amendments clarify these changes in the Client-Led Recovery Learning Center program obligations.

Fiscal and Facilities Impacts:

Budgeted: yes

Special Instructions:

Please email one (1) signature page and one (1) minute order to Quiana Lopez at: qilopez@co.santa-barbara.ca.us.

Attachments:

- Attachment A: Mental Health Association FY 17-18 AM 1
- Attachment B: Mental Health Association FY 17-18 BC
- Attachment C: Transitions Mental Health Association FY 17-18 AM 1
- Attachment D: Transitions Mental Health Association FY 17-18 BC 18-051

Authored by:

Q. Lopez

FIRST AMENDMENT 2017-2018

TO AGREEMENT FOR SERVICES OF INDEPENDENT CONTRACTOR

This is an amendment (hereafter referred to as the "First Amended Contract") to the Agreement for Services of Independent Contractor, referenced as number BC 18-101, by and between the **County of Santa Barbara** (County) and **Mental Health Association in Santa Barbara County (DBA Mental Wellness Center)** (Contractor), wherein Contractor agrees to provide and County agrees to accept the services specified herein.

Whereas, this First Amended Contract incorporates the terms and conditions set forth in the contract approved by the County Board of Supervisors in June 2017, except as modified by this First Amended Contract, effective July 1, 2017;

Whereas, County and Contractor agree that Contractor will provide its own equipment, supplies, and technical support for its Client-Led Recovery Learning Center Computer Lab, and that Contractor is qualified to provide this within its current contract maximum amount not to exceed \$1,521,105 through June 30, 2018.

NOW, THEREFORE, in consideration of the mutual covenants and conditions contained herein, the parties agree as follows:

I. In Exhibit A-2, Statement of Work -- Recovery Learning Center and Client-Led Program Computer Lab, delete subsection J of Section 2. Services and replace with the following:

J. Contractor shall operate the RLC Computer Lab as follows:

- i. The RLC Computer Lab shall be open not less than 15 hours per week, including formal computer classes.
- ii. Contractor shall recruit for and hire peers as Computer Lab Technicians. Duties of Computer Lab Technicians shall include, but not limited to:
 1. Supervise use of the computers and provide technical support to Computer Lab users;
 2. Provide general oversight of operation of the Computer Lab, including welcoming users, keeping equipment in good working order and keeping the room(s) clean and organized;
 3. Teach an Introduction course for participants who are interested in using the Computer Lab;

II. In Exhibit A-2, Statement of Work -- Recovery Learning Center and Client-Led Program Computer Lab, delete Section 3.Clients, and replace with the following:

Section 3. *This section is intentionally omitted. .*

III. In Exhibit A-2, Statement of Work -- Recovery Learning Center and Client-Led Program Computer Lab, delete Section 5. Staffing, and replace with the following:

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- 5. STAFFING.** Contractor shall employ an appropriate mix of full time equivalent (FTE), part-time and volunteer staff to provide Participant desired events and services.
- A. Contractor shall employ 4.0 FTE Peer Facilitators to mentor Participants and coordinate on-site development and governance. These staff will be Mental Health Workers, as defined in the Behavioral Wellness Credentialing Policy and Procedure 4.015.
 - B. Contractor shall employ 0.2 FTE Program Supervisor (Clinical Program Director and Chief Operating Officer): this position shall act as the clinical and administrative supervisor of the Specialty Mental Health Services Program. The Program Supervisor shall:
 - i. Be a licensed/waivered/registered mental health professional as described in Title 9, CCR 1810.223 and 1810.254; or
 - ii. Have at least two years of direct experience treating adults with serious mental illness, including at least one year of program management or supervisory experience in a mental health setting.
 - C. During situations when primary staff is absent, depending on availability, Contractor may choose to cover some of the program hours with volunteers or relief workers paid via incentive cards or stipends.
 - D. Staff shall have experience in leading client activities and demonstrate responsiveness to Participant issues and concerns.
 - E. Contractor shall ensure the Computer Lab is staffed by a minimum of one (1) Computer Lab Technician at all times during operating hours.

IV. In Exhibit A-2, Statement of Work -- Recovery Learning Center and Client-Led Program Computer Lab, delete Section 6. Equipment and Supplies, and replace with the following:

- 6. EQUIPMENT AND SUPPLIES.** As space permits, the RLC Computer Lab will accommodate up to ten (10) computers and associated equipment, as follows:
- A. Contractor Equipment.
 - i. Contractor shall maintain the following items, as specified by the Behavioral Wellness designated staff:
 - a. Network capable, heavy-duty cycle printer;
 - b. Large screen TV, to be used for presentations during classes; and
 - c. Contractor shall be responsible to purchase computers, supplies and any replacement parts necessary for ongoing operation of the Computer Lab including printer cartridges, paper, cleaning supplies, etc..

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ii. Hardware purchased through this Contract shall be the property of the County and depreciated in accordance with generally accepted accounting practices. If the Computer Lab ceases operation or if the Agreement is terminated before the hardware is fully depreciated, Contractor shall return hardware to County.

B. County Property. County has purchased ten (10) computers (including monitor, keyboard, mouse, and CPU) for the use in the Computer Lab. The computers shall be returned to County upon termination of this Agreement.

V. All other Terms and Conditions remain in full force and effect.

FIRST AMENDMENT 2017-2018

SIGNATURE PAGE

First Amendment to Agreement for Services of Independent Contractor between the County of Santa Barbara and Mental Health Association in Santa Barbara County DBA as Mental Wellness Center.

IN WITNESS WHEREOF, the parties have executed this Amendment to be effective on July 1, 2017.

COUNTY OF SANTA BARBARA:

By: [Signature]
JOAN HARTMANN
CHAIR, BOARD OF SUPERVISORS
Date: 9/20/17

ATTEST:

MONA MIYASATO
COUNTY EXECUTIVE OFFICER
CLERK OF THE BOARD

By: [Signature]
Deputy Clerk
Date: 9-20-17

CONTRACTOR:

MENTAL HEALTH ASSOCIATION IN SANTA BARBARA DBA AS MENTAL WELLNESS CENTER

By: [Signature]
Authorized Representative
Name: Annmarie Cameron
Title: CEO
Date: 8-17-17

APPROVED AS TO FORM:

MICHAEL C. GHIZZONI
COUNTY COUNSEL

By: [Signature]
Deputy County Counsel

APPROVED AS TO ACCOUNTING FORM:

THEODORE A. FALLATI, CPA
AUDITOR-CONTROLLER

By: [Signature]
Deputy

RECOMMENDED FOR APPROVAL:

ALICE GLEGHORN, PH.D., DIRECTOR
DEPARTMENT OF BEHAVIORAL WELLNESS

By: [Signature]
Director

APPROVED AS TO INSURANCE FORM:

RAY AROMATORIO
RISK MANAGEMENT

By: [Signature]
Risk Management