

**SECOND AMENDMENT TO AGREEMENT FOR SERVICES OF INDEPENDENT CONTRACTOR FOR  
EMERGENCY CHILD CARE BRIDGE PROGRAM FOR FOSTER CHILDREN**

**Santa Barbara County**  
Department of Social Services

***Second Amendment***

This is *Second (Second Amendment to the Agreement)* to the Agreement for Services of Independent Contractor, by and between the **County of Santa Barbara (COUNTY)** and **Santa Barbara Family Care Center dba Children's Resource and Referral of Santa Barbara County (CONTRACTOR)**.

**WHEREAS**, on August 28, 2018, COUNTY approved the Agreement for Services of Independent Contractor, number BC#19-086 (Agreement) with CONTRACTOR for the continued provision of Emergency Child Care Bridge Program for Foster Children;

**WHEREAS**, the initial term of the Agreement commenced on September 1, 2018, and expired on June 30, 2019;

**WHEREAS**, on June 11, 2019, COUNTY approved the First Amendment to the Agreement (BC# 19-298) with CONTRACTOR to amend the terms of the Agreement for one additional year from July 1, 2019 through June 30, 2020; and

**WHEREAS**, the parties now desire to amend the Agreement to increase the contract amount for the term from July 1, 2019 through June 30, 2020.

**NOW, THEREFORE**, for good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, COUNTY and CONTRACTOR agree as follows.

**The Agreement is amended as follows:**

1. Section 5, **COMPENSATION OF CONTRACTOR**, of the Agreement is amended to state in its entirety:

In full consideration for CONTRACTOR's services, CONTRACTOR shall be paid for performance under this Agreement in accordance with the terms of **EXHIBIT B**, including **EXHIBIT B-1** for the period of September 1, 2018 through June 30, 2019, and **EXHIBIT B-2 Revised** for the period of July 1, 2019 through June 30, 2020, which are attached hereto and incorporated herein by reference. Billing shall be made by invoice, which shall include the contract number assisted by COUNTY and which is delivered to the address in Section 2 **NOTICES** above following completion of the increments identified in EXHIBIT B. Unless otherwise specified on EXHIBIT B, payment shall be net thirty (30) days from presentation of invoice.

2. Section II.B.2 is amended to state in its entirety:

Distribute Emergency Child Care Bridge Voucher directly to the child care provider. Emergency Child Care Bridge Voucher payments shall not exceed the amount determined by COUNTY. CONTRACTOR shall ensure that Emergency Child Care Bridge Voucher payments will not exceed the designated voucher amount set forth in EXHIBIT B-1 or B-2 Revised, as applicable.

3. Section A of **EXHIBIT B** is amended to state in its entirety:

For CONTRACTOR services to be rendered under this Agreement, CONTRACTOR shall be paid a total contract amount, including reimbursements, not to exceed \$199,263 for the period of September 1, 2018 through June 30, 2019, *and not to exceed \$304,311* for the period of July 1, 2019 through June 30, 2020. CONTRACTOR shall not exceed the line item amounts identified within each program as set forth in **EXHIBIT B-1 or B-2 Revised**, as applicable.

4. Section B of **EXHIBIT B** is amended to state in its entirety:

Payment for services and/or reimbursement of costs shall be made upon CONTRACTOR's satisfactory performance, based upon the scope and methodology contained in **EXHIBIT A** as determined by COUNTY. Payment for services and/or reimbursement of costs shall be based upon the costs, expenses, overhead charges and hourly rates for personnel, as defined in **EXHIBIT B-1** for the period of September 1, 2018 through June 30, 2019 *and EXHIBIT B-2 Revised* for the period of July 1, 2019 through June 30, 2020, as applicable (Line Item Budget). Invoices submitted for payment that are based upon **EXHIBIT B-1 or B-2 Revised** must contain sufficient detail to enable an audit of the charges and provide supporting documentation if so specified in **EXHIBIT A**.

5. Section C of EXHIBIT B is amended to state in its entirety:

On the 15<sup>th</sup> of the month following the provision of services, CONTRACTOR shall submit to the COUNTY DESIGNATED REPRESENTATIVE an invoice or certified claim on the County Treasury for service performed over the period specified. These invoices or certified claims must cite the assigned Board Contract Number. COUNTY DESIGNATED REPRESENTATIVE shall evaluate the quality of the service performed and if found to be satisfactory and within the cost basis **EXHIBIT B-1 or B-2 Revised**, as applicable, shall initiate payment processing. COUNTY shall pay invoices or claims for satisfactory work within 30 days of receipt of correct and complete invoices or claims from CONTRACTOR.

6. Replace **EXHIBIT B-2** with **EXHIBIT B-2 Revised**, Line Item Budget for Fiscal Year 2019/2020.

In all other respects, the Agreement remains unchanged and shall remain in full effect.

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**Second Amendment to the Agreement between the County of Santa Barbara and Santa Barbara Family Care Center dba Children's Resource and Referral of Santa Barbara County.**

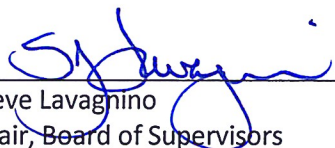
**IN WITNESS WHEREOF**, the parties have executed this Second Amendment to the Agreement to be effective on the date executed by COUNTY.

**ATTEST:**

Mona Miyasato  
County Executive Officer  
Clerk of the Board

By:   
Deputy Clerk

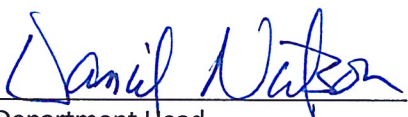
**COUNTY OF SANTA BARBARA:**

By:   
Steve Lavagnino  
Chair, Board of Supervisors

Date: 11-19-19

**RECOMMENDED FOR APPROVAL:**

Department of Social Services

By:   
Department Head  
Daniel Nielson

**CONTRACTOR:**

Santa Barbara Family Care Center dba  
Children's Resource and Referral of Santa  
Barbara County


By: \_\_\_\_\_  
Authorized Representative

Name: Michelle Graham

Title: Executive Director

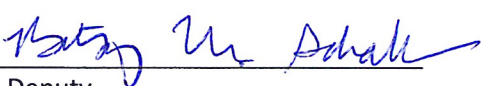
**APPROVED AS TO FORM:**

Michael C. Ghizzoni  
County Counsel

By:   
Deputy County Counsel

**APPROVED AS TO ACCOUNTING FORM:**

Betsy M. Schaffer, CPA  
Auditor-Controller

By:   
Deputy

**APPROVED AS TO FORM:**

Risk Management

By:   
Risk Management

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**ATTEST:**

Mona Miyasato  
County Executive Officer  
Clerk of the Board

**COUNTY OF SANTA BARBARA:**

By: \_\_\_\_\_  
Deputy Clerk

By: \_\_\_\_\_  
Steve Lavagnino  
Chair, Board of Supervisors

Date: \_\_\_\_\_

**RECOMMENDED FOR APPROVAL:**

Department of Social Services

**CONTRACTOR:**

Santa Barbara Family Care Center dba  
Children's Resource and Referral of Santa  
Barbara County

By: \_\_\_\_\_  
Department Head  
Daniel Nielson

By:   
Authorized Representative

Name: \_\_\_\_\_  
Michelle Graham

Title: \_\_\_\_\_  
Executive Director

**APPROVED AS TO FORM:**

Michael C. Ghizzoni  
County Counsel

**APPROVED AS TO ACCOUNTING FORM:**

Betsy M. Schaffer, CPA  
Auditor-Controller

By: \_\_\_\_\_  
Deputy County Counsel

By: \_\_\_\_\_  
Deputy

**APPROVED AS TO FORM:**

Risk Management

By: \_\_\_\_\_  
Risk Management

**EXHIBIT B-2 Revised  
Line Item Budget**

**Term beginning: July 1, 2019**

**Term ending: June 30, 2020**

<u>PROGRAM LINE ITEM</u>		<u>Voucher</u>	<u>Navigator</u>	<u>Trauma</u>	<u>TOTAL</u>
<b>PERSONNEL COSTS</b>					
Child Care Services Specialist	(.65 FTE)		23,296		23,296
Trauma informed Coaching	(.57 FTE)			21,258	21,258
Children Services Manager	(.20 FTE)		3,640	4,940	8,580
Contract Manager	(.10 FTE)		2,210	4,790	7,000
	<u>1.52</u>				-
Taxes and Fringe Benefits	(18%)		5,246	5,578	10,824
<b>TOTAL PERSONNEL COSTS</b>			<u>34,392</u>	<u>36,566</u>	<u>70,958</u>
<b>NON-PERSONNEL OPERATION COSTS</b>					
Mileage			2,450	2,100	4,550
Out of County Travel				1,800	1,800
Participant Payments		204,311			204,311
Rent			2,100	1,800	3,900
Utilities			315	270	585
Program Office/ IT Supplies			2,450	2,050	4,500
Staff Training				2,400	2,400
<b>TOTAL NON-PERSONNEL OPERATIONS COSTS</b>		<u>204,311</u>	<u>7,315</u>	<u>10,420</u>	<u>222,046</u>
<b>TOTAL DIRECT COSTS</b>		<u>204,311</u>	<u>41,707</u>	<u>46,986</u>	<u>293,004</u>
<b>OTHER</b>					
Indirect @ 15% max		-	6,209	5,098	11,307
<b>TOTAL OTHER COSTS</b>		<u>-</u>	<u>6,209</u>	<u>5,098</u>	<u>11,307</u>
<b>TOTAL PROGRAM COSTS</b>		<u>204,311</u>	<u>47,916</u>	<u>52,084</u>	<u>304,311</u>