



BOARD OF SUPERVISORS  
AGENDA LETTER

Agenda Number:

Clerk of the Board of Supervisors  
105 E. Anapamu Street, Suite 407  
Santa Barbara, CA 93101  
(805) 568-2240

Department Name: General Services  
Department No.: 063  
For Agenda Of: January 18, 2011  
Placement: Administrative  
Estimated Tme:  
Continued Item: No  
If Yes, date from:  
Vote Required: Majority

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**TO:** Board of Supervisors  
**FROM:** General Services Bob Nisbet, Director (805) 560-1011  
Contact Info: Paddy Langlands, Assistant Director (805) 568-3096  
**SUBJECT:** **Child Support Services Fourth Amendment to Lease Agreement at 201 South Miller Street, Santa Maria; Fifth Supervisorial District**

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**County Counsel Concurrence**

As to form Yes

**Auditor-Controller Concurrence**

As to form Yes

**Other Concurrence:** Risk Manager, Child Support

As to form Yes

**Recommended Actions:**

That the Board of Supervisors execute the attached original and duplicate original Fourth Amendment to the Lease Agreement between the County of Santa Barbara and Burt E. Fugate Trustee of the Burt E. Fugate Trust and the Anne LeFever Trust, successor in interest to Santa Maria Office Investments No. Two to modify the Basic Term Rent provision of the lease, and reduce the monthly rent from \$18,401.52 to \$16,910.85 effective March 1, 2011.

**Summary Text:**

The County's Child Support Services Department currently occupies approximately 10,249 square feet of office space at 201 South Miller Street in the Town Center in Santa Maria. The Department has occupied space at this facility since 1990. In an effort to reduce costs, Child Support has negotiated with the owner of the building a reduced rent for the office space.

**Background:**

Child Support Services has occupied this space since January 1990. Over the past five years, staff levels have substantially decreased in order to stay within State budget allocations. However, staff attrition alone is not sufficient to enable the Department to continue to stay within State budget allocations, and therefore the Department has taken steps to reduce other on-going costs as able. Two years ago, the Department closed its Lompoc Office and consolidated into this Santa Maria facility, which is fully utilized. With the upcoming Lease Renewal, the Department has successfully negotiated with the landlord to reduce the monthly costs to \$16,910.85 effective March 1, 2011. Subsection C "Basic and

Child Support Services Lease Amendment

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Extended Term Rent” remains in full force and effect, which allows annual adjustments each March based upon August Consumer Price Index, not to exceed 5%.

**Fiscal and Facilities Impacts:**

There is no fiscal impact to the County General Fund. Child Support Services is 100% funded with State and Federal Revenues.

There is no Facilities impact with this Board recommendation.

**Staffing Impacts:** None

**Special Instructions:** After Board action, please distribute as follows:

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|--|---|
| 1. Duplicate Original and Minute Order | Real Estate Services, Attn: Ronn Carlentine |
| 2. Original Document                   | Clerk of the Board Files                    |

**Attachments:**

Fourth Amendment to Lease Agreement, original and duplicate original

**Authored by:** Ronn Carlentine, Office of Real Estate Services