



BOARD OF SUPERVISORS  
AGENDA LETTER

Agenda Number:

Clerk of the Board of Supervisors  
105 E. Anapamu Street, Suite 407  
Santa Barbara, CA 93101  
(805) 568-2240

**Department Name:** Public Works  
**Department No.:** 054  
**For Agenda of:** 5/17/2016  
**Placement:** Set Hearing  
**Estimated Time:** 6/7/2016, 15 minutes  
**Continued Item:** No  
**If Yes, date from:**  
**Vote Required:** Majority

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**TO:** Board of Supervisors

**FROM:** Department Director(s) Scott D. McGolpin, P.E., Director, x3010

Contact Info: Mark A. Schleich, P.E., Deputy Director, x3605

**SUBJECT:** County Service Area 12 (Mission Canyon Sewer District), Ordinance Relative to Sewer Connection Fees, Sewer Service Charges and Resolution Relative to Collection of Said Charges on the Tax Roll – First Supervisorial District

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**County Counsel Concurrence**

As to form: Yes

Other Concurrence: N/A

**Auditor-Controller Concurrence**

As to form: Yes

**Recommended Actions:**

- a) Receive report entitled *County Service Area 12 (Mission Canyon Sewer District) Fixed Charges Fee Report for Fiscal Year 2016-2017*.
- b) Set a public hearing on June 7, 2016 on the departmental hearing to:
  - i) Adopt an ordinance to set sewer connection fees and sewer service charges for County Service Area 12;
  - ii) Adopt a resolution relative to the collection of said charges and fees on the tax roll; and
  - iii) Adopt the findings in the Notice of Exemption that the proposed action is for the establishment of rates for services provided by County Service Area 12, that no expansion of services or facilities will result, and that any increased revenues will be used for meeting operating expenses and financial reserve needs and requirements, and that the action is therefore exempt from the California Environmental Quality Act pursuant to 14 CCR Section 15273. Approve and direct staff to file and post the Notice of Exemption on that basis.

**Summary Text:**

This action sets the sewer service charges and connection fees for fiscal year 2016-2017 for County Service Area 12 (CSA 12), which serves the Mission Canyon area. The service charge funds annual operating, maintenance, and reserve costs. No change to the sewer charge is proposed, which will remain at \$264 per user. The connection fee is a one-time fee paid for the connection of new development. The connection fee will remain at \$5,633 per residential unit.

**Background:**

CSA 12 was formed pursuant to Resolution 84-72 by the Board on February 21, 1984 in order to alleviate health and safety concerns related to poorly performing septic systems and in response to a state prohibition order on failing septic systems issued in 1983. A project to construct a sewer system serving the more densely developed area of Mission Canyon was completed on December 12, 1986 with connections made the following year. Regulation of the CSA 12 sewer system is through State Water Resources Control Board (SWRCB) *Statewide General Waste Discharge Requirements for Sanitary Sewer Systems, Order No. 2006-0003*. Owners of homes that originally connected to sewer paid for system construction through a bond, which was retired in 2003. New development pays a connection fee to CSA 12 for use of the sewer system. The connection fee will remain at \$5,633 per residential unit.

Operationally, CSA 12 provides wastewater collection services (Public Works Department) as well as tracks septic system performance (separate Board action by the Public Health Department) for inhabitants in Mission Canyon. Wastewater is further collected, treated and disposed by the City of Santa Barbara pursuant to the Joint Powers Agreement (JPA) executed with the City of Santa Barbara in 2015 (replaced 1984 JPA). The recommend sewer charge for operation of the CSA 12 sewer system is proposed to remain at \$264 per year. Because the City of Santa Barbara is the water purveyor in the Mission Canyon area and pursuant to the new JPA, the City of Santa Barbara bills CSA 12 residents for use of City sewer facilities on the City water bill.

The sewer service charges are collected on the tax roll as provided by the Government Code. The attached resolution authorizes the collection of sewer service charges on the tax rolls pursuant to Ordinance No. 3574 adopted by board on June 23, 1986 (Chapter 22A of the County Code).

**Performance Measure:**

This action is intended to establish sewer service rates sufficient to accommodate the fiscal needs of CSA 12 for its operating and capital expenses.

**Fiscal and Facilities Impacts:**

Budgeted: Yes

**Fiscal Analysis:**

<b><u>Funding Sources</u></b>	<b><u>Current FY Cost:</u></b>	<b><u>Annualized On-going Cost:</u></b>	<b><u>Total One-Time Project Cost</u></b>
Sewer Charges		\$ 220,704.00	
Total	\$ -	\$ 220,704.00	\$ -

The proposed annual sewer service charge of \$264 per year per residential dwelling connection will generate \$220,704 from 836 connections to fund CSA 12 operation and maintenance costs. The reserve balance is approximately \$1,500,000.

**Staffing Impacts:**

No new staffing positions are proposed in this budget.

**Special Instructions:**

- A. Request Clerk of the Board to publish notice of this hearing, as set forth in the attached Notice of Public Hearing (Attachment E), in the Santa Barbara News Press, pursuant to Section 6066 of the Government Code. The recommended dates for publication are May 24 and May 31, 2016.
- B. Request the Clerk of the Board publish a summary of the ordinance in a newspaper of general circulation in Santa Barbara County, and post the full text of the ordinance, at least 5 days prior to the hearing; and publish a summary of the ordinance in a newspaper of general circulation in Santa Barbara County with the names of the board members voting for and against, and post a certified copy of the ordinance with the names of the board members voting for and against, within 15 days of adoption, pursuant to Section 25124(b)(1) of the Government Code.
- C. Following Board approval Clerk of the Board to post the Notice of Exemption and forward a stamped copy to the Public Works Department in Santa Maria, attention Robyn Smith.
- D. Direct the Clerk of the Board to forward certified copies of the ordinance and resolution to:
  - Robyn Smith, Public Works Dept., Santa Maria
  - Sheila de la Guerra, Public Works Dept., Resource Recovery & Waste Management Division, Santa Barbara

**Attachments:**

Attachment A: Fiscal Charges Fee Report  
Attachment B: Ordinance  
Attachment C: Resolution  
Attachment D: Notice of Exemption  
Attachment E: Notice of Public Hearing

**Authored by:**

Martin Wilder, Utilities Manager, x8750

**Copy:**

Mark Paul, Deputy Public Works Director of Finance and Administration