



BOARD OF SUPERVISORS
AGENDA LETTER

Agenda Number:

Clerk of the Board of Supervisors
105 E. Anapamu Street, Suite 407
Santa Barbara, CA 93101
(805) 568-2240

Department Name: Social Services
Department No.: 044
For Agenda Of: June 5, 2018
Placement: Administrative
Estimated Time:
Continued Item: No
If Yes, date from:
Vote Required: 4/5

TO: Board of Supervisors
FROM: Department Daniel Nielson, Social Services Director
Director(s) (805) 346-7101
Contact Info: Raymond L. McDonald, Executive Director
Workforce Development Board, (805) 681-4446
SUBJECT: Agreement with Coastal Regional Planning Unit for Workforce Development Services

County Counsel Concurrence

As to form: Yes

Other Concurrence: Risk Management

As to form: Yes

Auditor-Controller Concurrence

As to form: Yes

Recommended Actions:

That the Board of Supervisors:

- a) Approve and authorize the Director of the Santa Barbara County Department of Social Services, or designee, to execute the Coastal Regional Planning Agreement by and among the Workforce Development Boards of Monterey, Santa Barbara, San Luis Obispo, and Santa Cruz counties (counties within the Coastal Regional Planning Unit) to receive \$1,465,684 Workforce Innovation and Opportunities Act funds, of which the Santa Barbara County Workforce Development Board is being allocated \$279,689, to provide regional activities as outlined in the Agreement for the period starting June 1, 2018 and ending June 30, 2019;
- b) Approve Budget Journal Entry No. 0005549 to establish appropriations for \$279,689 (Fiscal Year 2017-2018 for \$42,672 and Fiscal Year 2018-2019 for \$237,017 in the Department of Social Services Fund 0058 (4/5 Vote Required); and
- c) Determine that the above recommended action is not the approval of a project that is subject to environmental review under the California Environmental Quality Act (CEQA), pursuant to CEQA Guidelines section 15378(b)(4), finding that the project is a creation of a governmental funding mechanism or other government fiscal activity, which does not involve any commitment to any specific project which may result in a potentially significant physical impact on the environment.

Summary Text:

This item is on the agenda in order to approve and authorize the Department of Social Services (DSS) Director, or designee, to execute the Monterey County Coastal Regional Planning Agreement to provide regional workforce development services. The Coastal Regional Planning Unit (RPU) is receiving \$1,465,684 Workforce Innovation and Opportunities Act (WIOA) funds, of which Santa Barbara County Workforce Development Board (WDB) is being allocated \$279,698 to provide regional activities as outlined in the Agreement for the period starting June 1, 2018 and ending June 30, 2019. The Agreement is by and among the Workforce Development Boards of Monterey, Santa Barbara, San Luis Obispo, and Santa Cruz counties (counties within the RPU).

Background:

The WIOA was signed into law on July 22, 2014. The intent of the WIOA legislation is to arm workers with the skills necessary to meet business needs and to provide business with access to the talent pool necessary to compete in local, regional, and global economies. This is achieved by assisting workers, including those with barriers to employment, with access to employment, education, job driven training, and support services. The WIOA also emphasizes improving services to business, enhancing program coordination and streamlining service delivery, utilizing new technology, increasing the flexibility of governance, and increasing accountability and transparency. Additionally, the WIOA requires quality training that leads to industry recognized credentials, earn, and learn approaches that encourage the coordination of work and learning, regional planning and service coordination, and implementation of sector-based strategies and career pathways.

Since the passage of the WIOA, the California Workforce Development Board has released funding to designated regional fiscal agents to effectuate regional coordination and regional industry engagement in priority sectors such as healthcare, hospitality/tourism, and agriculture that are relevant across the region. The purpose of this Agreement is to set forth the responsibilities of the RPU entities as they relate to regional workforce development activities and administration of grants from the California Workforce Development Board.

This Agreement is intended to provide the framework for reimbursing the RPU entities for the costs of regional activities for the following projects of this Agreement: Slingshot Initiative, Regional Organizer, and Regional Plan Implementation. In January, the RPU was awarded \$1,465,684 in WIOA funding in support of those regional projects (Slingshot Initiative \$1,000,000, Capacity Building \$79,970, Regional Organizer \$85,714, and Regional Plan Implementation \$300,000). The Monterey County Workforce Development Board (MCWDB) is the designated fiscal agent for the RPU as they are the grant receipt for the special funds for the regional projects of this Agreement.

The Slingshot Initiative intends to develop a partnership of industry and community leaders dedicated to working together to help the healthcare industry grow and thrive in the Central Coast region while incorporating the use of Work Keys assessments to certify specific job related skills that help to build and create a competitive and skilled workforce. Healthcare was chosen because it is well represented across the four counties, is growing, and provides opportunities for income mobility. The Slingshot Initiative will also serve to establish protocols and promising practices that the RPU will use to address other priority and emerging sectors in the future.

Regional Organizer is the California Workforce Development Board's attempt to support the regions in pulling together local workforce stakeholders such as the community colleges, and adult education

programs to work with the Workforce Development Board staff in setting common goals, objectives and collaborations. There are two Regional Organizers authorized by the State Funding Award to the RPU: one Regional Organizer hired by Santa Barbara to serve Santa Barbara and San Luis Obispo counties; and the other Regional Organizer hired by Monterey to serve Monterey and Santa Cruz counties.

Regional Implementation Plan is a federal and state required multiple year plan that incorporates the goals and objectives of the State Plan to the U.S. Department of Labor. These goals include, but are not limited to: sector strategies, career pathways, and enhanced regional collaboration among all local workforce partners.

Out of the projects, the WDB is responsible for hiring employees or contractors to support the projects within the agreement. The WDB would provide supervision or oversight of the staff hired in coordination with San Luis Obispo Workforce Development Board. The WDB would also be responsible for securing video conference equipment and the development of outreach collateral material.

Fiscal and Facilities Impacts:

Budgeted: Yes

Fiscal Analysis:

<u>Funding Sources</u>	<u>FY 2017/18</u> <u>Cost</u>	<u>FY 2018/19</u> <u>Cost</u>	<u>Total Cost</u>
General Fund			
State			
Federal	\$ 42,672.00	\$ 237,017.00	\$ 279,689.00
Fees			
Other:			
Total	\$ 42,672.00	\$ 237,017.00	\$ 279,689.00

Narrative: The MCWDB will reimburse the WDB for any regional workforce development services. There is no impact to General Fund.

Key Contract Risks:

The Agreement contains a provision that requires indemnification between the parties under Section 2(m) of Exhibit D and Section 5 of the Agreement. This provision is a standard provision that all participating counties in the RPU will follow.

Staffing Impacts:

<u>Legal Positions:</u>	<u>FTEs:</u>
0	0

Special Instructions:

Please scan, email and send two (2) original Agreements, and a copy of the minute order to:
 DSS Contracts Unit
 C/O Tricia Beebe, Contracts Coordinator
 2125 S. Centerpointe Parkway, 3rd Floor
 Santa Maria, CA 93455

Attachments:

1. Attachment 1 – RPU Agreement
2. Attachment 2 – Budget Journal Entry 0005549

Authored by:

Ray McDonald, WDB Executive Director
Tricia Beebe, Contracts Coordinator