



BOARD OF SUPERVISORS  
AGENDA LETTER

Agenda Number:

Clerk of the Board of Supervisors  
105 E. Anapamu Street, Suite 407  
Santa Barbara, CA 93101  
(805) 568-2240

**Department Name:** County Counsel  
**Department No.:** 0710  
**For Agenda Of:** April 23, 2024  
**Placement:** Administrative  
**Estimated Time:**  
**Continued Item:** No  
**If Yes, date from:**  
**Vote Required:** Majority

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**TO:** Board of Supervisors

**FROM:** Department Rachel Van Mullem, County Counsel, (805) 568-2950  
Director(s)  
Contact Info: Bo Bae, Deputy County Counsel, (805) 568-2950

**SUBJECT:** Proposed Conflict of Interest Code of the Carpinteria Groundwater Sustainability Agency

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**County Counsel Concurrence**

As to form: Yes

Other Concurrence: N/A

As to form: N/A

**Auditor-Controller Concurrence**

As to form: N/A

**Recommended Actions:**

That the Board of Supervisors:

- a) Approve the proposed Conflict of Interest Code of the Carpinteria Groundwater Sustainability Agency and
- b) Determine that the above action is an organizational or administrative activity of the government that will not result in direct or indirect physical changes in the environment and is therefore not a project under the California Environmental Quality Act ("CEQA") pursuant to section 15378(b)(5) of the CEQA Guidelines.

**Summary Text:**

The Carpinteria Groundwater Sustainability Agency submits its proposed Conflict of Interest Code to the Board of Supervisors for approval. The Board is designated as the "code reviewing body" for independent districts and agencies with jurisdiction wholly within the County. When approved by the Board, the Conflict of Interest Code of the Carpinteria Groundwater Sustainability Agency is deemed adopted. (Gov. Code, §§ 82011, subd. (b); 87303.)

**Background:** The Political Reform Act of 1974 requires every local agency to:

1. Adopt and promulgate a conflict of interest code setting forth disclosure and disqualification requirements of designated positions;

2. Review its code for changes necessitated by changed circumstances biennially; and
3. Submit its proposed code or code amendments or revisions to the code reviewing body. (Gov. Code, §§ 82011, subd. (b); 87300; 87302; 87306.5, subd. (a).)

The Carpinteria Groundwater Sustainability Agency (“Agency”) is a newly created local agency formed under Water Code section 10723, subdivision (a) in 2020. The Agency adopted its proposed Conflict of Interest Code through its Board of Directors on August 23, 2023.

**Special Instructions:**

Please forward a copy of the minute order reflecting the Board’s action to the Carpinteria Groundwater Sustainability Agency and Deputy County Counsel Bo Bae.

**Attachments:**

Attachment A—Conflict of Interest Code, Final Version

Attachment B—August 23, 2023, Resolution No. 028 of the Board of Directors

**Authored by:**

Deputy County Counsel Bo Bae

**cc:**

Carpinteria Groundwater Sustainability Agency