



BOARD OF SUPERVISORS  
AGENDA LETTER

Agenda Number:

Clerk of the Board of Supervisors  
105 E. Anapamu Street, Suite 407  
Santa Barbara, CA 93101  
(805) 568-2240

**Department Name:** General Services  
**Department No.:** 063  
**For Agenda Of:** August 31, 2021  
**Placement:** Administrative  
**Estimated Time:** N/A  
**Continued Item:** No  
**If Yes, date from:** N/A  
**Vote Required:** Majority

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**TO:** Board of Supervisors  
**FROM:** General Services Janette D. Pell, Director (805) 560-1011  
Contact Info: Patrick Zuroske, Assistant Director (805) 568-3096  
**SUBJECT:** Calle Real Campus Main Water Loop Design - Award Professional Services Agreement (PSA) for Civil Design; Second District Project No. 19012

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**County Counsel Concurrence**

As to form: Yes

**Auditor-Controller Concurrence**

As to form: Yes

**Other Concurrence:** Risk Manager

As to form: Yes

**Recommended Actions:**

That the Board of Supervisors:

- a) Approve and authorize the Chair to execute the Professional Services Agreement (PSA) with Diversified Project Services International, Inc (DPSI) to provide professional civil design, and construction administration services for the Calle Real Campus Main Water Loop Improvements and New Water Loop Design, located on the County's Calle Real Campus in Santa Barbara, CA, in an amount not to exceed \$188,480.00; and
- b) Find that this contract is determined by your Board to be exempt from the provisions of the California Environmental Quality Act (CEQA) under State CEQA Guidelines Section 14 CCR 15302(c) because it consists of replacement or reconstruction of existing utility systems and/or structures where the new structure will be located on the same site as the structure replaced and will have substantially the same purpose and capacity as the structure replaced and direct staff to file a notice of exemption on that basis.

**Summary Text:**

The General Services Department has initiated the process to procure design services for necessary improvements to the existing water loop and full design of a new water loop system located on County owned Calle Real Campus in Santa Barbara, CA. The services will include full design development, cost estimating to determine future project funding requirements and construction administration services for a two (2) phased design. Phase I includes full design of improvements to the existing

infrastructure, replacement and addition of isolation valves in identified locations, and the installation of new water sub-meters at identified buildings on the campus. Phase II includes the full design of a new water loop system for the Calle Real Campus replacing the existing infrastructure that takes into consideration the Calle Real Master Plan future redevelopment efforts. Once the design is complete and the budget is verified, a review and consideration of project delivery will be performed for the next phase of the potential project. Construction administration shall be provided during the construction phases. Staff will return to the Board at a later date for further direction.

**Background:**

General Services conducted a competitive, qualification based selection (QBS) process soliciting Requests for Qualifications (RFQ’s) from interested firms. Proposals were due and received on March 26, 2021. One (1) design team responded to the RFQ. The selection process employed a review committee comprised of County of Santa Barbara General Services staff. The proposal was reviewed and a subsequent interview was conducted on July 12, 2021. At this time, General Services is prepared to recommend Diversified Project Services International, Inc. (DPSI) to provide professional design services, cost estimating services, and future construction administration services for the Calle Real Campus Water Loop Improvements and New Water Loop Design. The scope of services covered by this PSA is funded by the Capital Outlay Fund 0030. The design work and subsequent potential construction is necessary to address the ongoing failures and escalating repair costs of the existing 80-year-old water system infrastructure. The new water loop design will provide better tracking and efficiency of water usage as well as improving the serviceability of the system.

**California Environmental Quality Act (CEQA) Documentation:**

A CEQA categorical exemption is requested for this contract. This project involves the replacement or reconstruction of existing utility systems and/or structures where the new structure will be located on the same site as the structure replaced and will have substantially the same purpose and capacity as the structure replaced. The County will be performing a CEQA review and will return to the Board with an update on the potential impacts and mitigative measures, if any, that will be undertaken, if required.

**Performance Measure:**

This PSA will develop the complete design, provide cost estimates, and future construction administration for the new Calle Real Water Loop System. At the end of this PSA, the project will be ready to move into the bidding phase once funding is established.

**Fiscal and Facilities Impacts:**

Budgeted: Yes

**Fiscal Analysis:**

<b><u>Funding Sources</u></b>	<b><u>FY 21-22 Cost:</u></b>	<b><u>Annualized On-Going Cost</u></b>	<b><u>Total One-Time Project Cost</u></b>
Fund 0030 Capital Outlay Fund	\$188,480.00	-	\$188,480.00 for PSA

Fiscal Narrative:

The PSA with DPSI is not to exceed \$188,480.00 which includes full design services, construction administration services and cost estimating services for the two-phased design. Subsequent bidding and construction phases will be awarded in the future based on the completion of this PSA.

The design phase of the project will be funded from the County's Capital Outlay Fund 0030 in the amount of \$188,480.00 for the completion of the design.

**Staffing Impacts:** None

**Legal Positions:**

0

**FTEs:**

0

**Special Instructions:**

None

**Attachments:**

1. One (1) original Professional Services Agreement
2. Notice of Exemption

**Authored by:**

Ashton Ellis, General Services – Capital Projects

# Attachment 1

## ATTACHMENT 1

### Professional Services Agreement

## **Attachment 2**

# **ATTACHMENT 2**

## **CEQA Notice of Exemption**