



BOARD OF SUPERVISORS
AGENDA LETTER

Agenda Number:

Clerk of the Board of Supervisors
105 E. Anapamu Street, Suite 407
Santa Barbara, CA 93101
(805) 568-2240

Department Name: ADMHS
Department No.: 043
For Agenda Of: 3-25-08
Placement: Administrative
Estimated Tme:
Continued Item: No
If Yes, date from:
Vote Required: Majority

TO: Board of Supervisors

FROM: Department Ann Detrick, Ph.D., Director
Director(s) Alcohol, Drug, and Mental Health Services, 681-5220
Contact Info: Marianne Garrity, R.N., Deputy Director Administration, 681-5220

SUBJECT: Aileen Kroll, Contractor On Payroll Amendment

County Counsel Concurrence

As to form: Yes

Auditor-Controller Concurrence

As to form: Yes

Other Concurrence: Risk Management

As to form: Yes

Recommended Actions:

Consider recommendations regarding the amendment of the Contractor on Payroll agreement with Aileen Kroll as follows:

- A. Approve and authorize the Chair to execute an amendment in the amount of \$13,820 to the Contractor on Payroll agreement with Aileen Kroll to provide services to the Patient Rights Advocates Office for the period of July 1, 2007 through June 30, 2008 for a contract amount not to exceed \$78,500.
- B. Authorize the Director of ADMHS to approve amendments to the proposed contract, provided that any such amendments do not exceed ten percent (10%) of the contract's dollar amount.

Summary Text:

Ms. Kroll serves as Patients Rights Advocate providing advocacy services for severely mentally ill clients of Santa Barbara County. Ms. Kroll is responsible for the research and investigation of consumer complaints related to mental health services and participates in due process hearings required by law including involuntary detentions, conservatorships, and other legal matters. Approval of the recommended action will increase Ms. Kroll from a 0.75 FTE to a 0.9 FTE and allow ADMHS to continue to fulfill the State mandated Patients Rights Advocate requirements.

Background:

Mental Health Patients Rights Advocacy services are mandated by the Welfare and Institutions Code, Section 5500, et seq. The Patients Rights Advocate Office is responsible for a multitude of client concerns such as: representing clients at numerous hearings to ensure clients’ rights are maintained, advocating for clients at involuntary detainment or medication hearings (Welfare and Institutions Code §5250, §5260, §5270.15), investigating and attempting to resolve complaints from clients, and mediating and facilitating discussion around client complaints and grievances. In addition, the Patients Rights Advocate Office is responsible for monitoring mental health facilities, services, and programs for compliance with patients’ rights provisions, providing training and education about mental health law and patients’ rights to mental health service providers, ensuring mental health service recipients are notified of their rights, and exchanging information and cooperating with the State Patients’ Rights Office. All complaints received by the Patients Rights Advocate Office must be acted upon within two (2) business days per Title 9 of the California Code of Regulations §864(b).

The Patients Rights Advocate Office has undergone structural changes and staffing shortage recently. In FY 06-07 the office was staffed with 1.75 FTE including the 0.75 FTE Contractor on Payroll (COP). In FY 07-08 the Civil Service position of Patients Rights Advocate was vacated and has not been refilled. This brought the available staffing down to the current 0.75 FTE COP which means Ms. Kroll is currently the only staff member fulfilling the duties of this office. As services are reduced, client complaints are anticipated to increase, placing further workload demands on the Patients Rights Advocate. In FY 08-09, ADMHS plans to fill the 1.0 FTE civil service position of Patients Rights Advocate to fulfill the primary duties of the office and reduce Ms. Kroll’s COP agreement.

Performance Measure:

Recurring Performance Measure 0213 for the Patients Rights Advocate Office is to ensure that all patients’ rights concerns are acted upon within two business days. In FY 06-07 the Patient Rights Advocate Office processed an average 653 phone contacts per month, an 80% increase from the previous fiscal year.

Fiscal and Facilities Impacts:

Budgeted: Yes

Fiscal Analysis:

<u>Funding Sources</u>	<u>Current FY Cost:</u>	<u>Annualized On-going Cost:</u>	<u>Total One-Time Project Cost</u>
General Fund			
State	\$ 78,500.00	\$ -	
Federal			
Fees			
Other:			
Total	\$ 78,500.00	\$ -	\$ -

Narrative: The Patients Rights Advocate contract is funded by Realignment revenue. This funding source is identified in the Adopted FY 07-08 Budget, Federal and State Revenues - State Realignment - line item 4102. The proposed expenditures are included Salaries and Employee Benefits, Expenditure

Line Item Account 6100 and 6177 in the Adult Services Division, in the County Budget Book, page D-150. Execution of this amendment will not increase the use of general fund dollars by the ADMHS Department.

Special Instructions:

Please send one (1) fully executed copy of the contract amendment and minute order to:

Alcohol, Drug, and Mental Health Services
ATTN: Contracts
300 North San Antonio Rd. Bldg 3
Santa Barbara, CA 93110

Attachments:

Aileen Kroll, Contractor on Payroll Second Amendment

Authored by:

Erin Jeffery

cc: