



BOARD OF SUPERVISORS
AGENDA LETTER

Agenda Number:

Clerk of the Board of Supervisors
105 E. Anapamu Street, Suite 407
Santa Barbara, CA 93101
(805) 568-2240

Department Name: Public Works
Department No.: 054
For Agenda of: December 13, 2016
Placement: Administrative
Estimated Time:
Continued Item: No
If Yes, date from:
Vote Required: Majority

TO: Board of Supervisors
FROM: Department Director: Scott D. McGolpin, Public Works Director, 568-3010
Contact Info: Aleksandar Jevremovic, Deputy Director, County Surveyor,
568-3020
SUBJECT: Approval of County Surveyor Services Agreement with the City of Santa Barbara

County Counsel Concurrence

As to form: Yes

Auditor-Controller Concurrence

As to form: N/A

Other Concurrence: N/A

Recommended Actions:

That the Board of Supervisors:

- a) Approve and authorize the Chair to execute the Agreement for County Surveyor Services between the County of Santa Barbara and the City of Santa Barbara authorizing the County Surveyor to perform land surveying duties assigned to the City Engineer, contingent upon approval of this Agreement by City of Santa Barbara (Attachment A); and
- b) Determine that the approval and execution of this Agreement does not constitute a "Project" subject to environmental review under the California Environmental Quality Act (CEQA) pursuant to CEQA Guidelines Section 15378 (b)(5), as the actions are organizational or administrative activities of governments that will not result in direct or indirect physical changes in the environment, and direct staff to file the attached Notice of Exemption on that basis (Attachment C).

Summary Text:

The City of Santa Barbara (City) is requesting that the Public Works Department, specifically the County Surveyor, continue providing professional land surveying services for their agency. The action will extend the period of time that the County Surveyor is a person authorized to practice land surveying for projects within the City's jurisdiction at the request of the City.

Background:

The original agreement for professional land surveying services between the County and the City of Santa Barbara was entered into on February 2, 2016 (Attachment B) and expired on September 30, 2016. The City has informed the County Surveyor that a private professional land surveyor has been contracted by the City to continue providing professional land surveying work for the City Engineer in the future. Since there are several subdivision and parcel maps for which the County Surveyor has already commenced review, and for continuity and efficiency reasons, the City has requested that the County Surveyor continue reviewing these projects until they are completed. Section 66431 of California Government Code authorizes the County Surveyor to perform any and all duties assigned to the City Engineer as they relate to land surveying, if agreed to by the respective legislative bodies. The County currently performs these services for the cities of Solvang and Guadalupe.

Fiscal and Facilities Impacts:

No significant fiscal changes are anticipated due to the relatively minor nature of the anticipated work from the City. Work performed by County staff is billed on an hourly basis and is 100% cost recovered.

Fiscal Analysis:

None.

Staffing Impacts:

The anticipated workload is estimated to be up to 0.25 of one FTE and would be distributed among the existing staff members. The Department anticipates no impacts to the current services provide to County customers.

Special Instructions:

An executed original Agreement will be filed with the Clerk of the Board on Friday, December 9th. Please transmit a copy of the minute order to the County Surveyor.

Attachments:

Attachment A: New Agreement for County Surveyor Services between the County of Santa Barbara and the City of Santa Barbara

Attachment B: Original Agreement for County Surveyor Services between the County of Santa Barbara and the City of Santa Barbara

Attachment C: Notice of Exemption

Authored by:

Aleksandar Jevremovic, County Surveyor