



BOARD OF SUPERVISORS  
AGENDA LETTER

Agenda Number:

Clerk of the Board of Supervisors  
105 E. Anapamu Street, Suite 407  
Santa Barbara, CA 93101  
(805) 568-2240

**Department Name:** Public Works  
**Department No.:** 054  
**For Agenda Of:** 10/06/15  
**Placement:** Administrative  
**Estimated Time:**  
**Continued Item:** No  
**If Yes, date from:**  
**Vote Required:** Majority

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**TO:** Board of Directors  
**FROM:** Department Scott D. McGolpin, P.E., Director x 3010  
Director(s )  
Contact Info: Mark Schleich, P.E., Deputy Director x 3605  
**SUBJECT:** **Bid Waiver Request for Purchase of a Morbark Grinder for the Public Works  
Department, Resource Recovery and Waste Management Division Refuse Facilities  
– All Supervisorial Districts**

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**County Counsel Concurrence**

As to form: No

**Auditor-Controller Concurrence**

As to form: No

**Other Concurrence: Purchasing**

As to form: Yes

**Recommended Actions:**

- a) Authorize the County Purchasing Agent to procure a grinder from Papé Machinery, a local vendor of Morbark equipment sales, pursuant to County Code Section 2-39, through June 30, 2017 in an amount not to exceed \$1,200,000;
- b) Authorize the County Purchasing Agent to include a parts and services contract with Papé Machinery, a local vendor of Morbark equipment sales, pursuant to County Code Section 2-39, through June 30, 2017 in amount not to exceed \$100,000; and
- c) Find that the proposed actions do not constitute a “project” within the meaning of CEQA pursuant to 14 CC 15378(b)(2) (continuing administrative or maintenance activities, such as purchases for supplies, personnel-related actions, general policy and procedure making), and approve filing of the Notice of Exemption on that basis.

**Summary Text:**

Papé Machinery, a local vendor has a contract through the National Joint Powers Alliance (NJPA). NJPA establishes and provides nationally leveraged and competitively solicited purchasing contracts under the guidance of the Uniform Municipal Contracting Law. Joint Powers laws enable members to legally purchase through their awarded contracts.

NJPA has 50,000 members including the County of Santa Barbara. Vendors go through a competitive bid process to obtain contracts through this alliance. This action requests that the Board pursuant to County Code Section 2-39, waive the competitive bidding and authorize the County Purchasing Agent to procure one Morbark Grinder with an estimated total cost of \$1,200,000. The contract is to include an option for a Lease Purchase agreement. This action also requests the establishment of a contract for grinder maintenance, repairs and parts in the amount of \$100,000. Papé Machinery is the only authorized local vendor of these services and supplies. These two action items together allows the Public Works Department, Resource Recovery and Waste Management Division (RRWMD) to maximize economies of efficiencies by procuring like kind equipment in its green waste program. This facilitates maintenance and servicing of the equipment, minimizing grinding operation down time as well as eliminating the need of contracted grinding services.

**Background:**

RRWMD currently owns and operates a Morbark Grinder at its refuse facilities. The purpose of the grinder is to grind green and wood materials into mulch products allowing for its diversion from the landfill and use for beneficial purposes. Mulch helps with retaining soil moisture, suppressing weed growth and reducing erosion. The use of mulch reduces water use and the need for chemical weed killers. Mulch products are offered at no cost to community members who pick up materials at the South Coast Recycling and Transfer Station and the Santa Ynez Valley Recycling and Transfer Station or it can be delivered by the County for a fee. The drought and various incentive programs to use mulch products have increased the demand for the County-generated mulch products and this grinder would assist with meeting this demand.

**Performance Measure:**

Purchase of an additional grinder and establishing a purchasing contract for services and supplies will allow for the continued diversion of all green and wood material from the Tajiguas Landfill waste stream, maximizing County diversion goals.

**Fiscal and Facilities Impacts:**

Budgeted: Yes

**Fiscal Analysis:**

<b><u>Funding Sources</u></b>	<b><u>Current FY Cost:</u></b>	<b><u>Annualized On-going Cost:</u></b>	<b><u>Total One-Time Project Cost</u></b>
General Fund			
State			
Federal			
Fees			
Enterprise Fund	\$ 1,300,000.00		\$ 1,300,000.00
Total	\$ 1,300,000.00	\$ -	\$ 1,300,000.00

**Narrative:**

The full cost of a grinder has been budgeted in the RRWM Division Enterprise Capital Equipment Account for FY 2015\16. The proposal includes a Lease\Purchase Option to buy component that could annualize the cost of purchase over 4 to 5 years. The lease option will be presented to the Debt Advisory Committee at a future date.

**Special Instructions:**

Direct the Clerk of the Board to forward a certified copy of the minute order to:

- Mark Masoner, General Services Department, Purchasing Manager; and
- Mark Schleich, Public Works Department, Resource Recovery and Waste Management Deputy Director

Following Board approval, Clerk of the Board to please post the Notice of Exemption and forward a stamped copy to the Resource Recovery & Waste Management Division of the Public Works Department, attn: Joddi Leipner.

**Attachments:**

Attachment A: Notice of Exemption

Attachment B: Purchasing Requisitions and Proposal

**Authored by:**

Travis Spier, Operations Manager, x 5626

Public Works Department

**cc:**

Colleen Hankins, Accountant, Resource Recovery & Waste Management Division

Mark Masoner, Purchasing Manager, General Services Department