



BOARD OF SUPERVISORS
AGENDA LETTER

Agenda Number:

Clerk of the Board of Supervisors
105 E. Anapamu Street, Suite 407
Santa Barbara, CA 93101
(805) 568-2240

Department Name: District Attorney
Department No.: 021
For Agenda Of: April 9, 2019
Placement: Administrative
Estimated Time: N/A
Continued Item: No
If Yes, date from:
Vote Required: Majority

TO: Board of Supervisors
FROM: Department Director Joyce E. Dudley, District Attorney, x2308
Contact Info: Megan Rheinschild, Victim Witness Program Director, x2408
SUBJECT: Add a Position Funded by the County Victim Services (XC) Program Grant

County Counsel Concurrence

As to form: Yes

Auditor-Controller Concurrence

As to form: Yes

Other Concurrence: Human Resources As to form: Yes

Recommended Actions:

That the Board of Supervisors:

- a) Adopt the Resolution in Attachment A effective April 8, 2019, adding one (1.0 FTE) Victim Witness Program Assistant II position (Class 7610; \$55,010 - \$65,792) to the District Attorney's Office, which will be fully-funded by the XC grant; and
- b) Determine that the project was previously found by the Board to be exempt from the provisions of CEQA pursuant State Guidelines Section 15378(b)(4). On December 11, 2018, a Notice of Exemption was filed on that basis, and the proposed action is within the scope of that Notice of Exemption.

Summary Text:

On December 11, 2018, the Board of Supervisors approved a Resolution authorizing the District Attorney to execute a Grant Agreement with the California Governor's Office of Emergency Services (Cal OES) for the County Victim Services (XC) program, as well as a budget revision recognizing the additional revenue. This grant provides funding for 2.0 FTE Victim Witness Program Assistant IIs, 0.5 FTE Extra-Help Victim Witness Program Assistant, and 1.0 FTE Administrative Office Professional, as well as 0.1 FTE of a Victim Witness Program Manager, and 0.1 FTE of a Victim Witness Program Supervisor. One of the Victim Witness Program Assistants, also known as Victim Advocates, was reassigned to a Cal OES grant for Human Trafficking as a result of new funding received from Cal OES. Since the Human

Trafficking grant is now fully funding this position, the District Attorney’s Office has a need to add a new 1.0 FTE Victim Witness Program Assistant II position, to be fully-funded by the existing XC grant.

Background:

In 2016, Cal OES developed the County Victim Services (XC) grant program. The XC program is designed to provide funding to each of California’s 58 counties and the City of Los Angeles to help fill self-identified victim services gaps and/or needs. The District Attorney’s Office identified that unmet needs existed specifically for unserved victims of crime in Northern Santa Barbara County. Based on this unmet need, the District Attorney’s Office submitted a grant application to Cal OES for the XC program, and was awarded funding. Since July 1, 2016, the District Attorney’s XC program has focused on providing services to a population of victims not currently aware of or receiving services. This will continue to be the primary focus of the XC program.

The grant award has fully funded two full-time Victim Advocate positions to serve Northern Santa Barbara County since its inception. The Victim Advocates enable early access to critical services for victims of violent crime in Northern Santa Barbara County. One of these Victim Advocates focuses on providing services to the Lompoc area. In an effort to reach victims earlier in the criminal justice process, the second XC Program Victim Advocate is co-located at the Santa Maria Police Department in proximity to the Detective Bureau. The ability to receive real-time information immediately following an initial report has allowed this Victim Advocate to improve cross-referrals, and provide services when victims need them the most. This includes immediate crisis intervention, orientation to the criminal justice process, case/investigative status, resource/referral counseling, and emergency financial and victim compensation services. In late 2018, additional funds were received by the District Attorney from Cal OES for the Human Trafficking grant, and one of the two Victim Advocates became fully funded and dedicated to that award. Approval of the recommended action will allow the District Attorney’s Office to again have a second 1.0 FTE Victim Advocate position dedicated to the XC grant program.

Fiscal and Facilities Impacts:

Budgeted: Yes. Revenues and expenditures are included in the Fiscal Year 2018-19 Adopted Budget.

Fiscal Analysis:

<u>Funding Sources</u>	<u>Current FY Cost:</u>	<u>Annualized On-going Cost:</u>	<u>Total One-Time Project Cost</u>
General Fund	\$ -	\$ 60,814.00	
Federal	-	243,255.00	
<i>Total</i>	<u>\$ -</u>	<u>\$ 304,069.00</u>	<u>\$ -</u>

The District Attorney’s Office was awarded a total program budget of \$1,064,240 for the XC grant, for the grant period of July 1, 2016 through December 31, 2019, which included an in-kind match of \$212,848. The total XC program budget is \$1,064,240, or \$304,069 per year for the 3.5 year grant period. These funds are already included in the FY 18-19 Adopted Budget.

Key Contract Risks: There is minimal risk to the County. Funds are reimbursed after program expenses are incurred.

Staffing Impacts: Approval of the recommended action will add 1.0 FTE Victim Witness Program Assistant II. This position will be fully-funded by the XC grant, and will be dedicated to the XC program. This position is contingent upon grant funding, which is anticipated to be extended for another 3.5 years following the end of the current grant period.

Special Instructions:

Please return one (1) Minute Order and one (1) copy of the Resolution to Nicole Acosta, DA Department Business Specialist. Please also return one (1) copy of the approved and signed Resolution, as well as one (1) copy of the minute order, to Stefan Brewer, Position Control Division, Human Resources Department.

Attachments:

- a) Salary Resolution

Authored by:

Danielle Spahn, Team Project Leader (EXH)