



BOARD OF SUPERVISORS
AGENDA LETTER

Agenda Number:

Clerk of the Board of Supervisors
105 E. Anapamu Street, Suite 407
Santa Barbara, CA 93101
(805) 568-2240

Submitted on:
(COB Stamp)

Department Name: PW/Flood Control
Department No.: 054
Agenda Date: April 21, 2026
Placement: Administrative Agenda
Estimated Time:
Continued Item: No
If Yes, date from: N/A
Vote Required: Majority

TO: Board of Directors, Flood Control and Water Conservation District
FROM: Department Director: Chris Sneddon, Public Works Director
Contact: Matt Griffin, Engineering Manager – Flood Control
SUBJECT: License Agreement – Glen Oaks Estates Community Association Landscaping, First Supervisorial District

County Counsel Concurrence

As to form: Yes

Auditor-Controller Concurrence

As to form: N/A

Other Concurrence: Risk Management

As to form: Yes

Recommended Actions:

That the Board of Directors:

- a) Approve and authorize the Public Works Director or designee to execute the License Agreement – Glen Oaks Estates Community Association Landscaping (Attachment A) with Glen Oaks Estates Community Association for landscaping installation and maintenance across District owned property; and
- b) Determine that executing a License Agreement is an organizational and administrative activity that will not result in changes in the environment, and therefore the action does not constitute a “Project” within the meaning of California Environmental Quality Act (CEQA), pursuant to State CEQA Guidelines Section 15378(b)(5).

Summary Text:

This item is on the agenda to approve and delegate the authority to the Public Works Director or designee to execute a License Agreement with Glen Oaks Estates Community Association (Association) for landscaping installation and maintenance on Flood Control District (District) owned property.

Discussion:

The Association is requesting a perpetual license agreement to install and maintain landscaping improvements on District property adjacent to San Ysidro Creek and East Valley Road. For 50 years

prior to the debris flows in 2018, the area was informally maintained by the Association, managing vegetation on the property and keeping it aesthetically consistent with the surrounding community. The Association’s proposal will resume that level of care at no cost to the District.

The proposed license agreement would not interfere with District operations. The property would remain available to District for access to the creek. The license allows the District to remove improvements or revoke the agreement if operational needs arise. The Association understands these conditions and has a cooperative history with the District, including previously notifying the District of its fee ownership of the property.

Background:

The District owns the property adjacent to San Ysidro Creek and East Valley Road known as Assessor’s Parcel Number 007-181-010. The property was acquired by the County of Santa Barbara and the District as part of the San Ysidro Creek and East Valley Road Realignment Project in 1966 and has historically only been used by the District for creek access.

The Glen Oaks Estates Community Association indicated to District staff that they have informally maintained the property for five decades prior to the 2018 Debris Flow. The Association has proposed formalizing their role by installing and maintaining landscaping improvements at their own expense. A landscaping plan was submitted by the Association and reviewed by District staff, who determined the plan to be mutually beneficial for the District and the Association.

Fiscal and Facilities Impacts:

Budgeted: N/A

Fiscal Analysis:

There are no fiscal impacts associated with the recommended actions.

Special Instructions:

Noticing requirements will be handled by the department (Attachment B) . Direct the Clerk of the Board to email a copy of the minute order of these actions to clopez@countyofsb.org.

Attachment:

- Attachment A – Copy of License Agreement – Glen Oaks Estates Community Association Landscaping
- Attachment B - Public Notice

Contact Information:

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