



BOARD OF SUPERVISORS
AGENDA LETTER

Agenda Number:

Clerk of the Board of Supervisors
105 E. Anapamu Street, Suite 407
Santa Barbara, CA 93101
(805) 568-2240

Department Name: CEO
Department No.: 012
For Agenda Of: August 10, 2010
Placement: Administrative
Estimated Tme:
Continued Item: No
If Yes, date from:
Vote Required: 3/5

TO: Board of Supervisors
FROM: Department Michael F. Brown, County Executive Officer
Director(s)
Contact Info: Terri Nisich, Assistant CEO
Sharon Friedrichsen, Assistant to the County Executive Officer
SUBJECT: 2010-2011 Agreement for Operations of a Countywide Free Library System

County Counsel Concurrence

As to form: Yes

Auditor-Controller Concurrence

As to form: Yes

Recommended Actions:

Approve a contract between the County and the Cities of Lompoc, Santa Barbara and Santa Maria for library services for the period of July 1, 2010 through June 30, 2011 for a total cost of \$2,978,640.67 for Fiscal Year 2010-11.

Summary Text:

On June 11, 2010, the Board of Supervisors adopted the Fiscal Year 2010-2011 Operating Budget, which included funding to the three cities of Santa Barbara, Lompoc and Santa Maria, known as Zones 1, 2 and 3 respectively, to provide library services to County residents. The approval of the proposed contract will authorize the County to contract with the cities for library services and funding for the period of July 1, 2010 through June 30, 2011.

Background:

This item is on the Board's agenda in order to approve a new contract between the County and the Cities for library services and authorize the disbursement of funds to the cities for library services for Fiscal Year 2010-2011.

In the County, library services are provided via the Cities' main libraries and various branch locations as a way to efficiently use existing facilities and prevent the creation of county-operated duplicate establishments. The zones are as follows:

- Zone 1: Santa Barbara is the contract city. Services provided to the cities and unincorporated area located within or in close proximity to Santa Barbara, Carpinteria, Montecito, Isla Vista, Goleta, Solvang, Santa Ynez and Los Olivos.

- Zone 2: Lompoc is the contract city. Services provided to the cities and unincorporated area located within or in close proximity to Buellton, Lompoc, Vandenberg Village and Vandenberg Air Force Base.

- Zone 3: Santa Maria is the contract city. Services provided to the cities and unincorporated area located within or in close proximity to Cuyama, Guadalupe, Orcutt and Santa Maria.

The County’s contribution is based on the population figures for the cities and surrounding unincorporated area with each zone as certified for January 1st of each prior fiscal year by the California State Library.

Library Zones	2009 Population for FY 10/11	Per Capita Amount	Proposed Funding
Zone 1 - Santa Barbara	227,349	\$6.906	\$1,570,072.19
Zone 2 - Lompoc	66,376	\$6.906	\$458,392.66
Zone 3 - Santa Maria	137,587	\$6.906	\$950,175.82
TOTAL:	431,312		\$2,978,640.67

In addition to the County contribution, Zone 1 also receives funding for the Goleta Area from CSA #3. CSA #3 is a voter approved measure to fund library services through a benefit assessment (which will be brought forward for Board of Supervisors approval as a separate agenda item).

In the course of Fiscal Year 2009-10 County staff met with City Zone Library Directors and the Library Advisory Committee and other interested stakeholders to identify areas for contract enhancements and refinement. For the upcoming contract year several items are proposed for inclusion:

- One year contract term.
- Provision of a 3-year Revenue Expenditure Plan including disclosures to the County regarding the use of reserves and gift monies at various branches.
- Establishment of a Gift Policy for each library zone.
- Alteration of Expenditure Plan and use of reserves must be reviewed with County Executive Office, impacted Branches and the Library Advisory Committee.
- Alteration of Hours of Operation and staffing at County Branches requires County Executive Office and Library Advisory Committee review. It should be noted that the City Library Directors have agreed that any city imposed furloughs or other closure would not impact branches in the unincorporated area in Fiscal Year 2010-11.

Performance Measure:

The libraries are required to report data to the State Library for its annual report entitled “California Library Statistics,” of which some of the measures are included below:

Measure	Area	FY 08-09	FY 07-08	FY 06-07	FY 05-06
Materials Available Per Capita	Lompoc	1.71	1.84	1.79	1.88
	Santa Barbara	1.62	1.62	1.73	1.82
	Santa Maria	1.77	1.61	2.39	2.29
	<i>Statewide Median</i>	<i>2.19</i>	<i>2.16</i>	<i>2.2</i>	<i>2.17</i>
Circulation Per Capita	Lompoc	5.00	4.53	3.98	4.06
	Santa Barbara	7.05	6.93	6.74	6.78
	Santa Maria	4.19	3.45	3.80	4.08
	<i>Statewide Median</i>	<i>6.21</i>	<i>5.78</i>	<i>-</i>	<i>-</i>
Population Served per FTE Staff	Lompoc	3,873	3,832	4,207	4,630
	Santa Barbara	3,001	2,877	2,918	2,945
	Santa Maria	3,510	3,431	3,247	3,146
	<i>Statewide Median</i>	<i>3,092</i>	<i>2,945</i>	<i>2,925</i>	<i>3,012</i>
Attendance	Lompoc	283,432	239,142	243,282	243,174
	Santa Barbara	1,292,321	1,230,542	1,234,760	1,296,828
	Santa Maria	402,039	364,605	365,040	448,333

Fiscal and Facilities Impacts:

Budgeted: Yes

Fiscal Analysis:

Narrative: The Board has approved the allocation of \$2,978,640.67 to the three zones as part of the Adopted Fiscal Year 2010-2011 Operating Budget.

Staffing Impacts:

Legal Positions:

N/A

FTEs:

N/A

Special Instructions:

Clerk of the Board should obtain 9 original signature pages (5 for the City of Santa Barbara, 1 for Lompoc, 1 for Santa Maria, 1 for CEO and 1 for Clerk of the Board) and return pages to Jette Christiansson in the County Executive Office for distribution to the libraries. City Libraries should return four original signature pages of the executed agreement to Jette Christiansson in the County Executive Office and send five original signature pages directly to Irene Macias at the City of Santa Barbara.

Attachments:

(1) 2010-2011 PROPOSED AGREEMENT FOR OPERATION OF A COUNTYWIDE FREE LIBRARY SYSTEM

Authored by:

Sharon Friedrichsen, Assistant to the CEO

2010-11 Agreement for Operations of a Countywide Free Library System

August 10, 2010

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cc:

Jack Buchanan, City Librarian, Santa Maria Public Library

Molly Gerald, Library Director, Lompoc Public Library

Irene Macias, Library Director, Santa Barbara Public Library

Jette Christiansson, Business Manager, CEO