



BOARD OF SUPERVISORS
AGENDA LETTER

Agenda Number:

Clerk of the Board of Supervisors
105 E. Anapamu Street, Suite 407
Santa Barbara, CA 93101
(805) 568-2240

Department Name: General Services
Department No.: 063
For Agenda Of: August 18, 2020
Placement: Administrative
Estimated Time: N/A
Continued Item: No
If Yes, date from: N/A
Vote Required: Majority

TO: Board of Supervisors
FROM: General Services Janette D. Pell, Director (805) 560-1011
Contact Info: Patrick Zuroske, Assistant Director (805) 568-3096
SUBJECT: Santa Barbara Courthouse Roof Rehabilitation Project- Award Professional Services Agreement (PSA) for Architectural Design; First District Project No. 19013

County Counsel Concurrence

As to form: Yes

Auditor-Controller Concurrence

As to form: Yes

Other Concurrence: Risk Management

As to form: Yes

Recommended Actions:

That the Board of Supervisors:

- a) Approve and authorize the Chair to execute the Professional Services Agreement (PSA) with Architectural Resources Group, San Francisco, CA, a corporation, to provide professional conceptual design, planning, and cost estimating consulting services for the Historic Courthouse Roof Rehabilitation, located on Santa Barbara Street, Santa Barbara, CA, in an amount not to exceed \$272,980.00; and
- b) Find that this contract is determined by your Board to be exempt from the provisions of the California Environmental Quality Act (CEQA) under State CEQA Guidelines Section 15262 because it consists only of feasibility or planning studies for possible future actions that the Board has not approved, adopted, or funded and that will not result in any direct or indirect physical changes in the environment, and direct staff to file a Notice of Exemption on that basis.

Summary Text:

The existing Santa Barbara Historic Courthouse roof has had portions repaired or patched over the last several decades; however, large sections of the roof have not been repaired since it's installation in 1929. Based on this history, the General Services Department has coordinated the process to procure design services for the planning and construction of the roof rehabilitation. The project will include

possible concept designs, planning, and cost estimating to determine future project requirements. Once the design services are complete, construction documents, a master project schedule, bidding coordination and construction observation will be conducted. The project will be designed and performed using the U.S. Secretary of Interior’s Standards required for the National Historic Landmark designation.

Background:

General Services conducted a competitive, qualification based selection (QBS) process soliciting Requests for Qualifications (RFQ’s) from interested firms. A mandatory job walk was held for interested design firms in May 2020, with proposals due and received on May 22, 2020. Nine design teams responded to the RFQ. The selection process employed a review committee comprised of County of Santa Barbara General Services staff. Each proposal was reviewed and scored based on the criteria established in the RFQ, and subsequent interviews with the three highest scored responding firms were conducted. At this time, General Services is prepared to recommend Architectural Resources Group to provide professional design, planning, cost estimating, bidding oversight and construction inspection services for the Historic Courthouse Roof Rehabilitation project. The scope of services covered by this PSA is funded by the Capital Projects Fund (Fund 0030). The work is necessary to maintain and rehabilitate the roof at the historic Santa Barbara Courthouse.

California Environmental Quality Act (CEQA) Documentation:

A CEQA categorical exemption is requested for this contract as this Board Action is the execution of an agreement for design services. The project is in the beginning stages of design and further investigation will be performed as part of the design process to understand the environmental impacts and requirements for the future construction project.

Performance Measure:

This PSA will develop plans, construction documents, schedules and construction inspection for the Santa Barbara Courthouse Roof Rehabilitation project. It is anticipated that Architectural Resources Group will partner with the County from design through construction.

Fiscal and Facilities Impacts:

Budgeted: Yes

Fiscal Analysis:

<u>Funding Sources</u>	<u>FY 20-21 Cost:</u>	<u>Annualized On-Going Cost</u>	<u>Total One-Time Project Cost</u>
Capital Projects Fund	\$272,980.00	-	\$272,980.00

Fiscal Narrative:

The PSA with Architectural Resources Group is not to exceed \$272,980.00. This includes \$263,380.00 for the performance of services, plus a not to exceed amount of \$9,600.00 for reimbursable expenses.

The funding for this contract is included in the FY2020/21 Approved Budget and will be accounted for in the Capital Projects Fund (Fund 0030).

Key Contract Risks:

General Services will be working closely with Architectural Resources Group to develop the design of the Santa Barbara Courthouse Roof Rehabilitation project. The PSA identifies the scope the consultant must achieve in order to receive payment based hours of work performed and outcomes achieved.

Staffing Impacts:

Legal Positions:
0

FTEs:
0

Special Instructions:

Please send one copy of the Minute Order and two duplicate executed originals of the Professional Services Agreement to Kaitlin Ransford, GS / Support Services Division, Courthouse East Wing.

Attachments:

1. One (1) original and two (2) duplicate original Professional Services Agreement
2. Notice of Exemption

Authored by:

Kaitlin Ransford, General Services – Capital Projects