

CONTINGENCY FUND DETAIL

4/15/2008

Beginning Balance (FIN), 7/31/07	\$800,000.00
General Fund Contingency Transfers:	
8/14/07 2006984 - Sheriff's Department Type II Facility - Board Letter Approve Budget Revision for costs related to operation of Santa Maria Jail	(\$134,360.00)
9/25/07 2007038 County Executive Office/Planning and Development UCSB LRDP Fiscal Impact Analysis - Board Letter	(\$85,000)
Imprest Cash	(\$125.00)
11/20/07 2007051 - Probation Department Transfer funds from General Fund Contingency for the unanticipated replacement of three copiers.	(\$33,909.00)
3/18/08 2007165 District Attorney To fund an unfunded Truancy Program Supervisor and temporary help for the automated Discovery Project.	(\$172,100.00)
4/15/08 2007164 Probation Department For the Alternative Detention Program for Juveniles.	(\$107,054.00)
<u>Ending Balance (FIN), 4/15/08</u>	\$267,452.00

Budget Revision Request

BJE 2007164
Budget Journal Entry #

Gov. Code Sec. 29125 & 29130

JE 2232866
Related Journal Entry #

Subject / Title: Provide a **short description** for this budget revision request. For example: "Designate funds for zoning ordinance amendments" or "Distribute proceeds from sale of 2005 COPS".

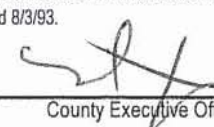
Probation: This budget revision request releases contingency designation (\$107,054) and increases expenditure appropriations (\$107,054) for the Alternative Detention Program for Juveniles approved by the Board on November 6, 2007.

Justification: For all changes: explain what the change is for and why it is needed. Attach additional justification, board Letters or spreadsheet, if appropriate. When moving Appropriation: explain why it's available. When Revenue is adjusted: explain the reason for the increase or decrease. For adjustments to General Fund Contingency: explain why no other alternative funding source is available.

This budget revision increases Salary & Benefits object level appropriations by \$54,000 and Services and Supplies object level appropriations by \$53,054 (\$107,054 total) with an offsetting release of General Fund Contingency Designation (\$107,054). At the November 6, 2007 meeting, the Board approved the funding of a Probation Department expansion request for this program. The juvenile hall population has exceeded budgeted staffing capacities which requires the use of unbudgeted salary costs to meet mandated staff to detainee ratios. The Alternative Detention Program will reduce the juvenile hall populations resulting in a reduction in the unbudgeted salary costs.

Financial Summary

Increase or (Decrease) in Appropriation for / Uses:	Department / Fund 022 / 0001	Department / Fund /	Department / Fund /	Department / Fund /
Salaries & Benefits	54,000 00	00	00	00
Services & Supplies	53,054 00	00	00	00
Other Charges	00	00	00	00
Fixed Assets	00	00	00	00
Other Financing Uses	00	00	00	00
Intrafund Transfers	00	00	00	00
Reserve or Designation	00	00	00	00
Sources:				
Revenue	00	00	00	00
Other Financing Sources	00	00	00	00
Intrafund Transfers	00	00	00	00
Reserve or Designation	107,054 00	00	00	00
Effect on Contingency / RE	(107,054) 00	 00	 00	 00

Departmental Authorization  Department Head Date: 3-11-08	Auditor-Controller Budget Journal Entry and Related Journal Entry if applicable Approved as to Accounting Form.  Auditor-Controller	CEO's Recommendation <input checked="" type="checkbox"/> Approve 3/14/08 <input type="checkbox"/> Disapprove Date Transfer/Revision in Accordance with Board Policy dated 8/3/93.  County Executive Officer	Board of Supervisor's Action <input type="checkbox"/> Approved Date <input type="checkbox"/> Disapproved Date Agenda Item Clerk of the Board of Supervisors
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Budget Journal Entry (On-Line)

Batch ID: 000-096-0183

Page #
1 of 1

Posting Date

Audit Trail #
JE2232866

Document # BJE
2007164

Fund	Department	GL Account	Line Item Account	Debit Amount	Credit Amount	Program	Org Unit	Project	Bdgt. Period	Descr ID
0001	022	2530	6100		54,000.00	2200	0200		06/2008	A
0001	022	2530	7060		15,330.00	2200	0200		06/2008	A
0001	022	2530	7450		5,420.00	2200	0200		06/2008	A
0001	022	2530	7460		4,500.00	2200	0200		06/2008	A
0001	022	2530	7730		1,733.00	2200	0200		06/2008	A
0001	022	2530	7060		14,418.00	2100	0100		06/2008	A
0001	022	2530	7450		5,420.00	2100	0100		06/2008	A
0001	022	2530	7460		4,500.00	2100	0100		06/2008	A
0001	022	2530	7730		1,733.00	2100	0100		06/2008	A
0001	022	2420	9798	26,071.00		2100	0100		06/2008	A
0001	022	2420	9798	80,983.00		2200	0200		06/2008	A

107,054.00	107,054.00	Form Totals
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Descr ID	Description
A	Rel Contingency Desig for Alt Det Pgm

Damon Fletcher 3623 Phone # *Damon Fletcher* Departmental Authorized Signature 3/13/08 Date 3/11/08 Date Date

Budget Revision Request

Gov. Code Sec. 29125 & 29130

BJE 0000238
Budget Journal Entry #

JE
Related Journal Entry #

Subject / Title: Provide a *short description* for this budget revision request. For example: "Designate funds for zoning ordinance amendments" or "Distribute proceeds from sale of 2005 COPS".

Public Health Department: Increase budget by \$136,550 for the HIV/AIDS Early Intervention Prevention program's grants to reflect Master Grant Agreement Amendment #1.


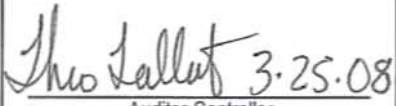
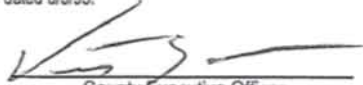
Justification: For all changes: explain what the change is for and why it is needed. Attach additional justification, board Letters or spreadsheet, if appropriate. When moving Appropriation: explain why it's available. When Revenue is adjusted: explain the reason for the increase or decrease. For adjustments to General Fund Contingency: explain why no other alternative funding source is available.

This budget revision will increase the HIV/AIDS Cost Center by \$136,550. The Board of Supervisor's approved the HIV/AIDS Master Grant Agreement Amendment #1 on March 18, 2008 (Item A-28).

The Master Grant Agreement Amendment augmented three HIV/AIDS Early Intervention Prevention programs and added a new program for mental health and substance abuse counseling. The budget revision will reflect these changes by increasing the budget for professional services by approximately \$110,000. The remaining amount of \$26,550 will be used by the Public Health Department for salary & benefits, supplies, motor pool, and overhead.

Financial Summary

Increase or (Decrease) in Appropriation for / Uses:	Department / Fund 041 / 0042	Department / Fund /	Department / Fund /	Department / Fund /
Salaries & Benefits	6,528 00	00	00	00
Services & Supplies	128,022 00	00	00	00
Other Charges	2,000 00	00	00	00
Fixed Assets	00	00	00	00
Other Financing Uses	00	00	00	00
Intrafund Transfers	00	00	00	00
Reserve or Designation	00	00	00	00
Sources:				
Revenue	136,550 00	00	00	00
Other Financing Sources	00	00	00	00
Intrafund Transfers	00	00	00	00
Reserve or Designation	00	00	00	00
Effect on Contingency / RE	- 00	 00	 00	 00

Departmental Authorization	Auditor-Controller	CEO's Recommendation	Board of Supervisor's Action
 Department Head Date: 3/25/08	Budget Journal Entry and Related Journal Entry if applicable Approved as to Accounting Form.  Auditor-Controller Date: 3-25-08	<input checked="" type="checkbox"/> Approve <input type="checkbox"/> Disapprove Date: 3/26/08 Transfer/Revision in Accordance with Board Policy dated 6/3/93.  County Executive Officer	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved Date: _____ Agenda Item: _____ Clerk of the Board of Supervisors: _____

Budget Journal Entry 0000238



BatchID: 975445
Document Title: BJE - HIV/AIDS MGA EIP Amendment
Post On:
Audit Trail:
Approval List: No approvals received.

Fund	Dept	GL Acct	LI Acct	Debit Amount	Credit Amount	Prog	Org Unit	Project	Budget Period	Transaction Description
0042	041	2420	4284	31,000.00		1457			200806	MGA Amendment #1
0042	041	2420	4789	12,000.00		1457			200806	MGA Amendment #1
0042	041	2420	4789	102,343.00		1458			200806	MGA Amendment #1
0042	041	2420	4789	25,200.00		1459			200806	MGA Amendment #1 Positive Changes
0042	041	2420	4789	31,050.00		1459			200806	MGA Amendment #1 Pathways
0042	041	2420	4284	13,950.00		1459			200806	MGA Amendment #1 Pathways
0042	041	2430	4284		58,793.00	1458			200806	MGA Amendment Move from State to Fed Funding
0042	041	2430	4284		20,200.00	1459			200806	MGA Amendment Move from State to Fed Funding
0042	041	2530	6100		6,528.00	1457			200806	MGA Amendment Reclass increase
0042	041	2530	7460		17,000.00	1457			200806	MGA Amendment #1
0042	041	2530	7893		2,000.00	1457			200806	MGA Amendment #1
0042	041	2530	7650		3,447.00	1457			200806	MGA Amendment #1
0042	041	2530	7460		29,250.00	1458			200806	MGA Amendment #1
0042	041	2530	7650		12,943.00	1458			200806	MGA Amendment #1
0042	041	2530	7460		5,000.00	1459			200806	MGA Amendment #1 Positive Changes
0042	041	2530	7460		43,000.00	1459			200806	MGA Amendment #1 Pathways
0042	041	2530	7450		633.00	1459			200806	MGA Amendment #1 Pathways
0042	041	2530	7650		11,417.00	3101			200806	HIV/AIDS MGA Amendment #1
0042	041	2530	7460		5,332.00	1462			200806	MGA Amendment #1 Changes
				215,543.00	215,543.00					



BOARD OF SUPERVISORS
AGENDA LETTER

Agenda Number:

Clerk of the Board of Supervisors
105 E. Anapamu Street, Suite 407
Santa Barbara, CA 93101
(805) 568-2240

Department Name: Public Health
Department No.: 041
For Agenda Of: March 18, 2008
Placement: Administrative
Estimated Tme:
Continued Item: No
If Yes, date from:
Vote Required: Majority

TO: Board of Supervisors
FROM: Department Elliot Schulman, MD, MPH, Director and Health Officer
Director Public Health Department
Contact Info: Dan Reid, HIV/AIDS Program Administrator (681-5421)
SUBJECT: HIV/AIDS Master Grant Agreement Amendment

County Counsel Concurrence

As to form: Yes No N/A

Auditor-Controller Concurrence

As to form: Yes No N/A

Other Concurrence: Risk Management

As to form: Yes No N/A

Recommended Actions:

That the Board of Supervisors:

Consider recommendations regarding an amendment to the AIDS Master Grant Agreement that includes enhancements for HIV/AIDS Early Intervention Program as follows:

- a) Approve and authorize the Public Health Department (PHD) Director to execute an amendment to Agreement 07-65081, with the California Department of Health Services Office of AIDS for the HIV/AIDS Master Grant for the period July 1, 2007 to June 30, 2010 increasing the three-year agreement by \$409,650 for a total of \$2,589,864, and authorize the PHD Director to approve future amendments to the agreement that do not exceed 10% percent of the dollar amount.
- b) Approve and authorize the PHD Director to execute an amendment to professional services agreement BC-08-014 with the Pacific Pride Foundation Inc. (a local vendor), for the Early Intervention Project for the period of July 1, 2007 through June 30, 2010 increasing the three-year agreement by \$102,360 for a total of \$507,970, and authorize the PHD Director to execute any future amendments to this agreement that do not exceed 10% of the dollar amount.

Summary Text:

Recommendation A

The HIV/AIDS Master Grant agreements include the following programs:

- Early Intervention Program (EIP)
- Bridge Project

Fiscal and Facilities Impacts:

Budgeted: Yes, in part.

The current approved HIV/AIDS three year Master Grant Agreement of \$2,180,214 represents \$726,738 for each of the three years. Amendment #1 increases the award by 18.8%, \$136,550 annually, \$409,650 in for the three year period.

Fiscal Analysis:

Narrative:

The Master Grant Agreement (MGA) has 4 Memorandums of Understanding for the separate types of HIV/AIDS services.

- PREV 07-42/1, Education and Prevention
- HIV 07-42/2, Alternative Test Sites
- SP 07-42/3, Surveillance
- **EIP 07-42/4, Early Intervention & Prevention** – an increase of \$136,550 for each of the three years (18.8%)

The Amendment under consideration affects the EIP 07-42/4 MOU. Within the EIP MOU, there are currently three HIV/AIDS programs. Approval of this amendment will increase the programs to four.

EIP 07-42/4, Early Intervention & Prevention – programs included in this MOU

	<u>Current Annual</u> <u>Award</u>	<u>Amendment #1</u>	<u>New Annual Total</u>	<u>Amendment x 3 Yrs</u>
Bridge Project	\$57,000	\$43,000	\$100,000	\$129,000
EIP Program	174,200	43,550	217,750	130,650
Positive Changes	85,000	5,000	90,000	15,000
(New) Pathways	zero	45,000	45,000	135,000
	<u>\$316,200</u>	<u>\$136,550</u>	<u>\$452,750</u>	<u>\$409,650 increase</u>

Of the \$409,650 three year increase, \$102,360 will be passed through to Pacific Pride Foundation Inc. to increase the clients who are case managed. The remaining portion, \$307,290 over three years will be used to:

- Implement a new program, Pathways, (\$45,000) to provide mental health and substance abuse counseling services for up to twenty (20) HIV positive clients on an annual basis.
- PHD Staff salary and benefits to expand the Bridge Project to the south and increase client count (\$31,000). *(Includes estimate for increased retirement.)*
- Risk Reduction (\$5,000)
- Reclassify Health Education Associate Senior position to Health Educator position (\$6,900). *(Includes estimate for increased retirement.)*
- Recoverable overhead (\$7,000)
- Miscellaneous increases in services and supplies (\$7,530)

Pending approval of the Recommendations, the Public Health Department will submit a Budget Revision Request amending the HIV/AIDS Cost Center budget with the grant award amounts.

Staffing Impacts:

Legal Positions:
0

FTEs:
0

Special Instructions:

Please send one certified Minute Order to the PHD Contracts Unit. Also return an electronic copy of the Minute Order to the PHD Contracts Unit at PHDRES.ContractsUnit@sbcpd.org

Attachments:

1. HIV/AIDS Master Grant Agreement # 07-65081 Amendment
2. Amendment to Agreement with Pacific Pride Foundation, Inc.

Authored by: Dan Reid, Program Administrator

Budget Revision Request

BJE 0000240

Budget Journal Entry #

Gov. Code Sec. 29125 & 29130

JE 0008261

Related Journal Entry #

Subject / Title: Provide a **short description** for this budget revision request. For example: "Designate funds for zoning ordinance amendments" or "Distribute proceeds from sale of 2005 COPS".

Public Works - Roads: Release designations in the amount of \$1,119,000, reduce revenues by \$119,000 and increase line item 7862 - Contributions to Non County Government \$1,000,000 for the El Colegio Roadway project.

Justification: For all changes: explain what the change is for and why it is needed. Attach additional justification, board Letters or spreadsheet, if appropriate. **When moving Appropriation:** explain why it's available. **When Revenue is adjusted:** explain the reason for the increase or decrease. **For adjustments to General Fund Contingency:** explain why no other alternative funding source is available.

On November 14, 2006 the County entered into an agreement with the University of California Santa Barbara for the design, permitting, construction and funding of the El Colegio Roadway project. The County agreed to contribute funding for design, permitting and construction costs. This budget revision releases mitigation designations - account 9763 in the amount of \$1,100,000 to provide funds for in-house design and permitting costs (\$119,000) and construction (\$1,000,000) and reduces State-Other (account 4339) revenue by \$119,000. Upon approval of this budget revision, mitigation designations will have \$200,000 remaining.

Financial Summary

Increase or (Decrease) in Appropriation for / Uses:	Department / Fund 054 / 0015	Department / Fund /	Department / Fund /	Department / Fund /
Salaries & Benefits	00	00	00	00
Services & Supplies	00	00	00	00
Other Charges	1,000,000 00	00	00	00
Fixed Assets	00	00	00	00
Other Financing Uses	00	00	00	00
Intrafund Transfers	00	00	00	00
Reserve or Designation	00	00	00	00
Sources:				
Revenue	(119,000) 00	00	00	00
Other Financing Sources	00	00	00	00
Intrafund Transfers	00	00	00	00
Reserve or Designation	1,119,000 00	00	00	00
Effect on Contingency / RE	- 00	00	00	00

Departmental Authorization	Auditor-Controller	CEO's Recommendation	Board of Supervisor's Action
<p><i>[Signature]</i> 4/2/08 Department Head Date</p> <p>Department Head Date</p> <p>Department Head Date</p>	<p>Budget Journal Entry and Related Journal Entry if applicable Approved as to Accounting Form.</p> <p><i>[Signature]</i> 4/2/08 Auditor-Controller</p>	<p><input checked="" type="checkbox"/> Approve <i>4-2-08</i> <input type="checkbox"/> Disapprove Date</p> <p>Transfer/Revision in Accordance with Board Policy dated 8/3/93.</p> <p><i>[Signature]</i> County Executive Officer</p>	<p><input type="checkbox"/> Approved <input type="checkbox"/> Disapproved</p> <p>Date Agenda Item</p> <p>Clerk of the Board of Supervisors</p>

Budget Journal Entry 0000240

BJE - LRDP



BatchID: 977684
Document Title: BJE - LRDP
Post On:
Audit Trail: JE 0008261
Approval List: No approvals received.

Fund	Dept	GL Acct	LI Acct	Debit Amount	Credit Amount	Prog	Org Unit	Project	Budget Period	Transaction Description
0015	054	2420	9763	1,119,000.00		2100			200804	Release LRDP Mitigation Designations
0015	054	2530	7862		1,000,000.00	2900			200804	LRDP Contract Payment to UCSB
0015	054	2430	4339		119,000.00	2100			200804	Reduce State - Other
				1,119,000.00	1,119,000.00					

AP

Journal Entry 0008261

JE - LRDP Release Mitigation Designations



BatchID: 977685
Document Title: JE - LRDP Release Mitigation Designations
Post On:
Audit Trail: BJE0000240
Cash Type: I
Approval List: No approvals received.

Fund	Dept	GL Acct	LI Acct	Debit Amount	Credit Amount	Prog	Org Unit	Project	Activ	Area	Equip	Depositor	Transaction Description
0015	054	2100	9763	1,119,000.00		2100							Release LRDP Mitigation Designation
0015	054	2710	9763		1,119,000.00	2100							Release LRDP Mitigation Designation
				1,119,000.00	1,119,000.00								

Budget Revision Request

Gov. Code Sec. 29125 & 29130

BJE 2007224

Budget Journal Entry #

JE 2234921

Related Journal Entry #

Subject / Title: Provide a *short description* for this budget revision request. For example: "Designate funds for zoning ordinance amendments" or "Distribute proceeds from sale of 2005 COPS".

General County Programs, IT-This budget revision transfers funding from Social Services (\$50,000) and Public Health (\$61,198) to help fund the IT Strategic Plan, Data for Decision-Marking initiative.

Justification: For all changes: explain what the change is for and why it is needed. Attach additional justification, board Letters or spreadsheet, if appropriate. When moving Appropriation: explain why it's available. When Revenue is adjusted: explain the reason for the increase or decrease. For adjustments to General Fund Contingency: explain why no other alternative funding source is available.

The Data for Decision-Making initiative is a key component of the IT Strategic Plan approved by the Board of Supervisors on February 12, 2008. Two of the departments (Public Health, Social Services) involved in the proof-of-concept are now participating in a pilot roll-out of the initiative. In order to fund this pilot, they are contributing some or all of the refund they received from the Information Technology Services ISF on November 20, 2007. The scope of the Data for Decision-Marking initiative is to define and develop a strategy and tools to facilitate the collection, aggregation, analysis and reporting of data for both internal and external decision-making and to provide training to facilitate effective use of the new tools. These funds will productionalize the proof-of-concept demonstrated to the Board on February 12, 2008.

Financial Summary

Increase or (Decrease) in Appropriation for / Uses:	Department / Fund 990 / 0001	Department / Fund 041 / 0042	Department / Fund 044 / 0055	Department / Fund /
Salaries & Benefits	00	00	00	00
Services & Supplies	111,198 00	00	00	00
Other Charges	00	00	00	00
Fixed Assets	00	00	00	00
Other Financing Uses	00	61,198 00	50,000 00	00
Intrafund Transfers	00	00	00	00
Reserve or Designation	00	00	00	00
Sources:				
Revenue	00	00	00	00
Other Financing Sources	111,198 00	00	00	00
Intrafund Transfers	00	00	00	00
Reserve or Designation	00	61,198 00	50,000 00	00
Effect on Contingency / RE	- 00	- 00	00	00

Departmental Authorization	Auditor-Controller	CEO's Recommendation	Board of Supervisor's Action
<p>3-12-08 <i>Jette U. Christianson</i> Department Head Date</p> <p>3-12-08 <i>Spencer</i> Department Head Date</p> <p>3/12/08 <i>Christina</i> Department Head Date</p>	<p>Budget Journal Entry and Related Journal Entry if applicable Approved as to Accounting Form.</p> <p><i>Juli Hagan</i> Auditor-Controller</p>	<p><input checked="" type="checkbox"/> Approve <input type="checkbox"/> Disapprove</p> <p>3/11/08 Date</p> <p>Transfer/Revision in Accordance with Board Policy dated 8/3/93.</p> <p><i>[Signature]</i> County Executive Officer</p>	<p><input type="checkbox"/> Approved <input type="checkbox"/> Disapproved</p> <p>_____ Date</p> <p>_____ Agenda Item</p> <p>_____ Clerk of the Board of Supervisors</p>

Budget Revision Request

Gov. Code Sec. 29125 & 29130

BJE 2007226

Budget Journal Entry #

JE 2234931

Related Journal Entry #

Subject / Title: Provide a *short description* for this budget revision request. For example: "Designate funds for zoning ordinance amendments" or "Distribute proceeds from sale of 2005 COPS".

ADMHS: Revision would transfer \$2,300,000 from the General Fund Strategic Reserve for unanticipated revenue shortfall.

Justification: For all changes: explain what the change is for and why it is needed. Attach additional justification, board Letters or spreadsheet, if appropriate. When moving Appropriation: explain why it's available. When Revenue is adjusted: explain the reason for the increase or decrease. For adjustments to General Fund Contingency: explain why no other alternative funding source is available.

This budget revision transfers \$2,300,000 from the General Fund Strategic Reserve approved by the Board on March 11, 2008 to fund mental health services provided at County clinics and purchased on a contractual basis from Community Based Organizations (CBOs) (\$1,776,000) and an anticipated increase in Interest Expense paid to the General Fund for cash advances (\$524,000).

Financial Summary

Increase or (Decrease) in Appropriation for / Uses:	Department / Fund 043 / 0044	Department / Fund 990 / 0001	Department / Fund /	Department / Fund /
Salaries & Benefits	00	00	00	00
Services & Supplies	1,776,000 00	00	00	00
Other Charges	00	00	00	00
Fixed Assets	- 00	- 00	00	00
Other Financing Uses	00	2,300,000 00	00	00
Intrafund Transfers	00	00	00	00
Reserve or Designation	- 00	00	00	00
Sources:				
Revenue	(524,000) 00	00	00	00
Other Financing Sources	2,300,000 00	00	00	00
Intrafund Transfers	00	- 00	00	00
Reserve or Designation	- 00	2,300,000 00	00	00
Effect on Contingency / RE	- 00	- 00	00	00

Departmental Authorization	Auditor-Controller	CEO's Recommendation	Board of Supervisor's Action
<p><i>Lise Bernette</i> Department Head / Date 4-3-08</p> <p><i>Stte Y. Christansson</i> Department Head / Date</p> <p>_____ Department Head / Date</p>	<p>Budget Journal Entry and Related Journal Entry if applicable Approved as to Accounting Form.</p> <p><i>Theo Lallato</i> 4.4.08 Auditor-Controller</p>	<p><input checked="" type="checkbox"/> Approve <input type="checkbox"/> Disapprove</p> <p>4/3/08 Date</p> <p>Transfer/Revision in Accordance with Board Policy dated 8/3/93.</p> <p><i>J. Madole</i> County Executive Officer</p>	<p><input type="checkbox"/> Approved <input type="checkbox"/> Disapproved</p> <p>_____ Date</p> <p>_____ Agenda Item</p> <p>_____ Clerk of the Board of Supervisors</p>

Budget Revision Request

BJE 2007230

Budget Journal Entry #

Gov. Code Sec. 29125 & 29130

JE

Related Journal Entry #

Subject / Title: Provide a *short description* for this budget revision request. For example: "Designate funds for zoning ordinance amendments" or "Distribute proceeds from sale of 2005 COPS".

Public Health Department: Record \$39,815 of unanticipated Animal Services revenue from newly executed city contracts.

Justification: For all changes: explain what the change is for and why it is needed. Attach additional justification, board Letters or spreadsheet, if appropriate. When moving Appropriation: explain why it's available. When Revenue is adjusted: explain the reason for the increase or decrease. For adjustments to General Fund Contingency: explain why no other alternative funding source is available.

On March 18, 2008 the Board of Supervisors approved Animal Services contracts with Santa Barbara and Carpinteria cities. The contracts were based on a sheltering per capita method rather than a fee for service. This budget revision will record \$39,815 in unanticipated Santa Barbara City (\$35,655) and Carpinteria City (\$4,160) contract revenue. The amount shown will be used for unfunded equity and clerical increases in the Animal Services salary and benefit accounts.

Financial Summary

Increase or (Decrease) in Appropriation for / Uses:	Department / Fund 041 / 0001	Department / Fund /	Department / Fund /	Department / Fund /
Salaries & Benefits	39,815 00	00	00	00
Services & Supplies	00	00	00	00
Other Charges	00	00	00	00
Fixed Assets	00	00	00	00
Other Financing Uses	00	00	00	00
Intrafund Transfers	00	00	00	00
Reserve or Designation	00	00	00	00
Sources:				
Revenue	39,815 00	00	00	00
Other Financing Sources	00	00	00	00
Intrafund Transfers	00	00	00	00
Reserve or Designation	00	00	00	00
Effect on Contingency / RE	- 00	 00	 00	 00

Departmental Authorization	Auditor-Controller	CEO's Recommendation	Board of Supervisor's Action
 Department Head Date <u>3/20/08</u>	Budget Journal Entry and Related Journal Entry if applicable Approved as to Accounting Form.  Auditor-Controller Date <u>3-25-08</u>	<input checked="" type="checkbox"/> Approve <u>3/25/08</u> <input type="checkbox"/> Disapprove Date <u>28</u> Transfer/Revision in Accordance with Board Policy dated 8/3/93.  County Executive Officer	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved Date _____ Agenda Item _____ Clerk of the Board of Supervisors

Budget Journal Entry (On-Line)

Batch ID: 000-097-4282

Page # 1 of 1 Posting Date Audit Trail #

Document # BJE
2007230

Fund	Department	GL Account	Line Item Account	Debit Amount	Credit Amount	Program	Org Unit	Project	Bdgt. Period	Descr ID
0001	041	2420	5371	35,655.00		0550			04/2008	A
0001	041	2420	5371	4,160.00		0550			04/2008	B
0001	041	2530	6100		29,781.00	0100			04/2008	C
0001	041	2530	6400		5,614.00	0100			04/2008	C
0001	041	2530	6500		1,792.00	0100			04/2008	C
0001	041	2530	6550		438.00	0100			04/2008	C
0001	041	2530	6600		2,190.00	0100			04/2008	C
				39,815.00	39,815.00	Form Totals				

Descr ID	Description
A	Unanticipated Santa Barbara City Contract Revenue
B	Unanticipated Carpinteria City Contract Revenue
C	Increase Animal Services Salary & Benefit Accounts

Nick Liguori
 Form Prepared By: _____ Phone #: _____
 Departmental Authorized Signature: _____ Date: _____
 Posted By: _____ Date: _____



BOARD OF SUPERVISORS
AGENDA LETTER

Agenda Number:

Clerk of the Board of Supervisors
105 E. Anapamu Street, Suite 407
Santa Barbara, CA 93101
(805) 568-2240

Department Name: Public Health Dept
Department No.: 041
For Agenda Of: March 18, 2008
Placement: Administrative
Estimated Tme:
Continued Item: No
If Yes, date from:
Vote Required: Majority

TO: Board of Supervisors
FROM: Department Elliot Schulman, MD, MPH, Director and Health Officer
Director Public Health Department
Contact Info: Jan E. Glick, Director of Animal Services (681-5284)
SUBJECT: Agreements for Animal Sheltering Services (City of Santa Barbara and City of Carpinteria)

County Counsel Concurrence

As to form: Yes No N/A

Other Concurrence: Risk Management

As to form: Yes No N/A

Auditor-Controller Concurrence

As to form: Yes No N/A

Recommended Actions:

That the Board of Supervisors:

Consider recommendations regarding the revenue agreements with the City of Santa Barbara and City of Carpinteria, as follows:

- a) Approve and authorize the Chair to execute an agreement with the City of Santa Barbara to provide animal sheltering services for the period October 1, 2007 through June 30, 2009, for fees estimated at \$237,420.
- b) Approve and authorize the Chair to execute an agreement with the City of Carpinteria to provide animal sheltering services for the period January 1, 2008 through June 30, 2009, for fees estimated at \$33,399.
- c) Authorize the Public Health Department Director to execute any amendments to the agreements provided that the amendment does not exceed the original amount by ten percent (10%).

Summary Text:

On June 4, 2002 the Board of Supervisors approved a per capita methodology for contract fees with the full service cities contracting with the County for animal control services. The full service cities' contract amounts were phased in over a four year period. The two contracts submitted here for approval are also based on a per capita fee methodology that has been developed for animal sheltering services for the cities of Santa Barbara and Carpinteria. Staff negotiated these agreements with each of the cities.

Subject: Agreements for Animal Shelter Services for Cities of Santa Barbara and Carpinteria

Agenda Date: 3-18-08

Page 2 of 2

The City of Carpinteria has executed the agreement. The City of Santa Barbara Agreement is scheduled to be approved and executed by the City Council on March 18, 2008.

Background:

These contracts are the first to use a per capita methodology for sheltering only services and represent a change from the previous method of contracting on a fee for service basis. By implementing the per capita methodology with Santa Barbara and Carpinteria, a consistent methodology will be utilized for all contract cities. Because implementing this methodology can be financially difficult for the cities, a graduated increase is being negotiated with full cost recovery expected in four years.

In the City of Santa Barbara fees for dog license sales and rabies specimen testing have separate charges as these services are outside the scope of sheltering.

The City of Santa Barbara has agreed to a one year and nine month contract in the amount of \$237,420; \$79,140 for nine months in FY 2007-08 and \$158,280 for FY 2008-09.

The City of Carpinteria has agreed to a one year and six month contract in the amount of \$33,399; \$8,350 for six months in FY 2007-08 and \$25,049 for FY 2008-09.

The County is mandated "to maintain or provide for the maintenance of a pound system and a rabies control program..." (H&S 121690 {e}). These services will continue to be provided.

Fiscal and Facilities Impacts:

Budgeted: Yes, in part.

Approval and execution of these Agreements will not increase Animal Services request for General Fund Contribution. The two agreements represent a change in fee methodology from fee-for-service to per capita. The per capita rate of \$2.95 is calculated for sheltering services only since the cities of Carpinteria and Santa Barbara have their own field officers and/or code enforcers.

Similar to the approach given to the six full service contract cities, the Public Health Department has negotiated a phase-in cost recovery plan of four years. For the two Agreements attached, Year 1, FY 2007-2008 represents 40% of full cost, pro-rated; Year 2, FY 2008-2009 represents 60% of full cost.

Although City contract revenues were included in the FY 2007-2008 Public Health Department Adopted Budget in the Animal Services Cost Center found on page D-190 in the County's Operating Plan document, the amounts are not representative of these negotiated agreements. The Department will return with a Budget Revision Request increasing the revenue estimates by \$39,815: \$4,160 for the City of Carpinteria, and \$35,655 for the city of Santa Barbara. This revenue increase will be utilized to fund salary and benefit cost increases in the Animal Services Cost Center.

Execution of this Agreement will not result in any additional staff or need for facilities.

Special Instructions:

Please execute four (4) original agreements for City of Carpinteria and four (4) original agreements for City of Santa Barbara. Please return 3 originals of each agreement and an electronic copy of the Minute Order to the PHD Contracts Unit at PHDRES.ContractsUnit@sbcpd.org.

Attachments:

Agreement for Animal Sheltering Services with City of Santa Barbara

Agreement for Animal Sheltering Services with City of Carpinteria

Authored by:

Jan E. Glick, Director of Animal Services and Stacy Covarrubias, Cost Analyst

Budget Revision Request

Gov. Code Sec. 29125 & 29130

BJE 2007232

Budget Journal Entry #

JE

Related Journal Entry #

Subject / Title: Provide a *short description* for this budget revision request. For example: "Designate funds for zoning ordinance amendments" or "Distribute proceeds from sale of 2005 COPS".


Probation Department: Recognize an increase of \$25,000 in various small amounts in unanticipated donations and fundraising revenues and offset with designation increase to cover future purchases financed from donations and fundraising.

Justification: For all changes: explain what the change is for and why it is needed. Attach additional justification, board Letters or spreadsheet, if appropriate. When moving Appropriation: explain why it's available. When Revenue is adjusted: explain the reason for the increase or decrease. For adjustments to General Fund Contingency: explain why no other alternative funding source is available.

This Budget Revision recognizes unanticipated revenues of \$25,000 (line item account # 5895 entitled "Other - Donations") in various small amounts with offsetting increase to Designated fund balance (line item account # 9789 entitled "Designated - Probation Projects") for donations and fundraising revenues that will finance future purchases financed from donations and fundraising.

Financial Summary

Increase or (Decrease) in Appropriation for / Uses:	Department / Fund 022 / 0001	Department / Fund /	Department / Fund /	Department / Fund /
Salaries & Benefits	00	00	00	00
Services & Supplies	00	00	00	00
Other Charges	00	00	00	00
Fixed Assets	00	00	00	00
Other Financing Uses	00	00	00	00
Intrafund Transfers	00	00	00	00
Reserve or Designation	25,000 00	00	00	00
Sources:				
Revenue	25,000 00	00	00	00
Other Financing Sources	00	00	00	00
Intrafund Transfers	00	00	00	00
Reserve or Designation	00	00	00	00
Effect on Contingency / RE	00	00	00	00

Departmental Authorization	Auditor-Controller	CEO's Recommendation	Board of Supervisor's Action
 Department Head Date 3-25-08	Budget Journal Entry and Related Journal Entry if applicable Approved as to Accounting Form.  Auditor-Controller 3-25-08	<input checked="" type="checkbox"/> Approve <input type="checkbox"/> Disapprove 3/25/08 Date Transfer/Revision in Accordance with Board Policy dated 8/3/93.  County Executive Officer	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved Date Agenda Item Clerk of the Board of Supervisors

Budget Revision Request

BJE 2007239

Budget Journal Entry #

Gov. Code Sec. 29125 & 29130

JE

Related Journal Entry #

Subject / Title: Provide a **short description** for this budget revision request. For example: "Designate funds for zoning ordinance amendments" or "Distribute proceeds from sale of 2005 COPS".

Alcohol, Drug & Mental Health Services: Recognizes and designates unanticipated revenues from fines and fees collected by courts on ADMHS' behalf of \$23,200 (\$3,500 in Fund 1086 and \$19,700 in Fund 1082)

Justification: For all changes: explain what the change is for and why it is needed. Attach additional justification, board Letters or spreadsheet, if appropriate. **When moving Appropriation:** explain why it's available. **When Revenue is adjusted:** explain the reason for the increase or decrease. **For adjustments to General Fund Contingency:** explain why no other alternative funding source is available.

This budget revision recognizes and designates revenue of \$23,200 from fines and fees collected by courts on ADMHS' behalf. The \$19,700 represents Substance Abuse and Prevention Treatment funding allocated to Drug Education H&S 111372.7 (Fund 1082). The \$3,500 represents Alcohol Abuse Education and STATHAM County Alcohol Programs (Fund 1086 & 0917)

Financial Summary

Increase or (Decrease) in Appropriation for / Uses:	Department / Fund	Department / Fund	Department / Fund	Department / Fund
	043 / 0044	/	/	/
Salaries & Benefits	00	00	00	00
Services & Supplies	00	00	00	00
Other Charges	00	00	00	00
Fixed Assets	- 00	- 00	00	00
Other Financing Uses	00	00	00	00
Intrafund Transfers	00	00	00	00
Reserve or Designation	23,200 00	00	00	00
Sources:				
Revenue	23,200 00	00	00	00
Other Financing Sources	00	00	00	00
Intrafund Transfers	00	- 00	00	00
Reserve or Designation	00	00	00	00
Effect on Contingency / RE	- 00	- 00	00	00

Departmental Authorization	Auditor-Controller	CEO's Recommendation	Board of Supervisor's Action
 Department Head _____ Date _____	Budget Journal Entry and Related Journal Entry if applicable Approved as to Accounting Form.  Auditor-Controller	<input checked="" type="checkbox"/> Approve <input type="checkbox"/> Disapprove Date <u>4/3/08</u> Transfer/Revision in Accordance with Board Policy dated 8/3/93.  County Executive Officer	<input type="checkbox"/> Approved <input type="checkbox"/> Disapproved Date _____ Agenda Item _____ Clerk of the Board of Supervisors

