ADMINISTRATIVE AGENDA BUDGET REVISIONS

4/15/08

CONTINGENCY REVISIONS

Requires 4/5 Votes

Transfer No. 2007164

Probation Department

\$107,054 Total/Decrease

This budget revision request releases contingency designation (\$107,054) and increases expenditure appropriations (\$107,054) for Alternative Detention Program for Juveniles approved by the Board on November 6, 2007.

REVENUE REVISIONS

Requires 4/5 Votes

Transfer No. 0000238

Public Health Department

\$136,550 Total

Increase budget by \$136,550 for the HIV/AIDS Early Intervention Prevention program's grants to reflect Master Grant Agreement Amendment #1. This budget revision will increase the HIV/AIDS Cost Center by \$136,550. The Board of Supervisor's approved the HIV/AIDS Master Grant Agreement Amendment #1 on March 18, 2008 (Item A-28 – Board Letter Attached).

Transfer No. 0000240

Public Works - Roads

\$1,119,000 Total

Release designations in the amount of \$1,119,000, reduce revenues by \$119,000 and increase Line Item Account 7862 – Contributions to Non County Governmental \$1,000,000 for the El Colegio Roadway Project.

Transfer No. 2007224

General County Programs – Information Technology, Public Health, Social Services

\$111,198 Total

This budget revision transfers funding from Social Services (\$50,000) and Public Health (\$61,198) to help fund the Information Technology Strategic Plan, Data for Decision-Marking initiative.

Transfer No. 2007226

Alcohol, Drug and Mental

\$2,300,000 Total

Health Services

This Budget Revision would transfer \$2,300,000 from the General Fund Strategic Reserve for unanticipated revenue shortfall. This transfer was approved by the Board on March 11, 2008 and is the second of three potential \$2.3 million transfers.

Transfer No. 2007230

Public Health Department

\$39,815 Total

Record \$39,815 of unanticipated Animal Services revenue from newly executed city contracts.

Transfer No. 2007232

Probation Department

\$25,000 Total

Recognize an increase of \$25,000 in various small amounts in unanticipated donations and fundraising revenues and offset with designation increase to cover future purchases finance from donations and fundraising.

Transfer No. 2007239

Alcohol, Drug & Mental Health Services

\$23,200 Total

Recognizes and designates unanticipated revenues from fines and fees collected by courts on ADMHS' behalf of \$23,200 (\$3,500 in Fund 1086 – County Alcohol Program/PC 1463.16 and \$19,700 in Fund 1082 – Drug Education/H&S 11372.7).

(COPIES OF ACTUAL BUDGET REVISION FORMS ARE AVAILABLE FOR PUBLIC INSPECTION IN THE AUDITOR-CONTROLLER'S OFFICE)

CONTINGENCY FUND DETAIL

4/15/2008

Beginning Balance (FIN), 7/31/07	\$800,000.00
General Fund Contingency Transfers:	
8/14/07 2006984 - Sheriff's Department Type II Facility - Board Letter Approve Budget Revision for costs related to operation of Santa Maria Jail	(\$134,360.00)
9/25/07 2007038 County Executive Office/Planning and Development UCSB LRDP Fiscal Impact Analysis - Board Letter	(\$85,000)
Imprest Cash	(\$125.00)
11/20/07 2007051 - Probation Department Transfer funds from General Fund Contingency for the unanticipated replacement of three copiers.	(\$33,909.00)
3/18/08 2007165 District Attorney To fund an unfunded Truancy Program Supervisor and temporary help for the automated Discovery Project.	(\$172,100.00)
4/15/08 2007164 Probation Department For the Alternative Detention Program for Juveniles.	(\$107,054.00)
Ending Balance (FIN), 4/15/08	\$267,452.00

Gov. Code Sec. 29125 & 29130

BJE 2007164

Budget Journal Entry #

JE 2232866

Related Journal Entry #

Subject / Title: Provide a **short description** for this budget revision request. For example: "Designate funds for zoning ordinance amendments" or "Distribute proceeds from sale of 2005 COPS".

Probation: This budget revision request releases contingency designation (\$107,054) and increases expenditure appropriations (\$107,054) for the Alternative Detention Program for Juveniles approved by the Board on November 6, 2007.

Justification: For all changes: explain what the change is for and why it is needed. Attach additional justification, board Letters or spreadsheet, if appropriate. When moving Appropriation: explain why it's available. When Revenue is adjusted: explain the reason for the increase or decrease. For adjustments to General Fund Contingency: explain why no other alternative funding source is available.

This budget revision increases Salary & Benefits object level appropriations by \$54,000 and Services and Supplies object level appropriations by \$53,054 (\$107,054 total) with an offsetting release of General Fund Contingency Designation (\$107,054). At the November 6, 2007 meeting, the Board approved the funding of a Probation Department expansion request for this program. The juvenile hall population has exceeded budgeted staffing capacities which requires the use of unbudgeted salary costs to meet mandated staff to detainee ratios. The Alternative Detention Program will reduce the juvenile hall populations resulting in a reduction in the unbudgeted salary costs.

Financial Summary						- 074A		
Increase or (Decrease) in	Department / Fun	d	Departmen	t / Fund	Department / Fund		Department	/ Fund
Appropriation for / Uses:				797	T	-	13	
Salaries & Benefits	54,000	00		00	00	+		00
Services & Supplies	53,054	00		00	00			00
Other Charges		00		00	00	7.	Francisco	00
Fixed Assets		00		00	00	-	17.7	00
Other Financing Uses		00		00	00	j.		00
Intrafund Transfers		00		00	00		10	00
Reserve or Designation		00		00	00		当高	00
Sources:		11100000					FNS	
Revenue		00		00	00		/ // - (/)	00
Other Financing Sources		00		00	00			00
Intrafund Transfers	1	00		00	00			00
Reserve or Designation	107,054	00		00	00			00
Effect on Contingency / RE	(107,054)	00		00	00	_		00
Departmental Authorization	n Au	ditor-Cont	roller	CEO's R	ecommendation	Во	ard of Supervis	or's Action
3-1). Department Head Date	Budget Journa	al Entry and Rela able Approved a rm.			Date Accordance with Board Policy	_	Approved Disapproved	Date
Department Head Date Department Head Date	- Que	Heel Auditor-Control	gu_	dated 8/3/93.	A Supplied Officer	_	Clerk of the Board of	Agenda Item
County of Santa Barbara, FIN		AUGIOI-COMIZ	JIICI	County	Executive Officer		CIEIX OI THE BOARD O	Revised 8/

Budget Journal Entry (On-Line)

Batch ID:

000-096-0183

Page # Posting Date 1 of

Audit Trail # JE2232866

2007164

Document # BJE

Fund	Department	GL Account	Line Item Account	Debit Amount	Credit Amount	Program	Org Unit	Project	Bdgt. Period	Descr ID
0001	022	2530	6100		54,000.00	2200	0200		06/2008	Α
0001	022	2530	7060		15,330.00	2200	0200		06/2008	Α
0001	022	2530	7450		5,420.00	2200	0200		06/2008	Α
0001	022	2530	7460		4,500.00	2200	0200		06/2008	Α
0001	022	2530	7730		1,733.00	2200	0200		06/2008	Α
0001	022	2530	7060		14,418.00	2100	0100		06/2008	Α
0001	022	2530	7450		5,420.00	2100	0100	¥	06/2008	Α
0001	022	2530	7460		4,500.00	2100	0100		06/2008	Α
0001	022	2530	7730		1,733.00	2100	0100		06/2008	А
0001	022	2420	9798	26,071.00		2100	0100		06/2008	Α
0001	022	2420	9798	80,983.00		2200	0200		06/2008	А

107,054.00

107,054.00 Form Totals

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Α	Rel Contingency Desig for Alt Det Pgm		
		8 02	

Damon Fletcher

Form Prepared By

Departmental Authorized Signature

Posted By

Date

Journ	al Ent	ry (Or	n-Line)	3-							Batch ID: 000-0	96-0184
						ige#	Posting	Date	Audit 7	Trail#	Document	# JE
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Fund	Department	GL Account	Line Item Account	Debit Amount	Credit Amount	Program	Org Unit	Project	Activity	Area	Depositor	Descr ID
0001	022	2100	9798	26,071.00		2100	0100					Α
0001	022	2100	9798	80,983.00	TO THE STATE OF TH	2200	0200					Α
0001	022	2710	9798		26,071.00	2100	0100					Α
0001	022	2710	9798		80,983.00	2200	0200					Α
			[107,054.00	107,054.00	Form Totals	(4 5					
	Description		Dif	Alt Datastian David								
A	Rei Conti	ngency	Desig for	Alt Detention Pgm Sa	агау							
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Damon F	Form Prepared By Phone # Departmental Authorized Signature Date Posted By Date											

County of Santa Barbara, FIN

BJE

0000238

Budget Journal Entry #

Gov. Code Sec. 29125 & 29130

Subject / Title: Provide a **short description** for this budget revision request. For example: "Designate funds for zoning ordinance amendments" or "Distribute proceeds from sale of 2005 COPS".

JE

Related Journal Entry #

Public Health Department: Increase budget by \$136,550 for the HIV/AIDS Early Intervention Prevention program's grants to reflect Master Grant Agreement Amendment #1.

Justification: For all changes: explain what the change is for and why it is needed. Attach additional justification, board Letters or spreadsheet, if appropriate. When moving Appropriation: explain why it's available. When Revenue is adjusted: explain the reason for the increase or decrease. For adjustments to General Fund Contingency: explain why no other alternative funding source is available.

This budget revision will increase the HIV/AIDS Cost Center by \$136,550. The Board of Supervisor's approved the HIV/AIDS Master Grant Agreement Amendment #1 on March 18, 2008 (Item A-28).

The Master Grant Agreement Amendment augmented three HIV/AIDS Early Intervention Prevention programs and added a new program for mental health and substance abuse counseling. The budget revision will reflect these changes by increasing the budget for professional services by approximately \$110,000. The remaining amount of \$26,550 will be used by the Public Health Department for salary & benifits, supplies, motor pool, and overhead.

Financial Summary				
Increase or (Decrease) in	Department / Fund 041 / 0042	Department / Fund	Department / Fund	Department / Fund
Appropriation for / Uses:	*			
Salaries & Benefits	6,528 00	00	00	00
Services & Supplies	128,022 00	00	00	00
Other Charges	2,000 00	00	00	00
Fixed Assets	00	00	00	00
Other Financing Uses	00	00	00	00
Intrafund Transfers	00	00	00	00
Reserve or Designation	00	00	00	
Sources: Revenue	136,550 00	00	00	======================================
Other Financing Sources	00	00	00	<u> </u>
Intrafund Transfers	00	00	00	P 00
Reserve or Designation	00	00	00	=
Effect on Contingency / RE	- 00	00	00	5 00
Departmental Authorization	Auditor-Cor	ntroller CEO's	Recommendation	Board of Supervisor's Action
Snar lubbe 3/25/08 Department Head Date	Budget Journal Entry and R Entry if applicable Approve		5/26/08	Approved Disapproved Date
Department Head Date	- Accounting Form. Lallut	7 Transfer/Revisidated 8/3/93.	on in Accordance with Board Policy	Agenda Ite
Denartment Head Date	Auditor Con	troller Cou	intu/Evacutiva Officar	Clark of the Board of Cunanisare

Budget Journal Entry 0000238



BatchID:

975445

Document Title:

BJE - HIV/AIDS MGA EIP Amendment

Post On:

Audit Trail:

Approval List:

No approvals received.

Fund	Dept	GL Acct	LI Acct	Debit Amount	Credit Amount	Prog	Org Unit	Project	Budget Period	Transaction Description
0042	041	2420	4284	31,000.00		1457			200806	MGA Amendment #1
0042	041	2420	4789	12,000.00		1457			200806	MGA Amendment #1
0042	041	2420	4789	102,343.00		1458			200806	MGA Amendment #1
0042	041	2420	4789	25,200.00		1459			200806	MGA Amendment #1 Positive Changes
0042	041	2420	4789	31,050.00		1459			200806	MGA Amendment #1 Pathways
0042	041	2420	4284	13,950.00		1459			200806	MGA Amendment #1 Pathways
0042	041	2430	4284		58,793.00	1458			200806	MGA Amendment Move from State to Fed Funding
0042	041	2430	4284		20,200.00	1459			200806	MGA Amendment Move from State to Fed Funding
0042	041	2530	6100		6,528.00	1457			200806	MGA Amendment Reclass increase
0042	041	2530	7460		17,000.00	1457			200806	MGA Amendment #1
0042	041	2530	7893		2,000.00	1457			200806	MGA Amendment #1
0042	041	2530	7650		3,447.00	1457			200806	MGA Amendment #1
0042	041	2530	7460		29,250.00	1458			200806	MGA Amendment #1
0042	041	2530	7650		12,943.00	1458			200806	MGA Amendment #1
0042	041	2530	7460		5,000.00	1459			200806	MGA Amendment #1 Positive Changes
0042	041	2530	7460		43,000.00	1459			200806	MGA Amendment #1 Pathways
0042	041	2530	7450		633.00	1459			200806	MGA Amendment #1 Pathways
0042	041	2530	7650		11,417.00	3101			200806	HIV/AIDS MGA Amendment #1
0042	041	2530	7460		5,332.00	1462			200806	MGA Amendment #1 Changes
				215,543.00	215,543.00					

County of Santa Barbara, FIN

Printed On: 3/24/2008



BOARD OF SUPERVISORS AGENDA LETTER

Clerk of the Board of Supervisors 105 E. Anapamu Street, Suite 407 Santa Barbara, CA 93101 (805) 568-2240

Ag	en	da	Νt	ımı	bei	ì

Department Name:

Public Health

Department No.:

041

For Agenda Of:

March 18, 2008

Placement:

Administrative

Estimated Tme:

Continued Item:

No

If Yes, date from:

1:

Vote Required:

Majority

TO:

Board of Supervisors

FROM:

Department

Elliot Schulman, MD, MPH, Director and Health Officer

Director

Public Health Department

Contact Info:

Dan Reid, HIV/AIDS Program Administrator (681-5421)

SUBJECT:

HIV/AIDS Master Grant Agreement Amendment

County Counsel Concurrence	Auditor-Controller	Concur	rence
As to form: Yes No N/A	As to form: X Yes	☐ No	□ N/A
Other Concurrence: Risk Management As to form: Yes No N/A			

Recommended Actions:

That the Board of Supervisors:

Consider recommendations regarding an amendment to the AIDS Master Grant Agreement that includes enhancements for HIV/AIDS Early Intervention Program as follows:

- a) Approve and authorize the Public Health Department (PHD) Director to execute an amendment to Agreement 07-65081, with the California Department of Health Services Office of AIDS for the HIV/AIDS Master Grant for the period July 1, 2007 to June 30, 2010 increasing the threeyear agreement by \$409,650 for a total of \$2,589,864, and authorize the PHD Director to approve future amendments to the agreement that do not exceed 10% percent of the dollar amount.
- b) Approve and authorize the PHD Director to execute an amendment to professional services agreement BC-08-014 with the Pacific Pride Foundation Inc. (a local vendor), for the Early Intervention Project for the period of July 1, 2007 through June 30, 2010 increasing the three-year agreement by \$102,360 for a total of \$507,970, and authorize the PHD Director to execute any future amendments to this agreement that do not exceed 10% of the dollar amount.

Summary Text:

Recommendation A

The HIV/AIDS Master Grant agreements include the following programs:

- Early Intervention Program (EIP)
- Bridge Project

Subject: HIV/AIDS Master Grant Amendment

Agenda Date: 3/18/08

Page 4 of 5

Fiscal and Facilities Impacts:

Budgeted: Yes, in part.

The current approved HIV/AIDS three year Master Grant Agreement of \$2,180,214 represents \$726,738 for each of the three years. Amendment #1 increases the award by 18.8%, \$136,550 annually, \$409,650 in for the three year period.

Fiscal Analysis:

Narrative:

The Master Grant Agreement (MGA) has 4 Memorandums of Understanding for the separate types of HIV/AIDS services.

- PREV 07-42/1, Education and Prevention
- HIV 07-42/2, Alternative Test Sites
- SP 07-42/3, Surveillance
- EIP 07-42/4, Early Intervention & Prevention an increase of \$136,550 for each
 of the three years (18.8%)

The Amendment under consideration affects the EIP 07-42/4 MOU. Within the EIP MOU, there are currently three HIV/AIDS programs. Approval of this amendment will increase the programs to four.

EIP 07-42/4, Early Intervention & Prevention - programs included in this MOU

	Current Annual Award	Amendment #1	New Annual Total	Amendment x 3 Yrs
Bridge Project	\$57,000	\$43,000	\$100,000	\$129,000
EIP Program	174,200	43,550	217,750	130,650
Positive Changes	85,000	5,000	90,000	15,000
(New) Pathways	zero	45,000	45,000	135,000
	\$316,200	\$136,550	\$452,750	\$409,650 increase

Of the \$409,650 three year increase, \$102,360 will be passed through to Pacific Pride Foundation Inc. to increase the clients who are case managed. The remaining portion, \$307,290 over three years will be used to:

- Implement a new program, Pathways, (\$45,000) to provide mental health and substance abuse counseling services for up to twenty (20) HIV positive clients on an annual basis.
- PHD Staff salary and benefits to expand the Bridge Project to the south and increase client count (\$31,000). (Includes estimate for increased retirement.)
- Risk Reduction (\$5,000)
- Reclassify Health Education Associate Senior position to Health Educator position (\$6,900).
 (Includes estimate for increased retirement.)
- Recoverable overhead (\$7,000)
- Miscellaneous increases in services and supplies (\$7,530)

Pending approval of the Recommendations, the Public Health Department will submit a Budget Revision Request amending the HIV/AIDS Cost Center budget with the grant award amounts.

Subject: HIV/AIDS Master Grant Amendment

Agenda Date: 3/18/08

Page 5 of 5

Staffing Impacts:

Legal Positions:

FTEs:

0

Special Instructions:

Please send one certified Minute Order to the PHD Contracts Unit. Also return an electronic copy of the Minute Order to the PHD Contracts Unit at PHDRES.ContractsUnit@sbcphd.org

Attachments:

HIV/AIDS Master Grant Agreement # 07-65081 Amendment

2. Amendment to Agreement with Pacific Pride Foundation, Inc.

Authored by: Dan Reid, Program Administrator

BJE

0000240

Budget Journal Entry #

Subject / Title: Provide a short description for this budget revision request. For example: "Designate funds for zoning ordinance amendments" or "Distribute proceeds from sale of 2005 COPS".

0008261

Related Journal Entry #

Public Works - Roads: Release designations in the amount of \$1,119,000, reduce revenues by \$119,000 and increase line item 7862 - Contributions to Non County Government \$1,000,000 for the El Colegio Roadway project.

Justification: For all changes: explain what the change is for and why it is needed. Attach additional justification, board Letters or spreadsheet, if appropriate. When moving Appropriation: explain why it's available. When Revenue is adjusted: explain the reason for the increase or decrease. For adjustments to General Fund Contingency: explain why no other alternative funding source is available.

On November 14, 2006 the County entered into an agreement with the University of California Santa Barbara for the design, permitting, construction and funding of the El Colegio Roadway project. The County agreed to contribute funding for design, permitting and construction costs. This budget revision releases mitigation designations - account 9763 in the amount of \$1,100,000 to provide funds for in-house design and permitting costs (\$119,000) and construction (\$1,000,000) and reduces State-Other (account 4339) revenue by \$119,000. Upon approval of this budget revision, mitigation designations will have \$200,000 remaining.

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Financial Summary	222 1 1			AL		170m
Increase or (Decrease) in Appropriation for / Uses:	Department / Fund 054 / 0015	d Department	t / Fund	Department / Fund /	Department / Fun	id :
Salaries & Benefits		00	00	00	1 735	00
Services & Supplies		00	00	00		00
Other Charges	1,000,000	00	00	00		00
Fixed Assets		00	00	00		00
Other Financing Uses		00	00	00	<u> </u>	00
Intrafund Transfers		00	00	00		00
Reserve or Designation		00	00	00		00
Sources: Revenue	(119,000)	00	00	00		00
Other Financing Sources		00	00	00	74 (5	00
Intrafund Transfers		00	00	00		00
Reserve or Designation	1,119,000	00	00	00		00
Effect on Contingency / RE	- 1	00	00	00	INS	00
Departmental Authorization	Aud	ditor-Controller	CEO's Re	ecommendation	Board of Supervisor's A	Action
Department Head Date	- manager accumus	I Entry and Related Journal ble Approved as to rm.	Approve Disapprove Transfer/Revision in dated 8/3/93.	2-07 Date Accordance with Board Policy		Date enda Item
Department Head Date Department Head Date	Muhal	Watto-Controller 4/2/08	John County	hin / Executive Officer	Clerk of the Board of Super	CONTRACTOR CONTRACTOR

Budget Journal Entry 0000240

BJE - LRDP



BatchID:

977684

Document Title:

BJE - LRDP

Post On:

Audit Trail:

JE 0008261

Approval List:

No approvals received.

Fund	Dept	GL Acct	LI Acct	Debit Amount	Credit Amount	Prog	Org Unit	Project	Budget Period	Transaction Description
0015	054	2420	9763	1,119,000.00		2100			200804	Release LRDP Mitigation Designations
0015	054	2530	7862		1,000,000.00	2900			200804	LRDP Contract Payment to UCSB
0015	054	2430	4339		119,000.00	2100			200804	Reduce State - Other
				1,119,000.00	1,119,000.00		V			

Journal Entry 0008261

JE - LRDP Release Mitigation Designations



BatchID:

977685

Document Title:

JE - LRDP Release Mitigation Designations

Post On:

Audit Trail:

BJE0000240

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Approval List:

No approvals received.

Fund	Dept	GL Acct	LI Acct	Debit Amount	Credit Amount	Prog	Org Unit	Project	Activ	Area	Equip	Depositor	Transaction Description
0015	054	2100	9763	1,119,000.00		2100							Release LRDP Mitigation Designation
0015	054	2710	9763		1,119,000.00	2100							Release LRDP Mitigation Designation
		-		1,119,000.00	1,119,000.00								

County of Santa Barbara, FIN

Gov. Code Sec. 29125 & 29130

County of Santa Barbara, FIN

BJE 2007224

Budget Journal Entry #

JE 2234921

Related Journal Entry #

Revised 7/05

Subject / Title: Provide a **short description** for this budget revision request. For example: "Designate funds for zoning ordinance amendments" or "Distribute proceeds from sale of 2005 COPS".

General County Programs, IT-This budget revision transfers funding from Social Services (\$50,000) and Public Health (\$61,198) to help fund the IT Strategic Plan, Data for Decision-Marking initiative.

Justification: For all changes: explain what the change is for and why it is needed. Attach additional justification, board Letters or spreadsheet, if appropriate. When moving Appropriation: explain why it's available. When Revenue is adjusted: explain the reason for the increase or decrease. For adjustments to General Fund Contingency: explain why no other alternative funding source is available.

The Data for Decision-Making initiative is a key component of the IT Strategic Plan approved by the Board of Supervisors on February 12, 2008. Two of the departments (Public Health, Social Services) involved in the proof-of-concept are now participating in a pilot roll-out of the initiative. In order to fund this pilot, they are contributing some or all of the refund they received from the Information Technology Services ISF on November 20, 2007. The scope of the Data for Decision-Marking initiative is to define and develop a strategy and tools to facilitate the collection, aggregation, analysis and reporting of data for both internal and external decision-making and to provide training to facilitate effective use of the new tools. These funds will productionalize the proof-of-concept demonstrated to the Board on February 12, 2008.

Increase or (Decrease) in Appropriation for I Uses: Salaries & Benefits Services & Supplies Other Charges	990 / 0001 111,198	00	Department / Fur 041 / 0042	00	Department / Fund 044 / 0055	_	Department /	į.
Salaries & Benefits Services & Supplies	111,198	William I		1 00			10	
Services & Supplies	111,198	William I		00	14 17			-
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Other Charges		00		00		00		
		00		00		0		00
Fixed Assets		00	00		00			
Other Financing Uses		00	61,198	00	50,000 0	0		00
Intrafund Transfers		00		00		0		00
Reserve or Designation		00		00	0	0		00
Sources:								
Revenue		00_		00		0		00
Other Financing Sources	111,198 00			00	00			00
Intrafund Transfers	1	00		00	0	0		00
Reserve or Designation		00	61,198	00	50,000 0	0		00
Effect on Contingency / RE	- 1	00	-	00		0		00
Departmental Authorization	Auc	ditor-Con	troller	CEO's F	Recommendation	Boar	d of Superviso	r's Action
otto U. Christiansia. Department Head Date	Budget Journal		elated Journal	Approve Disapprove	3/11/68 Date		Approved Disapproved	Date
Spane beef 5 3-12-02	Entry if applica Accounting For		Tran		in Accordance with Board Policy		Disapproved .	
Department Head Date	6 Jul	itta	Egw de	<u> </u>	>=A			Agenda Ite

Batch ID: 000-097-1124

Page # Posting Date Audit Trail # 1 of 1 JE-2234921

2007224

Fund	Department	GL Account	Line Item Account	Debit Amount	Credit Amount	Program	Org Unit	Project	Bdgt. Period	Descr ID
0001	990	2420	5911	61,198.00		1900			03/2008	Α
0001	990	2530	7460		61,198.00	1900			03/2008	Α
0042	041	2420	9799	61,198.00		3004			03/2008	Α
0042	041	2530	7901		61,198.00	3004			03/2008	Α
0001	990	2420	5911	50,000.00		1900			03/2008	В
0001	990	2530	7460		50,000.00	1900			03/2008	В
0055	044	2420	9799	50,000.00		6050	5135		03/2008	В
0055	044	2530	7901		50,000.00	6050	5135		03/2008	В
				222,396.00	222,396.00	Form Totals				

A Trsfr from PHD to fund Data for Decision-Making

B Trsfr from DSS to fund Data for Decision Making

Jette Christiansson	
Form Prepared By	Phone #

Departmental Authorized Signature

3/13/08

Posted By

Date

Journ	al Ent	ry (Or	n-Line)							Batch ID: 000-	097-1128
					ntn (D)	ige#	Postin	g Date	Audit 1		Document	# JE
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Fund	Department	GL Account	Line Item Account	Debit Amount	Credit Amount	Program	Org Unit	Project	Activity	Area	Depositor	Descr ID
0001		0110		61,198.00				407711.00				Α
0001	990	2420	5911		61,198.00	1900	1					А
0042	041	2530	7901	61,198.00		3004						Α
0042		0110			61,198.00							Α
0001		0110		50,000.00								В
0001	990	2420	5911		50,000.00	1900						В
0055	044	2530	7901	50,000.00		6050	5135					В
0055		0110			50,000.00							В
0042	041	2100	9799	61,198.00		3004						С
0042	041	2710	9799		61,198.00	3004						С
0055	044	2100	9799	50,000.00		6050	5135					С
0055	044	2710	9799		50,000.00	6050	5135					С
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	Form Prepa	-		Phone #	Departmental Authorized Signatu	ire	Date			Posted By		Date
County of	Santa Barb	ara, FIN										

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BJE

2007226

Budget Journal Entry #

Gov. Code Sec. 29125 & 29130

Subject / Title: Provide a **short description** for this budget revision request. For example: "Designate funds for zoning ordinance amendments" or "Distribute proceeds from sale of 2005 COPS".

JE 2234931

Related Journal Entry #

ADMHS: Revision would transfer \$2,300,000 from the General Fund Strategic Reserve for unanticipated revenue shortfall.

Justification: For all changes: explain what the change is for and why it is needed. Attach additional justification, board Letters or spreadsheet, if appropriate. When moving Appropriation: explain why it's available. When Revenue is adjusted: explain the reason for the increase or decrease. For adjustments to General Fund Contingency: explain why no other alternative funding source is available.

This budget revision transfers \$2,300,000 from the General Fund Strategic Reserve approved by the Board on March 11, 2008 to fund mental health services provided at County clinics and purchased on a contractual basis from Community Based Organizations (CBOs) (\$1,776,000) and an anticipated increase in Interest Expense paid to the General Fund for cash advances (\$524,000).

	Department / Fur	nd	Department		Department / Fund	Department / Fund	
Increase or (Decrease) in Appropriation for / Uses:	043 / 0044		990 / 0001				
Salaries & Benefits		00		00	00	00	
Services & Supplies	1,776,000	00		00	00	00	
Other Charges		00		00	00	00	
Fixed Assets	-	00		- 00	00	00	
Other Financing Uses		00	2,300	0,000 00	00	00	
Intrafund Transfers		00		00	00	00	
Reserve or Designation	-	00		00	00	00	
Sources:							
Revenue	(524,000) 00 2,300,000 00			00	00	00	
Other Financing Sources				00	00	00	
Intrafund Transfers		00		- 00	00	00	
Reserve or Designation		00	2,300	0,000 00	00	00	
Effect on Contingency / RE		00		- 00	00	00	
Departmental Authorization	Au	ditor-Co	ntroller	CEO's	Recommendation Boa	ard of Supervisor's Action	
Luca Principalista	AT BY DESIGNATION		SERVE DESCRIPTION OF THE PROPERTY OF	Approve	1/2/00	Approved	
Department Head Date 4-3-08	Budget Journa Entry if applica Accounting Fo	able Approve		Disapprove	Date	Disapproved Date	
Department Head Date	- 11 .	00.		dated 8/3/93.		Agenda Ite	

County Executive Officer

Auditor-Controller

Department Head

Clerk of the Board of Supervisors

Budget Journal Entry (On-Line)

Batch ID: 000-097-1179

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 Posting Date
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 JE-2234931

2007226

Document # BJE

Fund	Department	GL Account	Line Item Account	Debit Amount	Credit Amount	Program	Org Unit	Project	Bdgt, Period	Descr ID
0044	043	2420	5910	2,300,000.00		4100	4100		03/2008	А
0044	043	2530	7469		576,000.00	4100	4100		02/2008	В
0044	043	2430	3380		524,000.00	2100	2100		02/2008	В
0044	043	2530	7809		850,000.00	2100	2100		02/2008	В
0044	043	2530	7510		350,000.00	4100	4100		02/2008	В
0001	990	2420	9740	2,300,000.00		8300			04/2008	С
0001	990	2530	7901		2,300,000.00	3144	H		04/2008	С
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									1	-
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4,600,000.00 4,600,000.00 Form Totals

Description

Α	FY0708 - Transfer for Rev shortfall BOS Feb 2008	
В	FY0708 - Budget BOS approved Feb 2008	
С	Rel Strat Res/trsfr to ADMHS for revenue shortfall	

Robert C	cochrar
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Form Prepared By Phone # Departmental Authorized Signature Date Posted By Date

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				Treasure	er's Cash Type:	Page #	Postin	g Date	Audit '	Trail #	Document	# JE
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0001	990	2710	9740		2,300,000.	00 8300						Α
0001	990	2810	7901	2,300,000.00		3144						А
0001		0110			2,300,000.	00						А
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	Form Prep	ared By		Phone #	Departmental Authorized S	ignature	Date	_		Posted By	· -	Date
County o	f Santa Barl	oara, FIN										

BJE

2007230

Budget Journal Entry #

Gov. Code Sec. 29125 & 29130

Subject / Title: Provide a short description for this budget revision request. For example: "Designate funds for zoning ordinance amendments" or "Distribute proceeds from sale of 2005 COPS".

JE

Related Journal Entry #

Public Health Department: Record \$39,815 of unanticipated Animal Services revenue from newly executed city contracts.

Justification: For all changes: explain what the change is for and why it is needed. Attach additional justification, board Letters or spreadsheet, if appropriate. When moving Appropriation: explain why it's available. When Revenue is adjusted: explain the reason for the increase or decrease. For adjustments to General Fund Contingency: explain why no other alternative funding source is available.

On March 18, 2008 the Board of Supervisors approved Animal Services contracts with Santa Barbara and Carpinteria cities. The contracts were based on a sheltering per capita method rather than a fee for service. This budget revision will record \$39,815 in unanticipated Santa Barbara City (\$35,655) and Carpinteria City (\$4,160) contract revenue. The amount shown will be used for unfunded equity and clerical increases in the Animal Services salary and benefit accounts.

Increase or (Decrease) in Appropriation for / Uses:	Department / Fund 041 / 0001	Department / Fund /	Department / Fund /	Department / Fund
Salaries & Benefits	39,815 00	00	00	00
Services & Supplies	00	00	00	00
Other Charges	00	00	00	00
Fixed Assets	00	00	00	00
Other Financing Uses	00	00	00	00
Intrafund Transfers	00 .	00	00	00
Reserve or Designation	00	00	00	
Sources: Revenue	39,815 00	00	00	00
Other Financing Sources	00	00	00	00
Intrafund Transfers	00	00	00	00
Reserve or Designation	00	00	00	. 00
ffect on Contingency / RE	- 00		00	00
Departmental Authorization	n Auditor-Co	ntroller CEO's I	Recommendation	Board of Supervisor's Acti
Inon Sudm 3/2010	98 Budget Journal Entry and R	Approve	3/25/08	Approved
Department Head Date	Entry if applicable Approve Accounting Form.		Date of	Disapproved Date

County Executive Officer

Auditor-Controller

Department Head

Clerk of the Board of Supervisors

Budget Journal Entry (On-Line)

Batch ID:

000-097-4282

Page # Posting Date Audit Trail # 1 of 1

2007230

Document # BJE

0001 041 2420 5371 4,160.00 0550 04 0001 041 2530 6100 29,781.00 0100 04 0001 041 2530 6400 5,614.00 0100 04 0001 041 2530 6500 1,792.00 0100 04 0001 041 2530 6550 438.00 0100 04	A/2008 A B/2008 C B/2008 C B/2008 C B/2008 C
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0001 041 2530 6500 1,792.00 0100 04 0001 041 2530 6550 438.00 0100 04	1/2008 C
0001 041 2530 6550 438.00 0100 04	/2008 C
0001 041 2530 6600 2,190.00 0100 04	1/2000
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39,815.00 39,815.00 Form Totals	
39,815.00 39,815.00 Form Totals Unanticipated Santa Barbara City Contract Revenue	

A Unanticipated Santa Barbara City Contract Revenue

B Unanticipated Carpinteria City Contract Revenue

C Increase Animal Services Salary & Benefit Accounts

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NICK	Liguor	٦
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Form Prepared By

Phone #

Departmental Authorized Signature

Date

Posted By

Date



TO: FROM:

SUBJECT:

BOARD OF SUPERVISORS AGENDA LETTER

Agenda Number:

Clerk of the Board of Supervisors 105 E. Anapamu Street, Suite 407 Santa Barbara, CA 93101 (805) 568-2240

Other Concurrence: Risk Management

No

N/A

955	Department Name: Department No.: For Agenda Of: Placement: Estimated Tme: Continued Item: If Yes, date from: Vote Required:	Public Health Dept 041 March 18, 2008 Administrative No Majority	
Board of Supervisors			
Director Public Health I	n, MD, MPH, Director and Department Pirector of Animal Services		
Agreements for Animal Shelterin Carpinteria)	g Services (City of Santa)	Barbara and City of	
el Concurrence		roller Concurrence	
Yes No N/A	As to form: 🔀	Yes No N/A	4
rence: Risk Management			

Recommended Actions:

As to form: X Yes

As to form: Yes

That the Board of Supervisors:

County Counsel Concurrence

Consider recommendations regarding the revenue agreements with the City of Santa Barbara and City of Carpinteria, as follows:

- a) Approve and authorize the Chair to execute an agreement with the City of Santa Barbara to provide animal sheltering services for the period October 1, 2007 through June 30, 2009, for fees estimated at \$237,420.
- b) Approve and authorize the Chair to execute an agreement with the City of Carpinteria to provide animal sheltering services for the period January 1, 2008 through June 30, 2009, for fees estimated at \$33,399.
- c) Authorize the Public Health Department Director to execute any amendments to the agreements provided that the amendment does not exceed the original amount by ten percent (10%).

Summary Text:

On June 4, 2002 the Board of Supervisors approved a per capita methodology for contract fees with the full service cities contracting with the County for animal control services. The full service cities' contract amounts were phased in over a four year period. The two contracts submitted here for approval are also based on a per capita fee methodology that has been developed for animal sheltering services for the cities of Santa Barbara and Carpinteria. Staff negotiated these agreements with each of the cities. Subject: Agreements for Animal Shelter Services for Cities of Santa Barbara and Carpinteria

Agenda Date: 3-18-08

Page 2 of 2

The City of Carpinteria has executed the agreement. The City of Santa Barbara Agreement is scheduled to be approved and executed by the City Council on March 18, 2008.

Background:

These contracts are the first to use a per capita methodology for sheltering only services and represent a change from the previous method of contracting on a fee for service basis. By implementing the per capita methodology with Santa Barbara and Carpinteria, a consistent methodology will be utilized for all contract cities. Because implementing this methodology can be financially difficult for the cities, a graduated increase is being negotiated with full cost recovery expected in four years.

In the City of Santa Barbara fees for dog license sales and rabies specimen testing have separate charges as these services are outside the scope of sheltering.

The City of Santa Barbara has agreed to a one year and nine month contract in the amount of \$237,420; \$79,140 for nine months in FY 2007-08 and \$158,280 for FY 2008-09.

The City of Carpinteria has agreed to a one year and six month contract in the amount of \$33,399; \$8,350 for six months in FY 2007-08 and \$25,049 for FY 2008-09.

The County is mandated "to maintain or provide for the maintenance of a pound system and a rabies control program..." (H&S 121690 {e}). These services will continue to be provided.

Fiscal and Facilities Impacts:

Budgeted: Yes, in part.

Approval and execution of these Agreements will not increase Animal Services request for General Fund Contribution. The two agreements represent a change in fee methodology from fee-for-service to per capita. The per capita rate of \$2.95 is calculated for sheltering services only since the cities of Carpinteria and Santa Barbara have their own field officers and/or code enforcers.

Similar to the approach given to the six full service contract cities, the Public Health Department has negotiated a phase-in cost recovery plan of four years. For the two Agreements attached, Year 1, FY 2007-2008 represents 40% of full cost, pro-rated; Year 2, FY 2008-2009 represents 60% of full cost.

Although City contract revenues were included in the FY 2007-2008 Public Health Department Adopted Budget in the Animal Services Cost Center found on page D-190 in the County's Operating Plan document, the amounts are not representative of these negotiated agreements. The Department will return with a Budget Revision Request increasing the revenue estimates by \$39,815: \$4,160 for the City of Carpinteria, and \$35,655 for the city of Santa Barbara. This revenue increase will be utilized to fund salary and benefit cost increases in the Animal Services Cost Center.

Execution of this Agreement will not result in any additional staff or need for facilities.

Special Instructions:

Please execute four (4) original agreements for City of Carpinteria and four (4) original agreements for City of Santa Barbara. Please return 3 originals of each agreement and an electronic copy of the Minute Order to the PHD Contracts Unit at PHDRES.ContractsUnit@sbcphd.org.

Attachments:

Agreement for Animal Sheltering Services with City of Santa Barbara Agreement for Animal Sheltering Services with City of Carpinteria

Authored by:

Jan E. Glick, Director of Animal Services and Stacy Covarrubias, Cost Analyst

Sov. Code Sec. 29125 & 29130

Department Head

County of Santa Barbara, FIN

BJE

2007232

Budget Journal Entry #

JE

Related Journal Entry #

Subject / Title: Provide a short description for this budget revision request. For example: "Designate funds for zoning ordinance amendments" or "Distribute proceeds from sale of 2005 COPS".

Probation Department: Recognize an increase of \$25,000 in various small amounts in unanticipated donations and fundraising revenues and offset with designation increase to cover future purchases financed from donations and fundraising.

Justification: For all changes: explain what the change is for and why it is needed. Attach additional justification, board Letters or spreadsheet, if appropriate. When moving Appropriation: explain why it's available. When Revenue is adjusted: explain the reason for the increase or decrease. For adjustments to General Fund Contingency: explain why no other alternative funding source is available.

This Budget Revision recognizes unanticipated revenues of \$25,000 (line item account # 5895 entitled "Other - Donations") in various small amounts with offsetting increase to Designated fund balance (line item account # 9789 entitled "Designated - Probation Projects") for donations and fundraising revenues that will finance future purchases financed from donations and fundraising.

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Increase or (Decrease) in	Department / Fun 022 / 0001	d	Department / Fund		Department / Fund	Department / Fund		
Appropriation for / Uses:	022 / 0001							
Salaries & Benefits		00		00	00		00	
Services & Supplies		00_		00	00		00	
Other Charges		00		00	00		00	
Fixed Assets		00		00	00		00	
Other Financing Uses		00		00	00		00	
Intrafund Transfers		00		00	00	_	00	
Reserve or Designation	25,000	00		00	00		00	
Sources:								
Revenue	25,000	00	The state of the s	00	00	<u> </u>	00	
Other Financing Sources		00		00	00		00	
Intrafund Transfers		00		00	00		00	
Reserve or Designation		00	00 00		00		00	
Effect on Contingency / RE		00		00			00	
Departmental Authorization	on Au	ditor-Contro	oller	CEO's R	ecommendation	Board of Superv	isor's Action	
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Department Head Date		al Entry and Relation able Approved as orm.		Disapprove	Date Accordance with Board Policy	Disapproved	Date	
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Auditor-Controller

County Executive Officer

Clerk of the Board of Supervisors

Budget Journal Entry (On-Line)

Batch ID: 000-097-4656

Page #	Posting Date	Audit Trail #	Document # BJE
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Posted By

Date

Fund	Department	GL Account	Line Item Account	Debit Amount	Credit Amount	Program	Org Unit	Project	Bdgt. Period	Descr ID
0001	022	2420	5895	25,000.00		3000			03/2008	Α
0001	022	2530	9789		25,000.00	3000			03/2008	В
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DescrID	Description			25,000.00	25,000.00	Form Totals				
		ated Re	venue (do	nations & fundraising)						
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Departmental Authorized Signature

County of Santa Barbara, FIN

Form Prepared By

Phone #

Lorna Merana

BJE 2007239

Budget Journal Entry #

Gay, Code Sec. 29125 & 29130

Subject / Title: Provide a **short description** for this budget revision request. For example: "Designate funds for zoning ordinance amendments" or "Distribute proceeds from sale of 2005 COPS".

JE

Related Journal Entry #

Alcohol, Drug & Mental Health Services: Recognizes and designates unanticipated revenues from fines and fees collected by courts on ADMHS' behalf of \$23,200 (\$3,500 in Fund 1086 and \$19,700 in Fund 1082)

Justification: For all changes: explain what the change is for and why it is needed. Attach additional justification, board Letters or spreadsheet, if appropriate. When moving Appropriation: explain why it's available. When Revenue is adjusted: explain the reason for the increase or decrease. For adjustments to General Fund Contingency: explain why no other alternative funding source is available.

This budget revision recognizes and designates revenue of \$23,200 from fines and fees collected by courts on ADMHS' behalf. The \$19,700 represents Substance Abuse and Prevention Treatment funding allocated to Drug Education H&S 111372.7 (Fund 1082). The \$3,500 represents Alcohol Abuse Education and STATHAM County Alcohol Programs (Fund 1086 & 0917)

	Department / Fund	Department / Fund	Department / Fund	Department / Fund
Increase or (Decrease) in Appropriation for / Uses:	043 / 0044			1
Salaries & Benefits	00	00	00	00
Services & Supplies	00	00	00	00
Other Charges	00	00	00	00
Fixed Assets	- 00	- 00	00	00
Other Financing Uses	00	00	00	00
Intrafund Transfers	00	00	00	00
Reserve or Designation	23,200 00	00	00	00
Sources:		Loop		
Revenue	23,200 00	00	00	00
Other Financing Sources	00	00	00	00
Intrafund Transfers	00	- 00	00	00
Reserve or Designation	. 00	00	00	
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Auditor-Controller

County Executive Officer

Department Head

Clerk of the Board of Supervisors

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0044	043	2530	9784		3,500.00	6100	6100	_	03/2008	Α	
0044	043	2530	9785		19,700.00	6100	6100		03/2008	В	
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В	Fund 108	32 Trans	sfer and De	esignation							

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Form Prepared By

Phone #

Departmental Authorized Signature

Date

Posted By

Date