



BOARD OF SUPERVISORS
AGENDA LETTER

Agenda Number:

Clerk of the Board of Supervisors
105 E. Anapamu Street, Suite 407
Santa Barbara, CA 93101
(805) 568-2240

Department Name: SBCERS
Department No.: 810
For Agenda Of: 12/4/2012
Placement: Administrative
Estimated Tme:
Continued Item: No
If Yes, date from:
Vote Required: Majority

TO: Board of Supervisors

FROM: Department Gary A. Amelio, Chief Executive Officer
Director(s) 568-2915
Contact Info: Thomas Bignell, Administrative Professional
568-2915

SUBJECT: Administration of Special Election for Members of the Board of Retirement

County Counsel Concurrence

As to form: No

Other Concurrence: N/A

As to form: No

Auditor-Controller Concurrence

As to form: No

Recommended Actions:

Authorize and refer a Minute Order to the Elections division of the County Clerk-Recorder-Assessor to administer the special elections of the Board of Retirement.

Summary Text:

These elections are required by the County Employees Retirement Law (CERL) which controls the Santa Barbara County Employees' Retirement System. Vacancies in two elected seats on the Board of Retirement currently exist with more than 12 months remaining in both terms. Administering Board elections is outside the normal scope of work for retirement system staff. However, the Elections Division of the County Clerk-Recorder-Assessor has procedures and experienced staff to efficiently administer the election. Therefore, the Board of Retirement has requested to outsource the administration of the election to the Elections Division of the County Clerk-Recorder-Assessor.

The Board of Retirement is composed of nine members with two alternates (four members appointed by the Board of Supervisors, one of which may be a member of the Board of Supervisors, two elected general members, one elected safety member, one elected retired member, and the County Treasurer as an ex-officio member. There are two elected alternates; to the safety and retired members). The special election next year is for two general members. Therefore ballots for two separate seats will have to be polled, unless there is only one candidate for either or both positions, in which case the uncontested candidate or candidates will be declared the winner(s).

Fiscal Analysis:

The Retirement system will reimburse the County Clerk-Recorder-Assessor for its services.

Special Instructions:

Please send Minute Order to the Elections Division of the County Clerk-Recorder-Assessor and a copy to the Retirement Office.

Authored by:

Thomas Bignell

cc: Joseph Holland, County Clerk-Recorder-Assessor
Attachment