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COUNTY OF SANTA BARBARA
CLERK OF THE
BOARD OF SUPERVISORS

June 29, 2016

CITY COUNCIL

Jim Farr
Mayor

Tony Vallejo
Mayor Pro Tempore

Roger S. Aceves
Councilmember

Michael T. Bennett
Councilmember

Paula Perotte
Councilmember

CITY MANAGER
Michelle Greene

VIA: HAND DELIVERY

Mr. Michael Allen
County of Santa Barbara
Chief Deputy Clerk of the Board
105 E. Anapamu Street, Room 407
Santa Barbara CA, 93101

**RE: Request for Election Services for the November 8, 2016
General Election**

Dear Mr. Allen:

Enclosed please find one original and eight copies of the following:

A Resolution of the City Council of the City of Goleta, California Calling and Giving Notice of the Holding of a General Municipal Election to be Held in the City on Tuesday, November 8, 2016, for the Election of Certain Officers as required of California relating to General Law Cities.

A Resolution of the City Council of the City of Goleta, California, Requesting the Board of Supervisors of the County of Santa Barbara to Consolidate A General Municipal Election to Be Held on November 8, 2016 with the Statewide General Election to Be Held on that Date Pursuant to Section 10403 of the Elections Code.

The above mentioned resolution 16-17 was adopted by the City Council of the City of Goleta, California at a regular meeting held on the 21st day of June 2016.

At this time I am requesting that this item be placed on the July 12, 2016 Board meeting (City Request for Election Services attached). If you have any questions, please feel free to contact me at (805) 961-7505.

Sincerely,

 Deborah Lopez
City Clerk

Enclosures

C: Michelle Greene, City Manager
Renee Bischof, Chief Deputy Registrar of Voters

City Request for Consolidated Election Services

This checklist has been prepared to clarify the roles of the County Elections Office and the City in conducting the city's consolidated election and to act as an official agreement for reimbursement of costs for county services in accordance with the County billing policies on elections. If the city requests that the County Elections Office conduct their consolidated election, this "Request for Election Services" form must be completed and returned to the Elections Office at the time that the resolution is submitted to the Board of Supervisors, pursuant to Elections Code Sections 10403 or 10002.

The County Elections Official will:

- Prepare a calendar of events and due dates for the election.
- Publish the precinct officers and polling places information and provide the City Clerk with a copy of the publication.
- Establish Polling Places, and recruit and train election officers.
- Verify nomination petitions for city candidates, if the city has not been setup with access to EIMS.
- Arrange for the Spanish translation of all materials provided to the voters.
- Prepare and arrange for the printing of sample ballot booklets and official ballots.
- Print candidate statements exactly as submitted by the city. The County elections official is not responsible for any errors in punctuation, spelling, and grammar.
- Provide the City Clerk with sample ballot page proofs for candidate statements, and direct arguments, rebuttal arguments, impartial analysis and full text information for measures, if applicable (English & Spanish) for their review and final approval.
- Provide the City Clerk with the official ballot proofs (English & Spanish) for their review and final approval.
- Manage vote-by-mail process.
- Tally votes at polling locations and/or vote-by-mail ballots at the County Elections Office.
- Conduct election canvass procedures.
- Provide a copy of the election certification and final results.
- Prepare and mail invoice to the city for costs of the election.

The City Clerk Official will:

- Prepare and process nomination documents for city candidates, resolve ballot designation issues and ensure all other related legal requirements are met.
- Provide the County Elections Official with a certified list of candidates, including ballot designations and candidate statements if a candidate filed a statement to appear in the sample ballot.
- Review the sample ballot page proofs for candidate statements and give the County elections official the final approval for printing (English and Spanish).
- Review the official ballot proofs and give the County elections official the final approval for printing (English and Spanish).
- In the case of a tie vote, the City will determine the method to resolve the tie vote.
- Prepare and furnish Oaths of Office for candidates.

If a city measure is to be consolidated with the election, the City Clerk official will:

- Be responsible for the procedures relative to their measures including publishing the "Notice of Election" and the "Notice to Submit Arguments"; accepting and selecting direct arguments; processing rebuttal arguments; preparing the impartial analysis; the 10-Day public exam period and all other related legal requirements.
- Submit **electronic copies** of direct arguments, rebuttal arguments, impartial analysis and the full text of measures by the printing deadline established by the County elections official.

SEE REVERSE SIDE

- Review the sample ballot page proofs for direct arguments, rebuttal arguments, impartial analysis and the full text for measures and give the County elections official the final approval for printing (English and Spanish).

The City Clerk shall publish:

- Notice of Election and Candidate Filing Period (EC 12101)
- Notice of Measures To Be Voted On (EC 12111)
- Publication of Official Candidates List (EC 12110)

The County Elections Official will publish on the cities behalf:

- Notice of Polling Places and Precinct Officers (EC 12106)
- Notice to Count Ballots at a Central Location (EC 12109)

The County Elections Officials will take all actions necessary to properly and lawfully conduct the election.

The undersigned requests the election services previously identified to be performed by the County Elections Official for the:

November 8, 2016 Presidential General Election
Date and Name of Election

Additionally, pursuant to Elections Code 10002, the undersigned agrees to reimburse the County their share of costs allocated in accordance with the County billing policy for consolidated elections. The City agrees to pay the full cost billed within 30 days of the invoice date. The City further understands and agrees that failure to pay within 30 days will result in an interest charge at the County's pooled interest rate commencing from the date of the election.

Print Name: Deborah Lopez
 Signed: Deborah Lopez
 Title: City Clerk
 City Name: Goleta
 Date: 6/29/2016 Telephone: (805) 961-7505

Please deliver completed form with a copy of your resolution by mail, fax, or personal delivery to the attention of Renee Bischof, Chief Deputy Registrar of Voters at:

MAIL
 Santa Barbara County Elections
 P. O. Box 61510
 Santa Barbara, CA 93160-1510

DELIVERY
 ✓ Santa Barbara County Elections
 4440-A Calle Real
 Santa Barbara, CA 93110

FAX
 (805) 568-2209

If you have questions please contact Renee Bischof or Heather McCaslin at
 (805)696-8963 or 696-8953

SEE REVERSE SIDE

RESOLUTION NO. 16-17

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GOLETA, CALIFORNIA, REQUESTING THE BOARD OF SUPERVISORS OF THE COUNTY OF SANTA BARBARA TO CONSOLIDATE A GENERAL MUNICIPAL ELECTION TO BE HELD ON NOVEMBER 8, 2016 WITH THE STATEWIDE GENERAL ELECTION TO BE HELD ON THAT DATE PURSUANT TO SECTION 10403 OF THE ELECTIONS CODE

WHEREAS, the City Council of the City of Goleta called a General Municipal Election to be held on November 8, 2016, for the purpose of the election of two members of the City Council for four-year full terms; and

WHEREAS, the City Council is submitting to the voters Questions Relating to Directly Elected Mayor and Term of Office.

WHEREAS, it is desirable that the General Municipal Election be consolidated with the Statewide General Election to be held on the same date and that within the City the precincts, polling places and election officers of the two elections be the same, and that the County Election Department of the County of Santa Barbara canvass the returns of the General Municipal Election and that the election be held in all respects as if there were only one election.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF GOLETA DOES RESOLVE, DECLARE, DETERMINE AND ORDER AS FOLLOWS:

SECTION 1.

That pursuant to the requirements of Section 10403 of the Elections Code, the Board of Supervisors of the County of Santa Barbara is hereby requested to consent and agree to the consolidation of a General Municipal Election with the Statewide General Election on Tuesday, November 8, 2016, for the purpose of the election of two Members of the City Council for four-year full terms and Questions Relating to Directly Elected Mayor and Term of Office.

SECTION 2.

That pursuant to the requirements of the laws of the State of California relating to General Law Cities, there is called and ordered to be held in the City of Goleta, California, on Tuesday, November 8, 2016, a General Municipal Election for the purpose of Submitting to the Voters the question of whether the mayor shall be directly elected and whether the term of office of an elected mayor shall be for two or four years.

SECTION 3.

That a measure is to appear on the ballot as follows:

Shall the electors elect a mayor and four city councilmembers?	Yes
	No

Shall the term of office of mayor be two years?	Yes
	No

Shall the term of office of mayor be four years?	Yes
	No

SECTION 4.

That the County Election Division is authorized to canvass the returns of the General Municipal Election. The election shall be held in all respects as if there were only one election, and only one form of ballot shall be used.

SECTION 5.

That the Board of Supervisors is requested to issue instructions to the County Election Division to take any and all steps necessary for the holding of the consolidated election.

SECTION 6.

That the City of Goleta recognizes that additional costs will be incurred by the County by reason of this consolidation and agrees to reimburse the County for such costs.

SECTION 7.

That the City Clerk is hereby directed to file a certified copy of this resolution with the Board of Supervisors and the County Election Division of the County of Santa Barbara.

SECTION 8.

That the City Clerk shall certify to the passage and adoption of this resolution and enter it into the book of original resolutions.

PASSED, APPROVED AND ADOPTED this 21st day of June, 2016.




JIM FARR, MAYOR

ATTEST:

APPROVED AS TO FORM:



DEBORAH LOPEZ
CITY CLERK



TIM W. GILES
CITY ATTORNEY

STATE OF CALIFORNIA)
COUNTY OF SANTA BARBARA)
CITY OF GOLETA) ss.

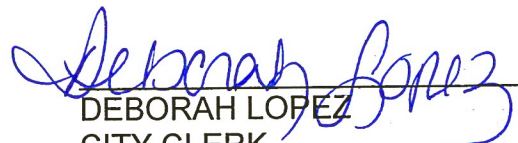
I, DEBORAH LOPEZ, City Clerk of the City of Goleta, California, DO HEREBY CERTIFY that the foregoing Resolution No. 16-17 was duly adopted by the City Council of the City of Goleta at a regular meeting held on the 21st day of June, 2016, by the following vote of the Council:

AYES: MAYOR PRO TEMPORE VALLEJO, COUNCILMEMBERS
 ACEVES, BENNETT AND PEROTTE

NOES: MAYOR FARR

ABSENT: NONE

(SEAL)


DEBORAH LOPEZ
CITY CLERK