



BOARD OF SUPERVISORS  
AGENDA LETTER

Agenda Number:

Clerk of the Board of Supervisors  
105 E. Anapamu Street, Suite 407  
Santa Barbara, CA 93101  
(805) 568-2240

**Department Name:** Auditor-Controller & CEO  
**Department No.:** 061  
**For Agenda Of:** July 18, 2017  
**Placement:** Administrative  
**Estimated Tme:**  
**Continued Item:** No  
**If Yes, date from:**  
**Vote Required:** 4/5

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**TO:** Board of Supervisors

**FROM:** Department Theo Fallati, CPA, Auditor-Controller  
Director(s)  
Contact Info: Ed Price, CPA, Chief Deputy Controller  
Jeff Frapwell, Budget Director

**SUBJECT:** Year-end transfers and revisions of appropriations

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**County Counsel Concurrence**

As to form: N/A

**Auditor-Controller Concurrence**

As to form: Yes

**Other Concurrence:**

N/A

**Recommended Actions:**

That the Board of Supervisors:

Approve budget revisions and transfers necessary to close the County's accounting records for all County funds for the fiscal year ended June 30, 2017 (Fiscal Year 16-17).

**Summary Text:**

On June 6<sup>th</sup>, 2017, your Board directed the Auditor-Controller to compile the transfers and revisions of appropriations necessary to close the County's accounting records for the Fiscal Year ended June 30, 2017 pending approval by your Board at the July 11<sup>th</sup>, July 18<sup>th</sup>, and July 25<sup>th</sup>, 2017 meetings.

**Background:**

The year-end closing process is accomplished during the period from June 30<sup>th</sup> to July 10<sup>th</sup>. During this process, there may be certain inter-fund transfers, contingency transfer, revisions, or adjustments necessary to efficiently and effectively accomplish the closing process. Those revisions received as of the docketing deadline are attached.

**Performance Measure:**

The recommendation is primarily aligned with actions required by law or by routine business necessity.

**Fiscal and Facilities Impacts:**

Budgeted

**Attachments:**

Attachment A: Budget Revision Requests