

A-21



BOARD OF SUPERVISORS
AGENDA LETTER

Agenda Number:

Clerk of the Board of Supervisors
105 E. Anapamu Street, Suite 407
Santa Barbara, CA 93101
(805) 568-2240

2008 JUN 13 AM 10:14

COUNTY OF SANTA BARBARA

Department Name: Housing and
Community
Development
Department No.: 055
For Agenda Of: June 24, 2008
Placement: Administrative
Estimated Tme: n/a
Continued Item: No
If Yes, date from:
Vote Required: Majority

0624-16

TO: Board of Supervisors
FROM: Department John Torell, Director. 568-3520
Director(s)
Contact Info: Patricia Gabel, Housing Finance Division Manager. 568-3522
SUBJECT: 2008 Subrecipient Agreements for Homeless Programs, 1st and 5th Districts

JUN 24 2008

County Counsel Concurrence

As to form: Yes

Auditor-Controller Concurrence

As to form: Yes

Other Concurrence: Risk Management

As to form: Yes

Recommended Actions:

1. Authorize the Chairperson of the Board of Supervisors to execute a Subrecipient Agreement with Good Samaritan Shelters Incorporated (Exhibit A) in the amount of \$17,425, Fifth District
2. Authorize the Chairperson of the Board of Supervisors to execute a Subrecipient Agreement with Casa Esperanza Homeless Center(Exhibit B) in the amount of \$156,762, Second District

Summary Text:

The attached Subrecipient Agreements are contracts between County Housing and Community Development (HCD) and outside service providers which implement homeless programs utilizing grant funds already awarded by the Federal Government through HCD's 2007 application for Continuum of Care Homeless program funding.

The Board of Supervisors authorized the County Housing HCD Department to submit to the United States Department of Housing and Urban Development (HUD) an application for these grants in May and the application was submitted in July of 2007. The funding award was announced in February of 2008.

Once grant awards are announced, County HCD is responsible for preparing various documents in order to begin drawing down funds from the Federal Government. These forms include the attached

Subrecipient Agreements for the Good Samaritan Shelters and Casa Esperanza grants. These Subrecipient Agreements are contracts to ensure the proper use of grant funds to pay for shelter and services for the homeless. (See Exhibits A and B) HUD has reviewed the Subrecipient Agreements and determined they meet all Federal requirements.

Background:

Subrecipient Agreements are utilized because County HCD is the grantee for both of these programs, while the actual services are provided by Good Samaritan Shelters and Casa Esperanza. These two programs provide services and housing given priority in the County's adopted Ten Year Plan to End Chronic Homelessness.

Because the grants referenced in the attached Subrecipient Agreements serve the sole purpose of distributing Federal funds to Good Samaritan Shelters, Inc. and Casa Esperanza, any funds not so distributed must be returned to HUD. HUD mandates that a subrecipient agreement be executed in order to distribute funds from a grantee to a program sponsor such as Good Samaritan Shelters.

Fiscal and Facilities Impacts:

Budgeted: Yes

Fiscal Analysis:

No general fund dollars are spent on these contracts. In return for serving as the financial pass-through, HCD shares a portion of the funds allowed by HUD to be spent on grant administration. This equates to 2.5% of grant funds going to HCD.

Staffing Impacts:

Legal Positions:

0

FTEs:

0

Special Instructions:

Please send a minute order approving this recommendation to Housing and Community Development, County Engineering Building, Room 27.

Attachments:

Exhibit A: 2008-2009 Subrecipient Agreement – Good Samaritan Shelters, Inc.

Exhibit B: 2008-2009 Subrecipient Agreement – Casa Esperanza Homeless Center

Authored by:

Mike Sederholm, Housing Specialist