

# **Attachment 3**

## **ATTACHMENT 3**

**BRR**

# Budget Journal Entry

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Document Number: BJE - 0007710      Batch ID: 2552586      Created On: 6/15/2021 11:28:17 AM  
 Document Description: Regional Fire Comm Facility (RFCF)      Processed On:      Created By: Brian Duggan  
 Post On: 7/13/2021      Processed By:

**References**

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Audit Trail:                      Actualizing JE:

**Budget Revision Request**

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Agenda Item:    Agenda Date: 7/13/2021    Approval: BOS 4/5    Has Board Letter: Yes

Related Event:

Title:                      General Services: Increase Appropriations for the Regional Fire Comm Facility (RFCF) Project  
 Budget Action: Increase appropriations of \$705K, \$300K, and \$130K respectively in the Fire Protection District Fund, General Services Capital Outlay Fund and General Fund for Other Financing Uses funded by release of Committed GS Projects (430,000) and Purpose of Fund (705,000) fund balances. Increase appropriations of \$1,135,000 in General Services Capital Outlay Fund for Capital Assets funded by an operating transfer from the Fire Protection District Fund, General Fund, and the Capital Outlay Fund.

Justification:    The General Services Department, in partnership with the Fire Protection District and Office of Emergency Management (OEM), has initiated the process to procure design services for a new Regional Fire Communications Facility adjacent and linked to the current Emergency Operations Center (EOC) located on County owned property at Oaks Road. This PSA will develop the complete design, perform constructability reviews, provide cost estimates, and assess environmental factors and measures for the new RFCF, project 19005. Funding will come from:

Fund 0030 Capital Outlay, in the amount of \$300,000 from project 8843 to project 19005;  
 Fund 0001 General Fund, Department 063, in the amount of \$130,000 to project 19005; and  
 Fund 2280 Fire Protection District, Department 031, in the amount of \$705,000 to project 19005.

**Budget Revision Request Financial Summary**

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Fund	Department	Project	Object Level	Source Amount	Use Amount
2280 - Fire Protection Dist	031 - Fire		70 - Other Financing Uses	0.00	705,000.00
2280 - Fire Protection Dist	031 - Fire		92 - Changes to Restricted	705,000.00	0.00
Fund: 2280 - Fire Protection Dist, Department: 031 - Fire Total:				<u>705,000.00</u>	<u>705,000.00</u>
0001 - General	063 - General Services		70 - Other Financing Uses	0.00	130,000.00
0001 - General	063 - General Services		93 - Changes to Committed	130,000.00	0.00

# Budget Journal Entry

Fund: 0001 - General, Department: 063 - General Services Total:			130,000.00	130,000.00
0030 - Capital Outlay	063 - General Services	40 - Other Financing Sources	1,135,000.00	0.00
0030 - Capital Outlay	063 - General Services	65 - Capital Assets	0.00	1,135,000.00
0030 - Capital Outlay	063 - General Services	70 - Other Financing Uses	0.00	300,000.00
0030 - Capital Outlay	063 - General Services	93 - Changes to Committed	300,000.00	0.00
Fund: 0030 - Capital Outlay, Department: 063 - General Services Total:			1,435,000.00	1,435,000.00

## Accounting

Fund	Dept	GL Acct	LI Acct	Debit Amount	Credit Amount	Prog	OUnit	Proj	Budget Period	Description
0030	063	2530	8200		300,000.00	1930		19005	202107	trf from project 8843 to project 19005 Fund 0030
0030	063	2530	8200		130,000.00	1930		19005	202107	trf from dept 063 General Fund to project 19005
0030	063	2420	5911	300,000.00		1930		19005	202107	trf from project 8843 to project 19005 Fund 0030
0030	063	2420	5910	130,000.00		1930		19005	202107	trf from dept 063 General Fund to project 19005
0030	063	2530	7901		300,000.00	1930		8843	202107	trf from project 8843 to project 19005 Fund 0030
0001	063	2530	7901		130,000.00	1225	2028		202107	trf from dept 063 General Fund to project 19005
0030	063	2420	9826	300,000.00		1930		8843	202107	trf from project 8843 to project 19005 Fund 0030
0001	063	2420	9826	130,000.00		1225	2028		202107	trf from dept 063 General Fund to project 19005
2280	031	2420	9799	705,000.00		7777	7000		202107	trf from dept 031 GS for project 19005-RFCF
2280	031	2530	7901		705,000.00	6031	3000		202107	trf from dept 031 GS for project 19005-RFCF
0030	063	2420	5911	705,000.00		1930		19005	202107	trf from dept 031 GS for project 19005-RFCF
0030	063	2530	8200		705,000.00	1930		19005	202107	trf from dept 031 GS for project 19005-RFCF
Total				2,270,000.00	2,270,000.00					

## Signatures

Signed By	Approval Level	Department/Agency-Fund Group	Signed On	Valid
Brian Duggan	Fund/Department	063-General Services Funds	6/17/2021 1:04:44 PM	Y
Lynne Dible	Fund/Department	063-General Services Funds	6/17/2021 1:37:44 PM	Y
Shawna Jorgensen	Fund/Department	031-Fire Funds	6/24/2021 3:28:34 PM	Y
Richard Morgantini	CEO Analyst	All Depts-All Funds	6/24/2021 3:31:23 PM	Y
Rachel Lipman	CEO Analyst	All Depts-All Funds	6/28/2021 11:41:59 AM	Y
Sara Weal	FACS	All Depts-All Funds	6/29/2021 10:28:12 AM	Y
Robert Geis	Chief Deputy Controller	All Depts-All Funds	6/30/2021 9:35:54 AM	Y

# Budget Journal Entry

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Nancy Anderson

Budget Director

All Depts-All Funds

6/30/2021 9:40:09 AM

Y