



BOARD OF SUPERVISORS
AGENDA LETTER

Agenda Number:

Clerk of the Board of Supervisors
105 E. Anapamu Street, Suite 407
Santa Barbara, CA 93101
(805) 568-2240

Department Name: Social Services
Department No.: 044
For Agenda Of: July 2, 2019
Placement: Administrative
Estimated Time:
Continued Item: No
If Yes, date from:
Vote Required: Majority

TO: Board of Supervisors
FROM: Department Daniel Nielson, Social Services Director
Director(s) (805) 346-7101
Contact Info: Raymond L. McDonald, Executive Director, Workforce
Development Board (805) 884-6830
SUBJECT: Agreement with Arbor E&T, LLC dba ResCare Workforce Services for
America's Job Center of California Operator, and Adult and Dislocated Worker
Career Services Provider in Santa Barbara County

County Counsel Concurrence:

As to form: Yes

Other Concurrence: Risk Management

As to form: Yes

Auditor-Controller Concurrence:

As to form: Yes

Recommended Actions:

That the Board of Supervisors:

- a) Approve and authorize the Chair to execute an Agreement with Arbor Education & Training, LLC dba ResCare Workforce Services (not a local vendor), to provide America's Job Center of California Operator, and Adult and Dislocated Worker Career Services Provider in Santa Barbara County (**North County**) for a total contract amount not to exceed \$2,168,108 which includes \$131,282 contingency (for Fiscal Year (FY) 2019/20 the contract amount shall not exceed \$684,446; for FY 2020/2021 the contract amount shall not exceed \$676,190; and for FY 2021/2022 the contract amount shall not exceed \$676,190);
- b) Approve and authorize the Chair to execute an Agreement with Arbor Education & Training, LLC dba ResCare Workforce Services (not a local vendor), to provide America's Job Center of California Operator, and Adult and Dislocated Worker Career Services Provider in Santa Barbara County (**South County**), for a total contract amount not to exceed \$1,600,895 which includes \$86,263 contingency (for FY 2019/2020 the contract amount shall not exceed \$512,394; for FY 2020/2021 the contract amount shall not exceed \$501,119; and for FY 2021/2022 the contract amount shall not exceed \$501,119);

- c) Authorize the Director of Social Services or designee to adjust the Line Item Budget of the Arbor Education & Training, LLC dba ResCare Workforce Services for America's Job Center of California Operator, and Adult and Dislocated Worker Career Services Provider in Santa Barbara North and South County Agreements, without exceeding the total contract amount;
- d) Authorize the Director of Social Services or designee subject to appropriations and budget approval to amend the Agreement by increasing the maximum contract amount in an amount not to exceed amount of unused funds from previous Fiscal Year to the next Fiscal Year; and
- e) Determine that the activity is not a "Project" subject to California Environmental Quality Act (CEQA) review per CEQA Guideline Section 15378(b)(5), since the activity is an organizational or administrative activity of government that will not result in direct or indirect physical changes in the environment.

Summary Text:

This item is on the agenda in order to approve the Agreements with Arbor Education & Training, LLC dba ResCare Workforce Services (ResCare) to provide America's Job Center of California (AJCC) Operator, and Adult and Dislocated Worker Career Services (ADWCS) Provider in Santa Barbara County (**North and South County**) for a total contract amount for to exceed \$3,769,003 for the period from July 2, 2019 through June 30, 2022. Total contract amounts include contingency for estimated Direct Job Seeker Costs that may be unused from previous FY.

In accordance with Federal Workforce Innovation and Opportunity Act (WIOA), Santa Barbara County Workforce Development Board (WDB) underwent a thorough and multi-pronged process to identify the strongest possible provider for the Title I WIOA AJCC Operator and ADWCS provider for Santa Barbara County. Based on this in-depth process, the WDB voted to approve ResCare as the AJCC Operator and ADWCS provider for Santa Banta Barbara County to begin July 2, 2019 through June 30, 2022.

Background:

The WIOA was signed into law on July 22, 2014. It supersedes the Workforce Investment Act of 1998 taking effect July 1, 2015 with the goal of providing job seekers access to employment, education, training and support services to succeed in the labor market and to match employers with skilled workers they need to compete in a global economy. The AJCC is the One-Stop system model in Santa Barbara County.

In accordance with the WIOA, which requires local workforce areas to competitively select AJCC Operator and ADWCS Provider, the WDB entered into a contractual agreement with consultant Racy Ming Associates to perform the tasks that would guarantee a fair and open solicitation process in line with WIOA and with direction from a WDB ad hoc committee. On December 3, 2018, the WDB released a Request for Proposal (RFP) to identify qualified service provider(s) for the One Stop Operator and Adult and Dislocated Worker Program Operator Services in North and/or South Santa Barbara County.

As a result of the release of the RFP, two (2) proposals were received by the submittal due date of January 22, 2019. An Evaluation Panel made up of workforce practitioners and experts from across the State evaluated both proposals. After the panel reviewed and rated the proposals, both organizations

were invited to an in-person interview conducted by the WDB Executive Committee. Based on this in-depth review, the Executive Committee recommended ResCare as the One Stop (AJCC) Operator, Adult and Dislocated Worker Program Operator (ADWCS provider). Subsequently, on March 29, 2019 the Santa Barbara County Workforce Development Board voted to accept the recommendation and directed staff to negotiate Agreements with ResCare.

In accordance with the roles and responsibilities outlined in the Federal WIOA, the negotiated Agreements are now presented to the Board, acting as the WIOA-designated Chief Local Elected Official, for approval.

Performance Measure:

1. ResCare will enroll in the program, 515 unduplicated adult/dislocated worker participants across Santa Barbara County over the course of the Agreements.
2. Enroll the following number of participants in the North and South County:

| | North | South | Total |
|------------------|-------|-------|-------|
| 2019/2020 | 76 | 96 | 172 |
| 2020/2021 | 104 | 78 | 182 |
| 2021/2022 | 92 | 69 | 161 |
| Total | 272 | 243 | 515 |

3. Meet or exceed State established performance goals:

| ADULT/DW PERFORMANCE INDICATORS | | | | | |
|--|---------------------------------|---------------------------------|----------------------------|----------------------------------|----------------------------------|
| PROGRAM | Employed 2nd Quarter | Employed 4th Quarter | Median Earnings | Credential Attainment | Measurable Skill Gain |
| ADULT | 66.0% | 62.5% | \$5,600 | 54.0% | 38.0% |
| DISLOCATED WORKER | 69.5% | 66.5% | \$8,000 | 58.0% | 38.0% |

The performance goals for FY 2020/2021 and 2021/2022 will be negotiated with the State by the WDB and will be updated accordingly.

4. ResCare must meet or exceed additional performance goals established in the Agreement.

WDB staff will monitor performance on a quarterly, or as needed, basis. Monthly meetings with ResCare will be held to review the performance measures and discuss any issues that may arise. Department of Social Services (DSS) will conduct fiscal monitoring during the term of the Agreements.

Fiscal and Facilities Impacts:

Budgeted: Yes

Fiscal Analysis:

| Funding Sources | FY 2019/2020 | FY 2020/2021 | FY 2021/2022 | Total Cost |
|------------------------|------------------------|------------------------|------------------------|------------------------|
| | Cost | Cost | Cost | |
| General Fund | | | | |
| State | | | | |
| Federal | \$ 1,414,385.00 | \$ 1,177,309.00 | \$ 1,177,309.00 | \$ 3,769,003.00 |
| Fees | | | | |
| Other: | | | | |
| Total | \$ 1,414,385.00 | \$ 1,177,309.00 | \$ 1,177,309.00 | \$ 3,769,003.00 |

Narrative:

The County will fund the Agreements with ResCare using \$3,769,003 of U.S. Department of Labor Employment and Training Administration WIOA Adult and Dislocated Worker Formula funds.

Key Contract Risks:

The risk assessment worksheet has been completed and DSS has determined that ResCare is a Medium risk vendor.

Staffing Impacts:

Legal Positions:

0

FTEs:

0

Special Instructions:

Please scan, email and send one (1) duplicate original Agreement, and a copy of the minute order to:
 DSS Contracts Unit
 C/O Emma Duncan
 2125 S. Centerpointe Parkway, 3rd Floor
 Santa Maria, CA 93455
e.duncan@sbcsocialserv.org

Attachments:

1. Attachment - Agreement with ResCare for AJCC Operator/ADWCS Provider North County
2. Attachment - Agreement with ResCare for AJCC Operator/ADWCS Provider South County

Authored by:

Raymond L. McDonald, Workforce Development Board Executive Director
 Emma Duncan, Contracts Coordinator