



BOARD OF SUPERVISORS
AGENDA LETTER

Agenda Number:

Clerk of the Board of Supervisors
105 E. Anapamu Street, Suite 407
Santa Barbara, CA 93101
(805) 568-2240

Department Name: County Executive Office
Department No.: 012
For Agenda Of: August 25, 2020
Placement: Administrative
Estimated Time: NA
Continued Item: No
If Yes, date from:
Vote Required: Majority

TO: Board of Supervisors

FROM: Department Director(s) Mona Miyasato, County Executive Officer

Contact Info: Nancy Anderson, Assistant County Executive Officer

SUBJECT: Call and Give Notice of an Election of Directors of the Santa Rita Hills Community Services District

County Counsel Concurrence

As to form: Yes

Auditor-Controller Concurrence

As to form: NA

Other Concurrence:

Elections Division, Clerk-Recorder-Assessor's Department

As to form: Yes

Recommended Actions:

That the Board of Supervisors:

- a. Adopt a Resolution in the matter of calling, providing for and giving notice of an election on November 17, 2020 to elect three Directors for the Board of Directors of the Santa Rita Hills Community Services District; and
- b. Determine that the above action is not a project under the California Environmental Quality Act (CEQA) pursuant to CEQA Guidelines Section 15378(b)(5), because it consists of organizational or administrative activities of governments that will not result in direct or indirect physical changes in the environment.

Summary Text:

This matter is before your Board to call, provide for, and give notice of an election on November 17, 2020 to elect three Directors of the Santa Rita Hills Community Services District. The District Board currently has one vacancy due to a recent resignation and two positions with terms ending in December.

Background:

On June 6, 2020, seated director Mario Moreno submitted a letter of resignation from the Board effective May 2020. The district also has two directors with position terms expiring in December 2020.

On June 15, 2020, Marty New, a registered voter of the district, requested the Board of Supervisors call an election for the Santa Rita Hills Community Services District Board of Directors.

The election must be held no later than 90 days after the Board of Supervisors calls the election pursuant to Elections Code Section 10004. The Elections Office will notice the election and conduct candidate filing for the election, which is scheduled to be held on November 17, 2020. If there are three or fewer candidates that file, then those candidates’ names will be provided to the Board of Supervisors for appointment in Lieu of Election at the October 13, 2020 meeting of the Board of Supervisors.

Fiscal and Facilities Impacts:

Budgeted: NA

Fiscal Analysis:

<u>Funding Sources</u>	<u>Current FY Cost:</u>	<u>Annualized On-going Cost:</u>	<u>Total One-Time Project Cost</u>
General Fund			
State			
Federal			
Fees			
Other:			
Total	\$ 2,000.00	\$ -	\$ 2,000.00

Narrative:

The Elections Division has estimated that the election will cost approximately \$2,000. The Resolution provides that the District shall reimburse the County for the costs of the election.

Special Instructions:

Forward signed Resolution (Attachment 1) to County Elections.

Attachments:

Attachment 1 – Resolution in the Matter of Calling, Providing For and Giving Notice of an Election on November 17, 2020 to Elect Three Directors for the Board of Directors of the Santa Rita Hills Community Services District