

**SANTA BARBARA COUNTY  
BOARD AGENDA LETTER**



Clerk of the Board of Supervisors  
105 E. Anapamu Street, Suite 407  
Santa Barbara, CA 93101  
(805) 568-2240

**Agenda Number:**  
**Prepared on:** 4/23/02  
**Department Name:** Child Support Services  
**Department No.:** 045  
**Agenda Date:** 5/21/02  
**Placement:** Administrative  
**Estimate Time:**  
**Continued Item:** NO  
**If Yes, date from:**

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**TO:** Board of Supervisors

**FROM:** Karin Roser, Director  
Child Support Services Department

**STAFF CONTACT:** Marc Levine, Business Manager  
Child Support Services Department (568-2329)

**SUBJECT:** Third Amendment to Lease Agreement for 401 East Ocean, Lompoc  
Folio: CS 2495  
Fourth Supervisorial District

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**Recommendation(s):**

That the Board of Supervisors approve and execute the Third Amendment to Lease Agreement between the County of Santa Barbara and Francis D. and Alida Freda for approximately 5,000 square feet of office space located at 401 East Ocean Avenue, Lompoc, at a monthly rental amount of FIVE THOUSAND SEVEN HUNDRED FIFTY AND 00/100 DOLLARS (\$5,750.00). This Amendment renews the lease term for a period of 5 years from July 1, 2002 to June 30, 2007 and includes 2 renewal options for 3-years each.

**Alignment with Board Strategic Plan:**

The recommendation is primarily aligned with actions required by law or by routine business necessity.

**Executive Summary and Discussion:**

Child Support Services originally occupied approximately 5,000 square feet of office space at 401 East Ocean Avenue in Lompoc under a lease agreement dated January 17, 1989. The Agreement was subsequently amended on October 8, 1996 and May 25, 1999, for the purpose of extending the lease term and to include some minor tenant improvements to the premises. The Lease Agreement is scheduled to terminate on June 30, 2002.

This office location has served the Lompoc Child Support Services staff and their clients well, and it is their desire to remain in the leased premises. Upon Board approval, the lease term will be renewed for a period of 5 years and will include 2 options for 3-years each under the same terms and conditions of the original lease agreement and subsequent amendments.

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**Mandates and Service Levels:**

No change in programs or service levels.

**Fiscal and Facilities Impacts:**

There is no fiscal impact to the County General Fund. Working with the Real Property we negotiated a lower lease rate with this renewal. In FY 02-03 the cost for this space is \$69,000. This is a decrease of \$2,845 from the current fiscal year costs. Again, there will be no impact to the County General Fund because the costs associated with this space will be managed within our administrative allocation from the State Department of Child Support Services.

There is no facilities impact because the Department of Child Support Services are currently leasing this space.

**Special Instructions:**

Upon Board action, Clerk should distribute as follows:

- |                                      |   |
|--------------------------------------|---|
| 1. Original Document                 | - Official File                             |
| 2. Duplicate Original & Minute Order | - Facilities Services, Attn: Connie Smith   |
| 3. Copy of Document & Minute Order   | - Child Support Services, Attn: Marc Levine |

**Concurrence:**

General Services-Real Property Department  
County Counsel