

**SANTA BARBARA COUNTY
BOARD AGENDA LETTER**



Clerk of the Board of Supervisors
105 E. Anapamu Street, Suite 407
Santa Barbara, CA 93101
(805) 568-2240

Agenda Number:
Prepared on: 3/10/03
Department Name: General Service
Department No.: 063
Agenda Date: 4/1/03
Placement: Administrative
Estimate Time: n/a
Continued Item: NO
If Yes, date from:

TO: Board of Supervisors
FROM: Ron Cortez
General Services Director
STAFF CONTACT: Douglas Haddon
Communications Manager ext. 5590
SUBJECT: Telephone Maintenance Contract Extension BC98411

Recommendation(s):

That the Board of Supervisors:

Extend the termination date for the County-Wide Telephone Maintenance Contract with NEC BNS Inc., (BC98411) from the existing termination date of March 31, 2003, to a new termination date of September 30, 2003, under existing terms and conditions.

Alignment with Board Strategic Plan:

The recommendation is primarily aligned with Goal No. 1, an efficient Government able to anticipate and respond to the needs of the community.

Executive Summary and Discussion:

On November 11, 2002 your board authorized General Services to expedite the complete replacement of the county's telephone system, to be completed by March 31, 2003. This is a very aggressive schedule and the vendor, NEC, and Telephone Services have been working diligently to complete the project by the due date. Despite the concerted efforts of Telephone Services staff and NEC, it has become apparent that the project will not be totally completed prior to March 31, 2003. Although the project will be approximately 85% complete by the due date, the county requires additional time to verify that all new system components are installed and working as ordered, the system software is optimized, and all outstanding issues are resolved. A contract extension will allow Telephone Services sufficient time to properly complete the closeout phase of the project.

NEC BNS, the current vendor, was consulted and concurs that it would be in the best interest of both parties to extend the present contract terms and cost schedules through September 30, 2003.

A competitive bid process will be used to award a new multi-year Telephone System maintenance contract that will commence on October 1, 2003.

Mandates and Service Levels:

No mandates or service level changes.

Fiscal and Facilities Impacts:

The extension of the existing contract will cost \$183,000.00. The monies have been appropriated in our existing budget, fund 1919, program 3110, account line item 7122.

Special Instructions:

Concurrence: