



BOARD OF SUPERVISORS
AGENDA LETTER

Agenda Number:

Clerk of the Board of Supervisors
105 E. Anapamu Street, Suite 407
Santa Barbara, CA 93101
(805) 568-2240

Department Name: General Services
Department No.: 063
For Agenda Of: March 13, 2018
Placement: Administrative
Estimated Time: N/A
Continued Item: No
If Yes, date from: N/A
Vote Required: Majority

TO: Board of Supervisors
FROM: General Services Janette D. Pell, Director (560-1011)
Contact Info: Skip Grey, Assistant Director (568-3083)
SUBJECT: Jalama Beach Affordable Overnight Accommodations Project #8703
Amendment to Professional Services Agreement; Third District.

County Counsel Concurrence

As to form: Yes

Other Concurrence: Risk Management

As to form: Yes

Auditor-Controller Concurrence

As to form: Yes

Other Concurrence: Community Services

As to form: Yes

Recommended Actions:

That the Board of Supervisors:

- a) Approve and authorize the Chair to execute Amendment No. 3 to the Professional Services Agreement (PSA) with Blackbird Architects, Inc. for design work for the Jalama Beach Affordable Overnight Accommodations Project increasing the amount by \$7,600.00 to a total of \$208,916.25;
- b) Authorize the Director of General Services or designee to approve further amendments to the PSA with Blackbird Architects, Inc., in an amount not to exceed \$18,335.00 for a total contract amount not to exceed \$227,251.25; and
- c) Determine that the proposed action does not constitute a "Project" within the meaning of the California Environmental Quality Act pursuant to 14 CCR § 15378(b)(5) (Organizational or administrative activities of governments that will not result in direct or indirect changes in the environment) and direct staff to file a Notice of Exemption on that basis.

Summary Text:

This action is being brought to the Board in light of the cumulative amendments to the PSA with Blackbird Architects, Inc. (Blackbird) for the Jalama Beach Affordable Overnight Accommodations Project exceeding the Board approved threshold for changes. In accordance with the Board action on October 18,

2016, the Director of General Services has executed amendments with the consultant totaling \$17,966.25 to address design modifications pursuant to required environmental studies and permitting agency reviews. The recommended actions will authorize Amendment No. 3 in the amount of \$7,600 for additional services required in the course of regulatory agency reviews, and will authorize the Director of General Services to issue future amendments in an amount not to exceed \$18,335 for a maximum contract amount of \$227,251.25.

Background:

On October 18, 2016, the Board approved a PSA to Blackbird in the amount of \$183,350.00 for Architectural, Engineering, and related professional design services associated with the Jalama Beach Affordable Overnight Accommodations Project. The Board additionally authorized the Director of General Services or designee to approve amendments to the PSA in an amount not to exceed \$18,335.00. To date, the Director of General Services has authorized two (2) amendments totaling \$17,966.25 to address design changes to comply with the County’s zero net energy policy, updated environmental and archaeological studies, and local coastal policies. Amendment No. 3 in the amount of \$7,600.00 allows for additional design services to mitigate environmental restrictions, including a revised grading plan. Design is 60% complete and anticipated to be completed by spring of 2018. The recommended actions are necessary as the cumulative value of Amendments No. 1 through 3 would exceed the threshold approved by the Board, and will allow the Director of General Services or designee to authorize future changes in an amount not to exceed \$18,335, for a maximum contract amount of \$227,251.25. With approval of the recommended actions, General Services can ensure the design can be completed without interruption.

CEQA:

The proposed administrative actions associated with the PSA amendment do not constitute a project within the meaning of the California Environmental Quality Act (CEQA) pursuant to 14 CCR §§ 15378(b)(5). An environmental analysis of the construction of improvements at the Jalama Beach Park site is currently underway, which will be brought to the Board for approval prior to construction.

Fiscal and Facilities Impacts:

Budgeted: Yes

Fiscal Analysis:

<u>Funding Sources</u>	<u>Current FY Cost:</u>	<u>Annualized On-going Cost:</u>	<u>Total One-Time Project Cost</u>
Lower Cost Visitor - Miramar Mitigation	\$ 1,395,000.00		\$ 1,395,000.00
CREF	551,000.00		551,000.00
Total	\$ 1,946,000.00	\$ -	\$ 1,946,000.00

Narrative:

The \$25,935.00 funding necessary for Amendment No. 3 (\$7,600.00) and the amount authorized for future changes (\$18,335.00) is available in Capital Outlay Budget 052-0031, Project 8642 for a total project cost of \$1,946,000.00.

Project costs were allocated in the Fiscal Year 2017-18 budget process for Capital Outlay Budget 052-0031, Project 8642. The overall total project costs of \$1,946,000.00 will be funded by the \$1,395,000.00 Lower Cost Visitor Serving Overnight Accommodations Fund designated in conjunction with the Coastal Development Permit mitigation condition for the Miramar Beach Resort and Bungalows project of which \$25,935.00 is funded for this project; and \$551,000.00 in Coastal Resource Enhancement Funds (CREF) for restroom replacement portions of the project. The project is noted in the approved 2015-2020 Capital Improvement Program page D-65, 'Jalama Beach Affordable Overnight Accommodations' and page D-76, 'Park Restrooms ADA Upgrade Program.'

Key Contract Risks:

The consultant is not responsible for any portions of the existing site that are to remain in place.

Staffing Impacts:

None

Special Instructions:

Provide two (2) duplicate originals of Amendment No. 3 with Blackbird and a Minute Order to Todd Morrison, General Services.

Attachments:

1. One (1) original and two (2) duplicate original copies of Amendment No. 3 to Blackbird Architects, Inc.
2. CEQA Notice of Exemption

Authored by:

Todd Morrison, Project Manager