

**SANTA BARBARA COUNTY
BOARD AGENDA LETTER**



Clerk of the Board of Supervisors
105 E. Anapamu Street, Suite 407
Santa Barbara, CA 93101
(805) 568-2240

Agenda Number:
Prepared on: 8/26/05
Department Name: SBCERS
Department No.:
Agenda Date: 9/13/05
Placement: Administrative
Estimate Time:
Continued Item: NO
If Yes, date from:

TO: Board of Supervisors

FROM: Oscar Peters

STAFF Oscar Peters, Retirement Administrator
CONTACT: X 2998

SUBJECT: Administration of Election for Members of the Board of Retirement

Recommendation(s):

That the Board of Supervisors: Authorize and refer the Action Order to the Elections Division of the County Clerk-Recorder-Assessor to administer the election for the Board of Retirement

Alignment with Board Strategic Plan:

The recommendation(s) are primarily aligned with Goal No. 1. An Efficient Government Able to Respond Effectively to the Needs of the Community

Executive Summary and Discussion: The terms of three elected positions on the Board of Retirement will expire on December 31, 2005. Administering Board elections is outside the normal scope of work for retirement system staff. However, the Elections Division of the County Clerk-Recorder-Assessor has procedures and experienced staff to efficiently administer the election. Therefore, the Board of Retirement has requested to outsource the administration of the election to the Elections Division of the County Clerk-Recorder-Assessor.

The Board of Retirement is composed of nine members with two alternates. (Four members appointed by the Board of Supervisors, one of which may be a member of the Board of Supervisors, two elected general members, one elected safety member, one elected retired member, and the County Treasurer as an ex-officio member. The two elected alternates are an active safety member and a retired member.) The elections for this year are for one of the general member positions and the retired and alternate retired member. Therefore there is a possibility that the ballots for three separate elections will have to be polled. However, if there is only one candidate for any of the positions that candidate is declared the winner.

Mandates and Service Levels:

The elections are required under the County Employees Retirement Law which controls the Retirement System. The Elections Division of the County Clerk-Recorder-Assessor office has the procedures and experienced staff to efficiently manage this process.

Fiscal and Facilities Impacts:

The Retirement System will reimburse the County Clerk-Recorder-Assessor for its services.

Special Instructions: Please send Action Order to the Elections Division of the County-Clerk-Recorder-Assessor and a copy of the Minute Order to the Retirement Office.

Concurrence:

Joe Holland, County Clerk-Recorder-Assessor