

**SANTA BARBARA COUNTY
BOARD AGENDA LETTER**



Clerk of the Board of Supervisors
105 E. Anapamu Street, Suite 407
Santa Barbara, CA 93101
(805) 568-2240

Agenda Number:
Prepared on: Wednesday, October 1, 2003
Department: General Services
Department No: 063
Agenda Date: October 21, 2003
Placement: Administrative
Estimate Time: N/A
Continued Item: No
If Yes, date from:

TO: Board of Supervisors
FROM: Ronald S. Cortez
Director, General Services

STAFF
CONTACT: Jill Van Wie, Capital Projects Coordinator (560-1079)
Grady Williams, Project Manager (568-3083)

SUBJECT: Public Defender Office Addition – Santa Maria
Project No. G00135/8641
5th Supervisorial District

Recommendation:

That the Board of Supervisors:

Approve the attached Notice of Completion.

Alignment with Board Strategic Plan:

The recommendation is primarily aligned with Goal No. 2 Ensure the Public Health and Safety and Provide Essential Infrastructure.

Executive Summary and Discussion:

The County of Santa Barbara entered into a contract with S.J. Deferville Construction, Inc. on March 27, 2003, to construct an 1800 square foot addition to the existing Public Defender office. The addition, which includes six new private offices, two video equipped conference rooms, a restroom and an improved reception area was designed by Ravatt Albrecht & Associates, Inc. of Santa Maria. The work was completed on July 25, 2003 for the total contract amount of \$411,169.00, which is inclusive of the original contract amount of \$404,000.00 and minor revisions of \$7,169.00. Construction on the Public Defender Addition ran smoothly and the project was finished on schedule. Approval of this Notice of Completion will provide for the Release of Retention.

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Mandates and Service Levels:

No change in mandates.

Fiscal and Facilities Impacts:

This Contract was funded by Criminal Justice Facility funds. The allotment is included in Fund 0030, Department 063, Program 1930, Account 8700, Project 8641. It is shown in the Department Summary as *Capital Improvements* on page D-342.

Special Instructions:

Please send one copy of the Minute Order to Jill Van Wie, Facilities Services, Courthouse Annex, 2nd Floor, and one copy of the Minute Order to Marina Lopez, Public Defender Office, Santa Maria. Please also send the Notice of Completion to the Recorder for recordation with a copy to Jill Van Wie.

Concurrence:

None

DATE:
RECORDING REQUESTED BY &
WHEN RECORDED RETURN TO:
CLERK OF THE BOARD

NO FEE PER GOV CODE 6103

County of Santa Barbara
General Services Department
Facilities Services Division
1100 Anacapa Street, Courthouse Annex
Santa Barbara, CA 93101

NOTICE OF COMPLETION

NOTICE IS HEREBY GIVEN that the County of Santa Barbara, State of California, as Owner of the public work hereinafter described, did on March 27, 2003, enter into a contract with S.J. Deferville Construction, Inc. as contractor for the work of the Santa Maria Public Defender Office Addition, Project No. G00135/8641, property owned by the County of Santa Barbara, California;

That said contract amount, including Amendment No. 1, is \$411,169.00; and

That on Monday, September 29, 2003, the work called for by the said contract was completed by the said contractor.

COUNTY OF SANTA BARBARA,
STATE OF CALIFORNIA,
OWNER

By _____

Grady Williams,
Project Manager
Facilities Services Division
General Services Department
County of Santa Barbara

County of Santa Barbara
General Services Department
Facilities Services Division
1100 Anacapa Street, Courthouse Annex
Santa Barbara, CA 93101

STATE OF CALIFORNIA)
COUNTY OF SANTA BARBARA)

Mark Mittermiller, being duly sworn, says: "That he is an Officer of the County of Santa Barbara, State of California, to wit, Assistant Director, General Services Department; that he is authorized to make this verification for and on behalf of said County; that he has read the foregoing Notice of Completion and knows the contents thereof; that the same is true of his own knowledge except as to those matters which are therein stated on his information of belief; and to those matters he believes it to be true.

I declare under penalty of perjury that the foregoing is true and correct.

Mark Mittermiller, Assistant Director
General Services Department

Date _____

Subscribed and sworn to before me
this _____ day of _____, 2003.
MICHAEL F. BROWN, Clerk of the Board

By _____
Clerk of the Board