

**RESOLUTION OF THE BOARD OF SUPERVISORS
COUNTY OF SANTA BARBARA, STATE OF CALIFORNIA**

IN THE MATTER OF AUTHORIZING THE DIRECTOR) RESOLUTION NO. 19 - 19-283
OF THE PLANNING AND DEVELOPMENT)
DEPARTMENT, OR HER DESIGNEE, TO SUBMIT AN)
APPLICATION TO THE CALIFORNIA DEPARTMENT)
OF HOUSING AND COMMUNITY DEVELOPMENT)
FOR THE SENATE BILL 2 PLANNING GRANTS)
PROGRAM TO COVER THE FULL COST OF THE)
ACCESSORY DWELLING UNIT ZONING)
ZONING ORDINANCE AMENDMENTS AND THE)
HOUSING BILL IMPLEMENTATION PROJECT FOR)
FISCAL YEARS 2018-2019 THROUGH 2021-2022 IN)
THE AMOUNT OF \$307,000.)

WITH REFERENCE TO THE FOLLOWING:

1. The California Department of Housing and Community Development (HCD) has issued a Notice of Funding Availability (NOFA) dated March 28, 2019, for its Planning Grants Program (PGP);
2. The County of Santa Barbara (County) Board of Supervisors (Board) desires to submit a project application for the PGP to accelerate the production of housing and will submit a PGP application (Attachment A) as described in the NOFA and Senate Bill (SB) 2 PGP Guidelines released by HCD for the PGP Program;
3. HCD is authorized to provide up to \$123 million under the SB 2 PGP from the Building Homes and Jobs Trust Fund for assistance to counties (as described in Health and Safety Code Section 50470 et. seq.) related to the PGP Program;
4. On June 11, 2019, the Board included the Housing Bill Implementation Project in the adopted *Long Range Planning Division FY 2019-2020 Work Program* to update the County's zoning ordinances to comply with State mandates from recent housing legislation;
5. On October 9, 2019, Governor Newsom signed Assembly Bill (AB) 68, AB 881, and SB 13, which will become effective on January 1, 2020, and require the County to amend its accessory dwelling unit (ADU) ordinances to comply with State law;
6. Applying for the PGP would provide the County Planning and Development Department (P&D) an opportunity to receive grant funding, which, if accepted, would be used to cover the full cost of the ADU zoning ordinance amendments and the Housing Bill Implementation Project;
7. HCD requires applicants to state by resolution the title of the person authorized to enter into a contract to accept grants with HCD if the grant is awarded, prior to submission of said applications to the State; and
8. The submittal of the PGP application and grant documents to HCD is not a project and, therefore, is not subject to environmental review pursuant to the California Environmental Quality Act (CEQA) Guidelines Sections 15378(b)(5) and 15060(c)(3).

NOW, THEREFORE, IT IS HEREBY RESOLVED as follows:

1. The above recitations are true and correct.
2. The Board authorizes the Director of P&D, or her designee, to apply for and submit to HCD the 2019 PGP application to cover the full cost of the ADU zoning ordinance amendments and the Housing Bill Implementation Project for Fiscal Years 2018-2019 through 2021-2022 in the amount of \$307,000.
3. In connection with the PGP grant, if HCD approves the application, the Director of P&D, or her designee, is authorized to enter into, execute, and deliver to HCD a State of California Agreement (Standard Agreement) in the amount of \$307,000, and any and all other documents required or deemed necessary or appropriate to evidence and secure the PGP grant, the County's obligations related thereto, and all amendments thereto (collectively, the "PGP grant documents").
4. The County shall be subject to the terms and conditions as specified in the Standard Agreement, the SB 2 PGP Guidelines, and any applicable PGP guidelines published by HCD. Funds are to be used for allowable expenditures as specifically identified in the Standard Agreement. The application in full is incorporated as part of the Standard Agreement. Any and all activities funded, information provided, and timelines represented in the application will be enforceable through the executed Standard Agreement. The Board hereby agrees to use the funds for eligible uses in the manner presented in the application as approved by HCD and in accordance with the PGP NOFA, the PGP Guidelines, and the 2019 PGP Application.
5. The Director of P&D, or her designee, is authorized to execute the County's PGP application, PGP grant documents, and any amendments thereto, on behalf of the County as required by HCD for receipt of the PGP grant.
6. The submittal of the PGP application and PGP grant documents to HCD is not a project subject to environmental review pursuant to CEQA Guidelines Sections 15378(b)(5) and 15060(c)(3).

PASSED, APPROVED, AND ADOPTED by the Board of Supervisors of the County of Santa Barbara, State of California, this 5th day of November, 2019, by the following vote:

AYES: Supervisors Williams, Hart, Hartmann, Adam and Lavagnino

NOES: NONE

ABSTAINED: NONE

ABSENT: NONE



STEVE LAVAGNINO, CHAIR
BOARD OF SUPERVISORS
COUNTY OF SANTA BARBARA

MONA MIYASATO, COUNTY EXECUTIVE OFFICER
CLERK OF THE BOARD

By: Sheila La Guerra
Deputy Clerk

APPROVED AS TO FORM: .
MICHAEL C. GHIZZONI
COUNTY COUNSEL

By: Michael C. Ghizzoni
Deputy County Counsel

Attachments:

- A. SB 2 PGP Application
- B. Government Agency Taxpayer ID Form

ATTACHMENT A:

Senate Bill 2 Planning Grants Program Application

SB 2 Planning Grants Program Application



**State of California
Governor Gavin Newsom**

**Alexis Podesta, Secretary
Business, Consumer Services and Housing Agency**

**Ben Metcalf, Director
Department of Housing and Community Development**

2020 West El Camino, Suite 500
Sacramento, CA 95833

Website: <http://www.hcd.ca.gov/grants-funding/active-funding/planning-grants.shtml>

Email: sb2planninggrant@hcd.ca.gov

March 28, 2019

Revised July 10, 2019

SB 2 Planning Grants Application

Planning Grants Program Application Packaging Instructions

The applicant is applying to the Department of Housing and Community Development (Department) for a grant authorized underneath the Planning Grants Program (PGP) provisions of SB 2 (Chapter 364, Statutes of 2017). The PGP program is intended for the preparation, adoption, and implementation of plans that streamline housing approvals and accelerate housing production. Please refer to the SB 2 Planning Grants Program Guidelines and Notice of Funding Availability (NOFA) for detailed information on eligible activities, applicants, and awards. If you have questions regarding this application or the PGP, email sb2planninggrant@hcd.ca.gov.

If approved for funding, this grant application will be a part of your Standard Agreement with the Department. In order to be considered for funding, all sections of this application, including attachments and exhibits if required, must be complete and accurate.

Pursuant to Section X of the NOFA, all applicants must submit a complete, signed, original application package and an electronic copy on CD or USB flash drive containing the following documentation, in the order listed below, to the Department by the specified due date in the Notice of Funding Availability (NOFA) in order to be considered for award:

- 1) A complete, signed, original application (the Department will only accept this **fillable pdf** as the application) with the following attachments:
 - a. **Attachment 1: State and Other Planning Priorities** (All applicants must submit this form to self-certify compliance)
 - b. **Attachment 2: Nexus to Accelerating Housing Production - NOTE:** if the applicant is proposing only Priority Policy Areas (PPA), as defined in section VIII, subsection (3) of the NOFA, do not fill out Attachment 2. However, if the applicant is proposing to fund PPAs AND other activities that are not considered PPAs, the application must demonstrate how these other activities have a nexus to accelerating housing production by filling out Attachment 2 of this application.
- 2) A fully executed resolution authorizing application for, and receipt of, PGP funds (see Attachment 3: Sample Resolution).
- 3) A fully executed Government Agency Taxpayer ID Form (available as a download from the SB 2 Planning Grants webpage at <http://www.hcd.ca.gov/grants-funding/active-funding/planning-grants.shtml>).
- 4) If the applicant is partnering with another local government or other entity pursuant to Article II, Section 200 of the SB 2 Planning Grant Program Guidelines (the "Guidelines"), include a copy of the legally binding agreement.
- 5) Other documentation (e.g., letters of support, scope of work, etc.) if needed.

NOTE: All local governments must submit a separate, signed application package, notwithstanding whether it will partner with another form of government or entity. Only one application per locality will be accepted by the Department. Joint applications are not allowed.

SB 2 Planning Grants Application

A. Applicant Information


Pursuant to Article II, Section 200 of the Guidelines, local governments may partner through legally binding agreements with other forms of governments or entities. However, all local governments must submit separate, signed application packages that identify their respective responsibilities and deliverables, even if partnering with other entities.

Is the applicant partnering with another eligible local government entity?		
<input type="checkbox"/>	*Yes	*If Yes, the application package must include a fully executed copy of the legally binding agreement. Provide the partners' name(s) and type(s) below for reference only.
<input checked="" type="checkbox"/>	No	

Complete the following Applicant information			
Applicant's Name		County of Santa Barbara	
Applicant's Agency Type		County	
Applicant's Mailing Address		123 E. Anapamu St., first floor	
City		Santa Barbara	
State	California	Zip Code	93101
County		Santa Barbara	
Website		https://q.countyofsb.org/plndev/home.c	
Authorized Representative Name		Lisa Plowman	
Authorized Representative Title		Director, Planning and Development	
Phone	(805)568-2000	Fax	
Email	lplowman@countyofsb.org		
Contact Person Name		Jessi Steele	
Contact Person Title		Planner	
Phone	(805)884-8082	Fax	
Email	jsteele@countyofsb.org		
Partner(s) Name (if applicable)			
Partner Agency Type			
Partner(s) Name (if applicable)			
Partner Agency Type			
Proposed Grant Amount	\$	307,000	

B. Applicant Certification

As the official designated by the governing body, I hereby certify that if approved by HCD for funding through the Planning Grants Program (PGP), the County of Santa Barbara assumes the responsibilities specified in the 2019 Notice of Funding Availability and PGP guidelines, and certifies that the information, statements, and other contents contained in this application are true and correct.

Signature:  Name: Lisa Plowman

Date: 10/24/19 Title: Director, Planning and Development

SB 2 Planning Grants Application

C. Threshold Requirements

Pursuant to Section 201(a) through (d) of the Guidelines, all applicants must meet the following threshold criteria in items 1-4 below to be eligible for an award.

1. Does the applicant have an adopted housing element found to be in substantial compliance by the Department on or before the date of the applicant's submission of their SB 2 Planning Grant application?		
<input checked="" type="checkbox"/>	Yes	Date of HCD Review Letter: <u>4/29/15</u>
<input type="checkbox"/>	No	
<input type="checkbox"/>	The Applicant requests HCD to consider housing element compliance threshold as met due to significant progress achieved in meeting housing element requirements.	

2. Has the applicant submitted to the Department the Annual Progress Report (APR) for the current or prior year on or before the date of submission of their SB 2 Planning Grant application?			
<input checked="" type="checkbox"/>	Yes	APR	Date Submitted
<input checked="" type="checkbox"/>		2017 CY Report	3/28/18
<input checked="" type="checkbox"/>		2018 CY Report	3/25/19
<input type="checkbox"/>	No		

3. Is the applicant utilizing one of the Priority Policy Areas listed below (as defined in section VIII, subsection (3) of the NOFA)?						
<input checked="" type="checkbox"/>	*Yes	*If the applicant is proposing only Priority Policy Areas, do not fill out Attachment 2. However, if the applicant is proposing to fund PPAs AND other activities that are not considered PPAs, the application must demonstrate how these other activities have a nexus to accelerating housing production by filling out Attachment 2 of this application.				
	Rezone to permit by-right	Objective design and development standards	Specific Plans or form based codes coupled with CEQA streamlining	Accessory Dwelling Units or other low-cost building strategies	Expedited processing	Housing related infrastructure financing and fee reduction strategies
	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	No	If an applicant is not proposing Priority Policy Areas, the application must include an explanation and document the plans or processes' nexus and impact on accelerating housing production based on a reasonable and verifiable methodology and must submit Attachment 2 in the Application pursuant to section VIII, subsection (3) of the NOFA.				
<input type="checkbox"/>	The applicant is proposing PPAs and other activities not considered PPAs and is demonstrating how these activities have a nexus to accelerating housing production by submitting Attachment 2.					

4. Does the applicant demonstrate that the locality is consistent with State Planning or Other Priorities, as certified in Attachment 1?	Yes	<input checked="" type="checkbox"/>	*No	<input type="checkbox"/>
*If No, consistency may be demonstrated through activities (not necessarily proposed for SB 2 funding) that were completed within the last five years, as certified in Attachment 1.				

5. Is a completed and signed resolution included with the application package? See Attachment 3, "Sample Resolution"	Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
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SB 2 Planning Grants Application

D. Proposed Activities Checklist (Section VI, items (1) through (17) of the NOFA)

Check all activities the locality is undertaking for their PGP efforts below. Activities must match Section E. Project Description, and Section F. Timeline and Budget.

1	<input type="checkbox"/>	updates to general plans, community plans, specific plans, local planning related to implementation of sustainable communities strategies, or local coastal plans
2	<input checked="" type="checkbox"/>	updates to zoning ordinances
3	<input type="checkbox"/>	environmental analyses that eliminate the need for project-specific review
4	<input checked="" type="checkbox"/>	local process improvements that improve and expedite local planning
5	<input type="checkbox"/>	a smaller geography with a significant impact on housing production including an overlay district, project level specific plan or development standards modifications proposed for significant areas of a locality, such as corridors, downtown or priority growth areas
6	<input type="checkbox"/>	the creation or enhancement of a housing sustainability district pursuant to AB 73 (Chapter 371, Statutes of 2017)
7	<input type="checkbox"/>	workforce housing opportunity zone pursuant to SB 540 (Chapter 369, Statutes of 2017)
8	<input checked="" type="checkbox"/>	zoning for by-right supportive housing, pursuant to Government Code section 65651 (Chapter 753, Statutes of 2018)
9	<input type="checkbox"/>	zoning incentives for housing for persons with special needs, including persons with developmental disabilities
10	<input type="checkbox"/>	rezoning to meet requirements pursuant to Government Code Section 65583.2(c) and other rezoning efforts to facilitate supply and affordability
11	<input type="checkbox"/>	rezoning for multifamily housing in high resource areas (according to Tax Credit Allocation Committee/Housing Community Development Opportunity Area Maps)
12	<input type="checkbox"/>	pre-approved architectural and site plans
13	<input type="checkbox"/>	regional housing trust fund plans
14	<input type="checkbox"/>	funding plans for SB 2 Year 2 going forward
15	<input type="checkbox"/>	infrastructure financing plans
16	<input type="checkbox"/>	environmental hazard assessments; data collection on permit tracking; feasibility studies, site analysis, or other background studies that are ancillary and part of a proposed activity with a nexus to accelerating housing production
17	<input type="checkbox"/>	Other activities demonstrating a nexus to accelerating housing production

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E. Project Description

*Provide a description of the project and the scope of work to be performed below. Use Appendix A for additional information if necessary. **Note:** If partnering with another local government or entity, be sure to clarify the responsibilities and deliverables of your locality pursuant to such partnership.*

The County of Santa Barbara (County) is requesting a total of \$307,000 in grant funding to cover the full cost of the accessory dwelling unit (ADU) zoning ordinance amendments (Section F) and the Housing Bill Implementation Project (Appendix A).

The County is proposing zoning ordinance amendments to comply with new State ADU laws effective on January 1, 2020. Currently, the County processes ADU applications within 120 days of receipt and charges development impact mitigation fees (DIMFs) for all ADUs, which can cost \$15,000 or more in certain parts of the county. The ADU zoning ordinance amendments will encourage housing development and expedite processing consistent with State Priority Policy Areas (PPAs) by reducing the standards, fees, and processing time for ADUs. Specifically, the amendments will reduce the ADU approval time from 120 days to 60 days and reduce DIMFs to as little as \$0 for qualifying ADUs.

The County has also initiated the Housing Bill Implementation Project, which includes the following zoning ordinance amendments to comply with State mandates from recent housing legislation:

- Add findings for housing development projects and emergency shelters in accordance with the Housing Accountability Act (HAA);
- Update the County's density bonus provisions to expand the types of projects eligible for a density bonus under State Density Bonus Law (SDBL);
- Permit qualifying supportive housing developments by-right in zones where multifamily and mixed uses are permitted in compliance with AB 2162;
- Permit qualifying low barrier navigation centers (LBNCs) by-right in areas zoned for mixed use and non-residential zoned permitting multifamily uses in compliance with AB 101;
- Add objective design and planning standards for qualifying multifamily housing developments, supportive housing developments, and LBNCs consistent with SB 35, AB 2162, and AB 101, respectively; and
- Create a ministerial permit path that conforms to the State's permit processing requirements for qualifying housing developments.

The Housing Bill Implementation Project will effectuate Programs 1.4 and 1.10 of the County's 2015-2023 Housing Element, which direct the County to incentivize affordable housing development and amend its zoning ordinances to comply with SDBL, respectively. The project will also accelerate housing production in accordance with State PPAs. For example, the County currently requires environmental review and discretionary permits for most multifamily and supportive housing developments (including projects subject to SDBL and the HAA), which can take a year or more to process. By establishing objective standards and a streamlined, ministerial permit path for qualifying housing developments, the Housing Bill Implementation Project will eliminate environmental review and discretionary permit requirements, thus reducing permit processing time by up to 50 percent.

Please continue to Appendix A for additional project details.

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G. Legislative Information

District	#	Legislator Name
Federal Congressional District	24	Salud Carbajal
State Assembly District	37	Monique Limon
State Senate District	19	Hannah-Beth Jackson

Applicants can find their respective State Senate representatives at <https://www.senate.ca.gov/>, and their respective State Assembly representatives at <https://www.assembly.ca.gov/>.

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Attachment 1: State and Other Planning Priorities Certification (Page 1 of 3)

Pursuant to Section 201(d) of the Guidelines, all applicants must demonstrate that the locality is consistent with State Planning or Other Planning Priorities by certifying that at least one activity was completed in 1) State Planning Priorities (i.e., Infill and Equity, Resource Protection, Efficient Development Patterns) or 2) Other Planning Priorities (i.e., Affordability, Conservation, or Climate Change). Consistency may be demonstrated through activities (not necessarily proposed for SB 2 funding) that were completed within the last five years.

Complete the following self-certification by selecting one or more of the policy areas in the following tables by inserting the date completed for each applicable action, briefly describing the action taken, and certifying.

State Planning Priorities

Date Completed	Brief Description of the Action Taken
Promote Infill and Equity	
<i>Rehabilitating, maintaining, and improving existing infrastructure that supports infill development and appropriate reuse and redevelopment of previously developed, underutilized land that is presently served by transit, streets, water, sewer, and other essential services, particularly in underserved areas.</i>	
8/20/19	Replaced the Camino Pescadero Beach Access Stair impacted by the 2015-16 El Nino storm events to protect beach access for surrounding low- and moderate-income residents.
<i>Seek or utilize funding or support strategies to facilitate opportunities for infill development.</i>	
<i>Other (describe how this meets subarea objective)</i>	
12/31/18	Awarded CDBG funds to People Assisting the Homeless (non-profit group) for water utility improvements at their homeless shelter in Santa Barbara.
Promote Resource Protection	
<i>Protecting, preserving, and enhancing the state's most valuable natural resources, including working landscapes such as farm, range, and forest lands; natural lands such as wetlands, watersheds, wildlife habitats, and other wildlands; recreation lands such as parks, trails, greenbelts, and other open space; and landscapes with locally unique features and areas identified by the state as deserving special protection.</i>	
8/14/18	Updated the Environmentally Sensitive Habitat/Riparian Corridor Overlay Map to reflect biological resources and habitat in the Eastern Goleta Valley Community Plan area.
<i>Actively seek a variety of funding opportunities to promote resource protection in underserved communities.</i>	
<i>Other (describe how this meets subarea objective)</i>	
Encourage Efficient Development Patterns	
<i>Ensuring that any infrastructure associated with development, other than infill development, supports new development that does the following:</i>	
<i>(1) Uses land efficiently.</i>	
5/1/15	Adopted the Sustainable Communities Strategy in the County's 2015 Energy and Climate Action Plan, which forecasts a regional development pattern to reduce GHG emissions.

SB 2 Planning Grants Application

Attachment 1: State and Other Planning Priorities Certification (Page 2 of 3)

	<i>(2) Is built adjacent to existing developed areas to the extent consistent with environmental protection.</i>
	<i>(3) Is located in an area appropriately planned for growth.</i>
	<i>(4) Is served by adequate transportation and other essential utilities and services.</i>
	<i>(5) Minimizes ongoing costs to taxpayers.</i>
	<i>Other (describe how this meets subarea objective)</i>

Other Planning Priorities

Affordability and Housing Choices	
<i>Incentives and other mechanisms beyond State Density Bonus Law to encourage housing with affordability terms.</i>	
11/6/18	Used \$948,852 in federal HOME loans to develop 34 rental units in Santa Maria. All units are subject to a 55-year affordability regulatory agreement.
<i>Efforts beyond state law to promote accessory dwelling units or other strategies to intensify single-family neighborhoods with more housing choices and affordability.</i>	
<i>Upzoning or other zoning modifications to promote a variety of housing choices and densities.</i>	
9/20/16	Amended County's zoning ordinances to provide incentives for qualifying affordable, special needs, and senior housing in the Design Residential zone.
<i>Utilizing surplus lands to promote affordable housing choices.</i>	
<i>Efforts to address infrastructure deficiencies in disadvantaged communities pursuant to Government Code Section 65302.10.</i>	
8/13/19	The County was awarded CDBG funds to install ADA-compliant site improvements at the County General Services Mental Health Clinic in Santa Maria.
<i>Other (describe how this meets subarea objective)</i>	
4/8/17	Partnered with Habitat for Humanity to build three homes in Carpinteria using a \$300,000 grant from County Inclusionary Housing Ordinance in-lieu fees

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Attachment 1: State and Other Planning Priorities Certification (Page 3 of 3)


Conservation of Existing Affordable Housing Stock	
<i>Policies, programs or ordinances to conserve stock such as an at-risk preservation ordinance, mobilehome park overlay zone, condominium conversion ordinance and acquisition and rehabilitation of market rate housing programs.</i>	
<i>Policies, programs and ordinances to protect and support tenants such as rent stabilization, anti-displacement strategies, first right of refusal policies, resources to assist tenant organization and education and "just cause" eviction policies.</i>	
7/1/17	The County continues to support the Legal Aid Foundation of Santa Barbara County's Fair Housing Outreach, Mediation, and Education Program, which provides low-income tenant representation.
<i>Other (describe how this meets subarea objective)</i>	
Climate Adaptation	
<i>Building standards, zoning and site planning requirements that address flood and fire safety, climate adaptation and hazard mitigation.</i>	
12/11/18	Adopted the Coastal Resiliency Project, which evaluates and provides policies and regulations to address the impacts of sea level rise and coastal hazards along the County's 110-mile coastline.
<i>Long-term planning that addresses wildfire, land use for disadvantaged communities, and flood and local hazard mitigation.</i>	
8/22/17	Adopted the 2017 Multi-Jurisdictional Hazard Mitigation Plan, which summarizes countywide hazards (e.g., wildfires, flooding, and earthquakes) and jurisdictions' mitigation strategies.
<i>Community engagement that provides information and consultation through a variety of methods such as meetings, workshops, and surveys and that focuses on vulnerable populations (e.g., seniors, people with disabilities, homeless, etc.).</i>	
<i>Other (describe how this meets subarea objective)</i>	

State and Other Planning Priorities Certification

I certify under penalty of perjury that all of the information contained in this PGP State Planning and Other Planning Priorities certification form (pages 9, 10, and 11 of this application) is true and correct.

Certifying Officials Name: Lisa Plowman

Certifying Official's Title: Director, Planning and Development

Certifying Official's Signature: 

Certification Date: 10/24/19

SB 2 Planning Grants Application

Attachment 2: Application Nexus to Accelerating Housing Production

Fill out Attachment 2 only if the applicant answered “No” to item 3 in Section C or is utilizing Policy Priority Areas AND other activities not designated as such. Applicants answering “Yes” to question 3 in Section C and utilizing ONLY Priority Policy Areas are automatically deemed to demonstrate a nexus to accelerating housing production, and do not need to complete this form.

Pursuant to section VIII, subsection (4) of the NOFA, applicants shall demonstrate how the application includes a nexus to accelerating housing production. Please complete the following chart by providing information about the current conditions and expected outcomes with respect to the planned activity and housing production. Please attach documentation as necessary and see the NOFA for additional details.

Quantify how the activity accelerates production below and use Appendix B to explain the activity and its nexus to accelerating housing production if necessary.

Type (Select at least one)	*Baseline	**Projected	***Difference	Notes
Timing (e.g., reduced number of processing days)				
Development cost (e.g., land, fees, financing, construction costs per unit)				
Approval certainty and reduction in discretionary review (e.g., prior versus proposed standard and level of discretion)				
Entitlement streamlining (e.g., number of approvals)				
Feasibility of development				
Infrastructure capacity (e.g., number of units)				
Impact on housing supply and affordability (e.g., number of units)				

*** Baseline – Current conditions in the jurisdiction
(e.g. 6-month development application review, or existing number of units in a planning area)**

****Projected – Expected conditions in the jurisdiction because of the planning grant actions
(e.g. 2-month development application review)**

*****Difference – Potential change resulting from the planning grant actions
(e.g., 4-month acceleration in permitting, creating a more expedient development process)**

SB 2 Planning Grants Application

Attachment 3: Sample Resolution

**RESOLUTION NO. 2019-XX
A RESOLUTION OF THE [CITY COUNCIL/COUNTY BOARD OF SUPERVISORS] OF
_____[CITY, COUNTY NAME]_____
AUTHORIZING APPLICATION FOR, AND RECEIPT OF,
SB 2 PLANNING GRANTS PROGRAM FUNDS**

WHEREAS, the State of California, Department of Housing and Community Development (Department) has issued a Notice of Funding Availability (NOFA) dated March 28, 2019, for its Planning Grants Program (PGP); and

WHEREAS, the [City Council/County Board of Supervisors] of _____ (City/County) desires to submit a project application for the PGP program to accelerate the production of housing and will submit a 2019 PGP grant application as described in the Planning Grants Program NOFA and SB 2 Planning Grants Program Guidelines released by the Department for the PGP Program; and

WHEREAS, the Department is authorized to provide up to \$123 million under the SB 2 Planning Grants Program from the Building Homes and Jobs Trust Fund for assistance to Counties (as described in Health and Safety Code section 50470 et seq. (Chapter 364, Statutes of 2017 (SB 2)) related to the PGP Program.

NOW, THEREFORE, THE [CITY COUNCIL/COUNTY BOARD OF SUPERVISORS] OF _____
RESOLVES AS FOLLOWS:

SECTION 1. The [City Council/County Board of Supervisors] is hereby authorized and directed to apply for and submit to the Department the 2019 Planning Grants Program application released March 28, 2019 in the amount of \$_____.

SECTION 2. In connection with the PGP grant, if the application is approved by the Department, the [insert designee title, e.g. City Manager, Executive Office, etc] is authorized to enter into, execute, and deliver a State of California Agreement (Standard Agreement) for the amount of \$_____, and any and all other documents required or deemed necessary or appropriate to evidence and secure the PGP grant, the [City/County's] obligations related thereto, and all amendments thereto (collectively, the "PGP Grant Documents").

SECTION 3. The [City/County] shall be subject to the terms and conditions as specified in the Standard Agreement, the SB 2 Planning Grants Program Guidelines, and any applicable PGP guidelines published by the Department. Funds are to be used for allowable expenditures as specifically identified in the Standard Agreement. The application in full is incorporated as part of the Standard Agreement. Any and all activities funded, information provided, and timelines represented in the application will be enforceable through the executed Standard Agreement. The [City Council/County Board of Supervisors] hereby agrees to use the funds for eligible uses in the manner presented in the application as approved by the Department and in accordance with the Planning Grants NOFA, the Planning Grants Program Guidelines, and 2019 Planning Grants Program Application.

SECTION 4. The [insert the title of City Council/County Board of Supervisors Executive or designee] is authorized to execute the [City/County] of _____ Planning Grants Program application, the PGP Grant Documents, and any amendments thereto, on behalf of the [City/County] as required by the Department for receipt of the PGP Grant.

ADOPTED _____, 2019, by the [City/County] Board of Supervisors of the County of _____
by the following vote:

- AYES:
- NOES:
- ABSENT:
- ABSTAIN:

County Executive
ATTEST: APPROVED AS TO FORM:

County Clerk County Attorney

SB 2 Planning Grants Application

Appendix A

Use this area for additional information if necessary.

The County's Long Range Planning Division is managing the ADU zoning ordinance amendments and the Housing Bill Implementation Project, which are described below. Please see Section F for the ADU zoning ordinance amendments project timeline and budget, and see the addendum to Section F for the Housing Bill Implementation Project timeline and budget.

Staff will draft ADU zoning ordinance amendments for the County's three zoning ordinances in late 2019 and early 2020. Staff expects to present the amendments to the Montecito Planning Commission (MPC) and County Planning Commission (CPC) for approval starting in spring 2020, and present to the Board of Supervisors (Board) for adoption in summer 2020. Within 30 days of adoption, staff will update the County Land Use and Development Code (LUDC) and Montecito LUDC (MLUDC) to reflect the new amendments and provide implementation training to staff. The Article II Coastal Zoning Ordinance (CZO) amendment must be certified by the California Coastal Commission (CCC) before it can go into effect in the Coastal Zone. Accordingly, staff plans to submit the CZO amendment to the CCC in fall 2020. The CCC certification process may take a year or more and, therefore, staff anticipates the amendment will be certified in fall 2021, at which time staff will update the CZO and complete the project.

Staff began research and draft HAA and SDBL amendments for the Housing Bill Implementation Project in spring 2019. Staff will draft the remaining amendments and begin public outreach in summer 2020, including the formation of an advisory committee with representatives from each of the County's four Boards of Architectural Review (BARs) and the Development Review Division. The advisory committee will hold six meetings to review draft objective design and planning standards for qualifying housing developments. Staff will also present the objective standards for review at four Building Industry Advisory Group (BIAG) meetings and eight BAR meetings.

Staff will present the Housing Bill Implementation Project to the MPC and CPC for approval starting in early 2021 and present to the Board for adoption in spring 2021. Staff plans to submit the CZO amendments to the CCC for certification in summer 2021, and anticipates that the amendments will be certified by summer 2022. The CZO amendments will go into effect in the Coastal Zone immediately upon certification, at which time staff will update the CZO and complete the project.

SB 2 Planning Grants Application

A. Project Timeline and Budget (continued from Section F)

Project Name		Housing Bill Implementation Project									
Objective	Responsible Party	Est. Cost	Begin	End	Deliverable	*PPA	Notes				
Summarize housing bills and research implementation strategies	Applicant	\$8,500	4/1/19	6/30/19	Summary of 2017-2019 housing bills and implementation strategies	Yes	Includes \$3,766 for FY 18-19 costs				
Draft Housing Accountability Act findings	Applicant	\$9,000	4/1/19	6/30/20	Draft MLUDC, LUDC, and CZO amendments	Yes	Includes \$1,202 for FY 18-19 costs				
Draft density bonus amendments	Applicant	\$13,000	4/1/19	6/30/20	Draft MLUDC, LUDC, and CZO amendments	Yes	Includes \$1,684 for FY 18-19 costs				
Draft by-right supportive housing amendments	Applicant	\$9,000	7/1/19	6/30/20	Draft MLUDC, LUDC, and CZO amendments	Yes					
Draft by-right LBNC amendments	Applicant	\$9,000	7/1/19	6/30/20	Draft MLUDC, LUDC, and CZO amendments	Yes					
Draft objective multifamily design and planning standards	Applicant	\$43,500	7/1/19	6/30/20	Draft MLUDC, LUDC, and CZO amendments	Yes					
Draft ministerial housing permit requirements and procedures	Applicant	\$17,500	7/1/19	6/30/20	Draft MLUDC, LUDC, and CZO amendments	Yes					
Public outreach	Applicant	\$43,500	7/1/20	11/30/20	Meeting minutes, presentations, and handouts; revised amendments	Yes	Includes 4 BIAG, 6 advisory committee, and 8 BAR meetings				
MPC hearings and approval	Applicant	\$17,500	12/1/20	2/28/21	Staff report and presentation; approved action letter	Yes	Includes two hearings; MPC approval required for Board adoption				
CPC hearings and approval	Applicant	\$16,000	2/1/21	4/30/21	Staff report and presentation; approved action letter	Yes	Includes two hearings; CPC approval required for Board adoption				
Board hearings and adoption	Applicant	\$13,000	4/1/21	6/30/21	Staff report and presentation; adopted ordinances	Yes	Includes two hearings				
Staff training and zoning ordinance updates	Applicant	\$5,500	7/1/21	7/30/21	Training presentation and handouts; published, adopted amendments	Yes					
CCC certification process	Applicant	\$13,000	7/1/21	5/30/22	CCC submittal package; action letter; published/adopted amendments	Yes	CCC certification/approval required for Coastal Zone				
Total Est. Cost \$		\$218,000									

*Priority Policy Area (PPA)

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Appendix B

Use this page to explain the nexus to accelerating housing production or for project description.

A large, empty rectangular box with a thin black border, occupying the majority of the page. It is intended for the applicant to provide a detailed explanation of the nexus to accelerating housing production or a project description.

ATTACHMENT B:

Government Agency Taxpayer ID Form



The principal purpose of the information provided is to establish the unique identification of the government entity.

Instructions: You may submit one form for the principal government agency and all subsidiaries sharing the same TIN. Subsidiaries with a different TIN must submit a separate form. Fields bordered in red are required. Hover over fields to view help information. Please print the form to sign prior to submittal. You may email the form to: vendors@fiscal.ca.gov, or fax it to (916) 576-5200, or mail it to the address above.

Principal Government Agency Name

Remit-To Address (Street or PO Box)

City State Zip Code+4

Government Type: City County Special District Federal Other (Specify)

Federal Employer Identification Number (FEIN)

List other subsidiary Departments, Divisions or Units under your principal agency's jurisdiction who share the same FEIN and receives payment from the State of California.

Dept/Division/Unit Name	<input type="text" value="Planning and Development Department"/>	Complete Address	<input type="text" value="123 E. Anapamu St., first floor, Santa Barbara CA 93101"/>
Dept/Division/Unit Name	<input type="text"/>	Complete Address	<input type="text"/>
Dept/Division/Unit Name	<input type="text"/>	Complete Address	<input type="text"/>
Dept/Division/Unit Name	<input type="text"/>	Complete Address	<input type="text"/>

Contact Person Title

Phone number E-mail address

Signature Date