



BOARD OF SUPERVISORS
AGENDA LETTER

Agenda Number:

Clerk of the Board of Supervisors
105 E. Anapamu Street, Suite 407
Santa Barbara, CA 93101
(805) 568-2240

Department Name: General Services
Department No.: 063
For Agenda Of: October 13, 2015
Placement: Administrative
Estimated Time: N/A
Continued Item: No
If Yes, date from:
Vote Required: 4/5

TO: Board of Supervisors

FROM: General Services Matthew P. Pontes, General Services Director 560-1011
Contact Info: Mitch A. Guenthart, Fleet Manager 681-5573

SUBJECT: Donation of Surplus County Vehicle #4590 to the City of Guadalupe Police Department, Third Supervisorial District

County Counsel Concurrence

As to form: Yes

Other Concurrence: Sheriff

As to form: Yes

Recommended Actions:

That the Board of Supervisors:

- a) Approve the donation of surplus County vehicle #4590 to the City of Guadalupe Police Department, Third Supervisorial District; and
- b) Find that the proposed action is an organizational or administrative activity that will not result in direct or indirect physical changes in the environment and is therefore not a project under CEQA Guidelines 14 CCR 15378(b)(5), and approve and direct staff to file the attached Notice of Exemption on that basis.

Summary Text:

The Chief of Police for the City of Guadalupe requested via a letter in August 2015 that the County of Santa Barbara donate one truck type vehicle. The requested vehicle would be used by their police department for various types of police support operations. Additionally, their request included that the donated truck be equipped with emergency police-type lighting and equipped with a police emergency two-way radio.

Government Code Section 25365 authorizes the Board of Supervisors, by a four-fifths vote to donate County property to any government agency. General Services has reviewed the County's surplus vehicle inventory and is recommending the donation of County vehicle, #4590, a 2005 Dodge Ram Quad Cab

truck. The selected truck, which is owned by our Sheriff's Department, is being replaced during this year's vehicle replacement cycle. The selected truck is currently painted black and white and is fully equipped as a law enforcement type vehicle.

Background:

General Services calculates the current value of County truck, #4590 to be \$976.00 as determined by using the vehicle's salvage value. The special police equipment and the emergency two-way radio currently installed on Truck #4590 are owned by the Sheriff's Department. This emergency equipment is fully depreciated and considered to be obsolete. The Sheriff has been consulted and concurs with the recommended donation.

Considering the City of Guadalupe's current budget difficulties, the City of Guadalupe Police Department's need for a truck and relatively small write-off to the County's vehicle fund, General Service fully supports this vehicle donation.

Fiscal and Facilities Impacts:

Budgeted: Yes

Fiscal Analysis:

| <u>Funding Sources</u> | <u>Current FY Cost:</u> | <u>Annualized On-going Cost:</u> | <u>Total One-Time Project Cost</u> |
|-------------------------------|--------------------------------|---|---|
| General Fund | | | |
| State | | | |
| Federal | | | |
| Fees | | | |
| Other: Loss of resale | \$976.00 | \$0.00 | \$ 976.00 |
| Total | \$ 976.00 | \$ - | \$ 976.00 |

Key Contract Risks: N/A

Staffing Impacts: **Legal Positions:** 0 **FTE's:** 0

Special Instructions:

Send signed minute order to Matthew P. Pontes, General Services Director.

Attachments:

- A) Letter from City of Guadalupe Chief of Police, Gary Hoving
- B) Notice of Exemption

Authored by:

Mitch A. Guenthart, Fleet Manager

cc: Sheriff Bill Brown