



BOARD OF SUPERVISORS  
AGENDA LETTER

Agenda Number:

Clerk of the Board of Supervisors  
105 E. Anapamu Street, Suite 407  
Santa Barbara, CA 93101  
(805) 568-2240

Department Name: General Services  
Department No.: 063  
For Agenda Of: July 13, 2021  
Placement: Administrative  
Estimated Tme: N/A  
Continued Item: No  
If Yes, date from: N/A  
Vote Required: Majority

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**TO:** Board of Supervisors  
**FROM:** General Services Janette D. Pell, Director (560-1011)  
Contact Info: Patrick Zuroske, Assistant Director (568-3096)  
**SUBJECT:** Santa Ynez Valley Airport Improvement Program Grant 20 (AIP 20) Project  
#20037 – Authorization to Execute FAA Grant for Midfield Improvements; Third  
District

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**County Counsel Concurrence**

As to form: Yes

**Auditor-Controller Concurrence**

As to form: Yes

**Other Concurrence: Santa Ynez Airport Authority**

As to form: Yes

**Recommended Actions:**

That the Board of Supervisors:

- a) Authorize the Director of General Services, until otherwise ordered by the Board, to execute Federal Aviation Administration (FAA) Grant Agreement No. 3-06-0243-020-2021, in a form substantially similar to the attached Airport Improvement Program (AIP) 17 Grant Agreement No. 3-06-0243-017-2019 and subject to review and concurrence by County Counsel, Auditor-Controller, and Risk Management, to receive grant funding in an amount not to exceed \$2,840,083.70 for the midfield improvements project described in the attached AIP 20 application;
- b) Authorize the Director of General Services, until otherwise ordered by the Board, to act as agent on behalf of the County of Santa Barbara pertaining to the acceptance of the FAA Grant Agreement No. 3-06-0243-020-2021 and the Offer therein, which includes ratifying and adopting the assurances, statements, representations, warranties, covenants and agreements contained in the attached AIP 20 application; and
- c) Find that the proposed project is categorically exempt from the provisions of the California Environmental Quality Act (CEQA) pursuant to State CEQA Guidelines Section 15301, as it involves repair, maintenance, and minor improvements and alterations to existing public

structures, facilities and topographical features, involving negligible expansion of existing use, and approve and direct staff to file the attached Notice of Exemption on that basis.

**Summary Text:**

This item is being brought to the board in accordance with the requirements for FAA Grant Agreement No. 3-06-0243-020-2021. General Services anticipates the grant agreement form being “substantially similar” to the past grant agreement for the design of this project. General Services is requesting authority to execute a grant agreement “in a form substantially similar” to FAA Grant Agreement No. 3-06-0243-017-2019, which related to prior AIP Grant 17 discussed below. This project, known as Airport Improvement Project (AIP) Grant 20, will maintain and modernize the Santa Ynez Valley Airport facilities, and has been proposed by the Santa Ynez Valley Airport Authority (SYVAA) which manages the airport under lease on behalf of the County. The estimated total cost of the construction-only project is \$2,469,638.00. The project was designed under AIP Grant 17. The project is funded primarily by federal grants from the FAA, with any remaining funding coming from California Department of Transportation (Caltrans) and the SYVAA. At this time, a FAA Grant Agreement is anticipated and General Services is prepared to execute the FAA Grant upon receipt.

**Background:**

The County’s airport near Santa Ynez is operated by the SYVAA. The County, as owner, is also the FAA Sponsor. As the FAA Sponsor, the County may apply for and receive federal grants on a yearly basis as part of a five-year ACIP previously approved by the County and FAA. The ACIP is consistent with the SYVAA’s Airport Layout Plan (ALP), last approved by the County on September 18, 2012, and by the FAA on August 1, 2013.

On October 14, 2020, County and Santa Ynez Valley Airport Authority representatives had a videoconference with the FAA to discuss the ACIP. Following this meeting and with the consent of the FAA, an Application for Federal Assistance was completed and sent to the FAA to secure funds for the AIP 20 project.

The AIP Grant 20 project will implement the design which was developed in the AIP 17 Midfield Improvements project utilizing FAA and Caltrans funds. The AIP 20 Grant will provide funding to construct mid-field security enhancements, apron reconstruction, and erosion control grading for the Santa Ynez Valley Airport, ACIP 2021. The scope of work includes the construction of a concrete apron approximately 350 feet by 150 feet, including fixed wing and helicopter tie-downs and pavement markings. It is anticipated that the improvement will allow shifting of rotor-craft further to the east and away from the fixed wing tie-down area. With access to the rotor-craft from the east, moving the helicopters east will keep those helicopter serving vehicles away from the fixed wing aircraft. The expansion will result in a net increase of 15 tie-down spaces. The scope of work also included erosion control grading along the north slope of the apron (approximately three acres) and installation of approximately 900 feet of airfield perimeter fence. The erosion control grading will address soil migration issues down the bank. The fencing and grading will address a security and safety issue by closing off direct public access to the portion of the apron typically occupied by rotor-craft.

The FAA has tentatively allocated funds to the ACIP 20 Project. The allocation of federal funds is the first step leading to the issuance of a grant offer. The FAA requires grant applications be executed upon receipt. The recommended actions will authorize the director of General Services to sign and submit the grant agreement upon receipt. We plan to return to the board for approval of a construction contract once grant funding is secured.

The total project cost is estimated at \$2,469,638.00. Approval of the recommended actions will allow the FAA grant to be executed, with a project completion projected by winter 2022.

**CEQA:**

A CEQA categorical exemption is being requested for this project, as it consists of maintenance, repair, minor improvements and alterations of existing public structures, facilities and topographical features, with negligible expansion of use beyond existing at the time of the lead agency’s determination in accordance with 15301. This exemption includes existing highways and streets, sidewalks, gutters, bicycle and pedestrian trails, and similar facilities (this includes road grading for the purpose of public safety). A National Environmental Policy Act (NEPA) categorical exclusion document has been submitted to and approved by the FAA under similar justification.

**Fiscal and Facilities Impacts:**

**Fiscal Analysis:**

<b><u>Funding Sources</u></b>	<b><u>Current FY Cost:</u></b>	<b><u>Annualized On-going Cost:</u></b>	<b><u>Total One-Time Project Cost</u></b>
Federal	\$ 2,469,638.00		\$ 2,469,638.00
Total	\$ 2,469,638.00	\$ -	\$ 2,469,638.00

Narrative:

Funding is provided by a grant from the FAA. For this grant cycle, it is anticipated that the project will be one-hundred percent (100%) funded by the FAA; any remaining funding will come from California Department of Transportation (Caltrans) and the SYVAA. No County funding is required for this project.

The overall project is estimated to cost \$2,469,638.00 with the entire amount estimated to be spent in FY 2021-22. If necessary, the grant may be increased up to 15% to the maximum allowable amount of \$2,840,083.70. This project was recommended for funding in FY 2021-22 of the Airport Capital Improvement Program (ACIP). Funds will be available in Fund 0052, Dept. 063, Account 8200, Program 1920, Project 20037.

**Key Contract Risks:**

Since FAA funding availability varies from year to year, the FAA and SYVAA work to prioritize the ACIP projects and to queue the projects accordingly. The opportunity to take advantage of these grant funded projects must be accomplished when offered, or the needed airport improvement projects will become delayed until future grant offers are available.

**Staffing Impacts:**

**Legal Positions:**  
0

**FTEs:**  
0

**Special Instructions:**

Please send one (1) copy of the Minute Order to Todd Morrison, GS Capital Projects, 912 W. Foster Road, Santa Maria.

**Attachments:**

1. AIP20 Grant Application
2. CEQA Notice of Exemption
3. Grant Agreement No. 3-06-0243-017-2019

**Authored by:**

Todd Morrison, General Services – Capital Projects