

SANTA BARBARA COUNTY BOARD AGENDA LETTER



Clerk of the Board of Supervisors
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Santa Barbara, CA 93101
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Agenda Number:

Prepared on: April 18, 2006
Department Name: Planning & Development
Department No.: 053
Agenda Date: May 2, 2006
Placement: Administrative
Estimated Time: 60 minutes on 5/23/06
Continued Item: No
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TO: Board of Supervisors

FROM: Ron Cortez, Deputy County Executive Officer
Dianne Meester, Assistant Director, P&D 568-2086

STAFF CONTACT: Pat Saley, Project Manager 568-2035
Planning and Development Department

SUBJECT: Set hearing to receive third quarterly report on Process Improvement Plan for the Planning and Development Department and the Proposed Work Plan for FY 2006-07

Recommendation:

That the Board of Supervisors set a hearing for May 23, 2006 to receive the third quarterly report on the Process Improvement Plan and Proposed work program for FY 2006-07 for the Planning and Development Department.

Alignment with Board Strategic Plan: The recommendations are primarily aligned with Goal No. 1, An Efficient Government Able to Respond Effectively to the Needs of the Community; Goal No. 4, A Community that is Economically Vital and Sustainable; Goal No. 5, A High Quality of Life for All Residents; and Goal No. 6, A County Government that is Accessible, Open, and Citizen-Friendly.

Executive Summary and Discussion: The Planning & Development Department began a process improvement effort over three years ago and, early in 2005, an Oversight Committee was formed with staff and community members involved in the development review process. On May 24, 2005 your Board set criteria and priorities for the department's process improvement efforts. The department has been working with the Oversight Committee on priority items. At the Board meeting of October 18, 2005, the first of a series of ordinance amendments was approved. A second quarterly report was received on January 24, 2006 at

which time several ordinance amendments were adopted relating to Land Use Permit noticing, appeals and the creation of the Orcutt Pilot Program to streamline permitting in that community.

This quarterly update will present an update on various process improvement efforts including:

- Improved level of service to the Historic Landmarks Advisory Committee.
- Streamlining agricultural permits and process.
- Improvements to the zoning enforcement process as recommended by the Planning Committee subcommittee.
- Streamlining the California Government Code Section 65402 process that addresses restrictions on acquisition and disposal of real property.
- Status of recent process improvement ordinance amendments including:
 - Creation of streamlined Zoning Clearance process
 - Application of Zoning Clearance process to new homes in tracts
 - Changes to Land Use Permit noticing procedures

The third quarterly report will also include the proposed process improvement work plan and priorities recommended by staff and the Oversight Committee for FY 2006-2007.

Mandates and Service Levels: This work is not mandated. It will increase service levels to applicants, other departments and County residents.

Fiscal and Facilities Impacts: Funding for most of the items identified in this quarterly report is budgeted in the Planning Support program in the Administration Division of Planning and Development on page D-290 of the adopted 2005-06 fiscal year budget. We are monitoring the budget closely and are working closely with the CEO's office to ensure appropriate funding.

Funding for the FY 2006-07 process improvement work program is included in the department's proposed budget.