



BOARD OF SUPERVISORS
AGENDA LETTER

Agenda Number:

Clerk of the Board of Supervisors
105 E. Anapamu Street, Suite 407
Santa Barbara, CA 93101
(805) 568-2240

Department Name: SBCERS
Department No.: 810
For Agenda Of: August 19, 2014
Placement: Administrative
Estimated Time:
Continued Item: No
If Yes, date from:
Vote Required: Majority

TO: Board of Supervisors

FROM: Department Gregory E. Levin, CPA, Interim CEO
Director(s)
Contact Info: x 2915

SUBJECT: Adoption of Amended Bylaws for SBCERS

County Counsel Concurrence

As to form: Yes

Other Concurrence:

As to form: Not Applicable

Auditor-Controller Concurrence

As to form: Not Applicable

Recommended Actions:

That the Board of Supervisors:

Adopt Resolution Approving amended Bylaws of the Santa Barbara County Employees' Retirement System

Summary Text:

Government Code Section 31525 provides that the Board of Retirement may make regulations consistent with the County Employees Retirement Law of 1937 and said regulations become effective when approved by the Board of Supervisors. Board of Retirement regulations are incorporated into the Bylaws of SBCERS which, accordingly, require Board of Supervisor's approval. These Bylaws, which make minor procedural changes consistent with SBCERS' current practices, were approved by the Board of Retirement at its April 23, 2014 meeting.

In accordance with best practices for governance, the Board of Retirement periodically reviews the Bylaws. During this most recent review cycle, the following items were addressed by the Board:

- The "retirement administrator" is now referred to as Chief Executive Officer (CEO).
- Clarification of Board of Retirement Operating procedures for production of Board of Retirement meeting minutes, review of conflict of interest code, operating committee and ad hoc committee appointments.

- Appointment of General Counsel as an advisor to the Operations Committee.
- Clarification that County Treasurer-Tax Collector (ex officio) and actively employed (elected general and safety members) are not compensated for attending Board of Retirement and Committee meetings.
- Provide administrative authority to CEO, consistent with past practice, to alter membership dates for new and departing members who are reciprocal, in order to ensure that no overlap in service time exists between two public employers.

Fiscal and Facilities

Impacts:

None

Special Instructions:

Return a copy of the adopted Resolution to SBCERS for its files.

Attachments:

SBCERS Board of Retirement Bylaws 2014

Board of Supervisors of the County of Santa Barbara Resolution

Authored by:

Greg Levin, Interim CEO, SBCERS

cc: Victoria Tuttle, Senior Deputy County Counsel