



County of Santa Barbara

BOARD OF SUPERVISORS

Minute Order

February 24, 2026

Present: 5 - Supervisor Lee, Supervisor Capps, Supervisor Hartmann, Supervisor Nelson, and Supervisor Lavagnino

PUBLIC WORKS DEPARTMENT, BOARD OF DIRECTORS,
FLOOD CONTROL AND WATER CONSERVATION DISTRICT,
BOARD OF DIRECTORS, WATER AGENCY

File Reference No. 26-00145

RE:

Consider recommendations regarding Resolutions adopting records retention policies, as follows:

Acting as the Board of Directors of the Flood Control and Water Conservation District:

a) Adopt a Resolution entitled “In the Matter of Adopting a Records Retention Policy and Authorizing the Destruction of Records in Accord with the Policy” for the retention, destruction and disposition of Flood Control records, papers and documents and delegating to the Public Works Director or designee authority to destroy records in accordance with said Policy; and

b) Find that the proposed Resolution and Policy is not a “project” under California Environmental Quality Act Guideline 15378(b)(2) and (5); it is a general procedure and policy-making activity and organizational and administrative activities that will not result in direct or indirect physical changes in the environment.

Acting as the Board of Directors of the Water Agency:

c) Adopt a Resolution entitled “In the Matter of Adopting a Records Retention Policy and Authorizing the Destruction of Records in Accord with the Policy” for the retention, destruction and disposition of Water Agency records, papers and documents and delegating to the Public Works Director or designee authority to destroy records in accordance with said Policy; and

d) Find that the proposed Resolution and Policy is not a “project” under California Environmental Quality Act Guideline 15378(b)(2) and (5); it is a general procedure and policy-making activity and organizational and administrative activities that will not result in direct or indirect physical changes in the environment.



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Renny Strong addressed the Board

A motion was made by Supervisor Capps, seconded by Supervisor Hartmann, that this matter be acted on as follows:

Acting as the Board of Directors, Flood Control and Water Conservation District:

a) Adopted;

RESOLUTION NO. 26-35

b) Approved;

Acting as the Board of Directors, Water Agency:

c) Adopted; and

RESOLUTION NO. 26-36

d) Approved.

The motion carried by the following vote:

Ayes: 5 - Supervisor Lee, Supervisor Capps, Supervisor Hartmann, Supervisor Nelson, and Supervisor Lavagnino