

SANTA BARBARA COUNTY BOARD AGENDA LETTER



Clerk of the Board of Supervisors
105 E. Anapamu Street, Suite 407
Santa Barbara, CA 93101
(805) 568-2240

Agenda Number:
Prepared on: 1/3/02
Department Name: Public Health
Department No.: 041
Agenda Date: 1/22/02
Placement: Administrative
Estimate Time:
Continued Item: NO
If Yes, date from:

TO: Board of Supervisors

FROM: Roger E. Heroux, Director
Public Health Department

STAFF CONTACT: Jane Overbaugh, Manager (681-5173)
PH/Primary Care & Family Health Division

SUBJECT: TAPP Office Lease at 201 So. Miller Street, Suite 209, Santa Maria
Folio No. WB3358
Fifth Supervisorial District

Recommendation(s):

That the Board of Supervisors:

Execute a Lease Agreement with Burt E. Fugate Trustee for office space located at 201 South Miller Street, Suite 209, in Santa Maria for the period commencing upon County's possession of the premises in February 2002 through February 28, 2005 in the amount of \$2,268.00 per month gross rent.

Alignment with Board Strategic Plan:

The recommendation(s) are primarily aligned with Goal No. 7. A Community that Fosters the Safety and Well-Being of Families and Children, and with actions required by law or by routine business necessity.

Executive Summary and Discussion:

The Public Health Department (PHD) receives funding for the Teenage Pregnancy and Parenting Program (TAPP) which consists of Cal-Learn Program and the Adolescent Family Life Program (AFLP). Cal-Learn serves teens receiving Cal-Works financial assistance and AFLP serves any pregnant or parenting teen. The objectives of both programs are to ensure healthy babies and help teens complete educational and vocational goals, delay subsequent pregnancies, and become emotionally, socially, and economically self-sufficient. The TAPP provides comprehensive case management services to pregnant and parenting teens and assists pregnant/parenting teens to develop support systems and to make healthy life-style decisions by providing interventions such as advocacy, collaboration, coordination, support, encouragement, and referrals to appropriate community resources.

Subject: TAPP Office Lease at 201 So. Miller Street, Suite 209, Santa Maria
Folio No. WB3358; Fifth Supervisorial District
Agenda Date: January 22, 2002
Page 2

The TAPP needs to move from its current inadequate office space of approximately 700 square feet for eight staff. The 1,620 square feet of office space located at 201 South Miller Street, Suite 209, in Santa Maria is a good site as many of the teen clients live or attend school nearby. In addition, the building already has other County departments leasing space and is wired for County computer and phone lines.

Mandates and Service Levels:

No change in programs or service levels.

Fiscal and Facilities Impacts:

Approval of this Lease Agreement will not increase the General Fund contribution to the Public Health Department (PHD). This Agreement will not have any impact on indirect costs incurred by either PHD Special Revenue Fund or the General Fund. The total cost of the Lease will be approximately \$27,216 during Fiscal Year (FY) 2002-03; 84% or approximately \$22,861 will be recovered through State and Federal funding sources. The lease costs will be included in the FY 2002-03 Recommend budget with approximately one-third allocated to Cal-Learn program and two-thirds allocated to the AFLP program. The base monthly rent of \$2,268 will be adjusted annually on March 1st based on the Los Angeles-Riverside-Anaheim Consumer Price Index. In addition, the Department will reimburse the Lessor half the cost of tenant improvements not to exceed \$7,500. The funds are in Budget Unit 041, Fund 0042, Account 7580, Programs 1220 & 1225.

The relocation of the TAPP staff will ease the overcrowding of the County Health Clinic in Santa Maria and provide adequate office space for clinic staff.

Special Instructions:

After Board action, distribute as follows:

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| 1. | Original Document | Clerk of the Board Files |
| 2. | Duplicate Original & Minute Order | Facilities Services, Attn: Connie Smith |
| 3. | Copy of fully executed document & Minute Order | Public Health, Attn: Jane Overbaugh |

Concurrence:

Auditor-Controller
County Counsel
Risk Management