



BOARD OF SUPERVISORS
AGENDA LETTER

Agenda Number:

Clerk of the Board of Supervisors
105 E. Anapamu Street, Suite 407
Santa Barbara, CA 93101
(805) 568-2240

Department Name: Fire Department
Department No.: 031
For Agenda Of: June 5, 2018
Placement: Administrative
Estimated Time: N/A
Continued Item: No
If Yes, date from:
Vote Required: 4/5

TO: Board of Supervisors

FROM: Department Eric L. Peterson, Fire Chief 805-681-5507
Director(s)
Contact Info: Lynne Dible, CFO 805-681-5506

SUBJECT: **First Amendment to the Rotorcraft Support Inc. (RSI) Helicopter Repair and Maintenance Agreement (BC-18-175)**

County Counsel Concurrence

As to form: Yes

Other Concurrence: Risk Management

As to form: Yes

Auditor-Controller Concurrence

As to form: Yes

Recommended Actions:

That the Board of Supervisors consider the following:

- a) Approve and authorize the Chair to execute a First Amendment to the Agreement with RSI (BC 18-175), covering helicopter repair and maintenance services for Helicopter 308 (308), increasing funding by \$190,000, from \$150,000 to a total contract amount not to exceed \$340,000; and
- b) Approve and authorize the Fire Chief or designee to approve an additional \$19,000 in contingency with RSI, increasing the 10% contingency from \$15,000 to an amount not to exceed \$34,000 for any additional items within the scope of work that may be required to complete the repairs and maintenance; and
- c) Approve Budget Revision #BJE-0005637 to account for the increase in the appropriation of Charges for Services, Capital Assets, and Services and Supplies; and
- d) Find that the proposed Agreement is not a project under the California Environmental Quality Act (CEQA) pursuant to CEQA Guideline section 15378(b) (2) in that the Agreement involves a continuing administrative or maintenance activity, and CEQA Guidelines section 15378(b) (5), in that the Agreement involves an organizational or

administrative activity of government that will not result in the direct or indirect physical change in the environment.

Summary Text:

This First Amendment is to increase the amount of the RSI Agreement to cover additional costs for the replacement of the fire water tank on 308 that has been in disrepair for several years.

Background:

The water tank on 308 is one of the most critical pieces of firefighting equipment needed to execute the helicopter’s primary mission of precision water dropping. The replacement of the tank unit will correct a long standing equipment issue and can be done now while 308 is at RSI undergoing repairs and maintenance for other items.

The current unit is custom designed and the manufacturer is no longer in business to service the tank unit. The tank doors leak and do not reliably seal, open or stay closed, and the fill gauge does not accurately display water levels. Multiple attempts have been made over the years to repair and adjust the equipment with no resolution to its failed condition.

The recommended replacement unit, Simplex Model 304, is a well manufactured, industry standard water tank that comes certified by the Federal Aviation Administration (FAA) for its intended use. This replacement unit would be serviceable for years with access to parts, service manuals, company support and a maintenance plan.

Fiscal and Facilities Impacts:

Budgeted: Budget Revision attached.

Fiscal Analysis:

<u>Funding Sources - Fire District Fund 2280</u>	<u>Current FY Cost:</u>	<u>Annualized On-going Cost:</u>	<u>Total One-Time Project Cost</u>
Charges for Services - Equipment			\$ 209,000.00
Charges for Services - Equipment Maintenance			\$ 165,000.00
Total	\$ -	\$ -	\$ 374,000.00

Helicopter maintenance and repair costs are normally budgeted and accounted for in the Sheriff’s Department 032, Joint Air Support Unit (ASU) Program 1424, Line Item 7120, Equipment Maintenance. The Fire Department transfers funds annually to the Sheriff, based on the Joint ASU Memorandum of Understanding, to cover Fire’s share of the budgeted equipment maintenance and repair costs.

The costs associated with this Contract and First Amendment are not budgeted in the Joint ASU Program and will be paid and accounted for within the Fire District Fund 2280.

Staffing Impacts:

None

Special Instructions:

Please provide a signed copy of the First Amendment to the RSI Agreement to Lynne Dible, Fire Department

Attachments:

- A. First Amendment to Rotorcraft Support Inc. Agreement for Helicopter Repair and Maintenance Services – Helicopter 308
- B. Agreement for Services between Santa Barbara County and Rotorcraft Support, Inc.(BC-18-175)
- C. Budget Revision Request #BJE-0005637

Authored by:

Lynne Dible, Fire Department

cc:

Eric L. Peterson, Fire Chief
Bill Brown, Sheriff - Coroner
Rob Heckman, Deputy Chief
Woody Enos, Operations Division Chief
Pat Byde, Air/Wildland Battalion Chief
Commander Craig Bonner
Lt. Erik Raney