



BOARD OF SUPERVISORS  
AGENDA LETTER

Agenda Number:

Clerk of the Board of Supervisors  
105 E. Anapamu Street, Suite 407  
Santa Barbara, CA 93101  
(805) 568-2240

Department Name: Social Services  
Department No.: 044  
For Agenda Of: 04/15/08  
Placement: Administrative  
Estimated Tme:  
Continued Item: No  
If Yes, date from:  
Vote Required: Majority

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**TO:** Board of Supervisors

**FROM:** Department Kathy M. Gallagher, Director 346-7101  
Director(s)  
Contact Info: Karin Traber, IT Manager, Sr 346-8281

**SUBJECT:** **Contract Amendment No. 1 to the California State Association of Counties (CSAC) agreement for the purpose of funding Consortium management and expenses.**

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**County Counsel Concurrence**

As to form: Yes

**Auditor-Controller Concurrence**

As to form: Yes

**Other Concurrence:** Risk Management

As to form: Yes

**Recommended Actions:**

1. Approve and authorize the Chair to execute Amendment No. 1 to the Agreement with California State Association of Counties (CSAC) for CalWORKS Information Network (CALWIN) staffing for the period of July 1, 2007 through June 30, 2008, increasing Santa Barbara County's share of the consortia contract costs by \$55,037, for a total not to exceed \$119,528. The total cost of the Agreement is shared by the 18 counties.
2. Authorize Director of the Department of Social Services to approve future amendments to the aforementioned contract provided that any such amendment to the contract is not in variance of more than 10% of the contract dollar amount.

**Summary Text:**

Santa Barbara County is one (1) of eighteen (18) counties that has had a continuing agreement with the Welfare Client Data Systems (WCDS) staff to support and manage the County's CalWORKS Information Network (CalWIN). CSAC acts as the fiscal agent for the consortium. WCDS staff is employed by CSAC and provides day-to-day evaluation of data processing contractors, establishes and maintains an ongoing relationship with the State Department of Social Services, and maintains records for the WCDS.

Several months into FY 07/08, the WCDS Consortium received notification that funding for 9 existing CalWIN project staff members had been denied. This staff is critical to the operation of the Consortium

and the CalWIN application. The Consortium recommended a one-time cost-sharing arrangement where each member county would contribute a portion of the staff cost based on County size. This decision was ratified by the WCDS Board of Directors on November 9, 2007.

The contribution to the unfunded staff has been approved by the relevant state agencies, and is eligible for reimbursement through the County Administrative Expense budget. Contributed funds are held by California State Association of Counties and will be distributed to the seven counties who are paying the unfunded project staff.

**Background:**

This agreement includes the management of the software agreement and other technical and administrative functions as assigned by the WCDS Board of Directors. WCDS staff reports to the WCDS Board of Directors consisting of Welfare/Social Services Directors of each county.

WCDS administrative staff acts as the liaison between the consortium counties, the State, and EDS Corporation, the vendor responsible for the CalWIN application used by the consortium counties. They are also responsible for submitting annual budget requests to the State on behalf of the consortium and allocate the funds for claiming purposes. In addition, they also work closely with EDS, the current CalWIN vendor, to make changes to the system at the request of the counties or upon mandates from the State and act on behalf of the counties in the consortium to appropriately utilize the resources available to manage changes to CalWIN.

The current agreement provides that CSAC serve as custodian of \$1,161,002, funded by all (18) eighteen counties, for the purpose of WCDS services and expenses as described above. In the original agreement each county paid a proportionate share of the Contract costs based on the county size. Santa Barbara County’s share of the cost was \$64,501 and was executed as a purchase order.

The collaborative and directed efforts of the Consortium Project staff have resulted in a more stabilized application, well tested and effective application enhancements and more timely responses to reported application issues.

**Fiscal and Facilities Impacts:**

Budgeted: Select\_Budgeted

**Fiscal Analysis:**

<u>Funding Sources</u>	<u>Current FY Cost:</u>	<u>Annualized On-going Cost:</u>	<u>Total One-Time Project Cost</u>
General Fund	\$ 5,976.00		
State			
Federal	\$ 66,936.00		
Fees	\$ 46,616.00		
Other:			
Total	\$ 119,528.00	\$ -	\$ -

Narrative:

Approval and execution of this contract amendment, \$55,037, will result in a total contract amount of \$119,528 for the period 7/1/2007 thru 6/30/2008 for Santa Barbara County which represents approximately 10% of the total consortium obligation of \$1,161,002.

Funding for this contract is approximately 56% Federal, 39% State and 5% County General Fund. Appropriations for FY 2007/08, \$119,528 are included in the Department's approved budget

**Staffing Impacts:**

**Legal Positions:**

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**FTEs:**

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**Special Instructions:**

Please send one (1) duplicate original Amendment No. 1 to the California State Association of Counties, and a copy of the minute order to Diana Klopp

**Attachments: Amendment No.1 to California State Association of Counties**

**Authored by:**

Teresita Concellos

**cc:**