



BOARD OF SUPERVISORS  
AGENDA LETTER

Agenda Number:

Clerk of the Board of Supervisors  
105 E. Anapamu Street, Suite 407  
Santa Barbara, CA 93101  
(805) 568-2240

**Department Name:** Community Services  
**Department No.:** 057  
**For Agenda Of:** September 20, 2022  
**Placement:** Administrative  
**Estimated Tme:** N/A  
**Continued Item:** No  
**If Yes, date from:** N/A  
**Vote Required:** Majority

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**TO:** Board of Supervisors  
**FROM:** Department George Chapjian, Community Services Director (805) 568-2467  
Director:  
Contact Info: Dinah Lockhart, Deputy Director (805)568-3523  
**SUBJECT:** Approval of Sub-Recipient Agreements for COVID 19 Housing and Homelessness Recovery Plan Using American Rescue Plan Act of 2021 (ARPA) Funds

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**County Counsel Concurrence**

As to form: Yes

**Auditor-Controller Concurrence**

As to form: Yes

**Other Concurrence:**

As to form: Yes

**Recommended Actions:**

That the Board of Supervisors:

- a) Approve and authorize the Chair of the Board of Supervisors to execute sub-recipient agreements for the distribution of American Rescue Plan Act (ARPA) funding for COVID-19 Recovery in Housing and Homelessness with Good Samaritan Shelter (GSS), subject to annual appropriations and budget approval:
  - i. \$2,097,600 for Hedges House of Hope shelter operations and essential services (Attachment A);
  - ii. \$900,000 for Prevention, Shelter Diversion and Re-Housing program for persons that are at risk of losing housing or have recently lost housing (Attachment B).
- b) Determine that the above recommended actions are exempt from the California Environmental Quality Act (CEQA) pursuant to CEQA Guidelines section 15378(b)(4) as the actions involve the creation of government funding mechanisms or other government fiscal activities which do not involve a commitment to any specific project which may result in a potentially significant physical impact on the environment.

**Summary Text:**

On October 19, 2021, the Board of Supervisors approved ARPA funding for Housing and Homelessness and allocated specific amounts to projects by tranches during the FY 2022-23 budget process. Staff recommends the approval of the two separate agreements to provide two years of funding for the following projects, subject to annual appropriations and budget approval.

Prevention, Shelter Diversion and Re-Housing Supports is a critical part of recovering from economic impacts of the COVID-19 pandemic. The agreement provides funding for staff, housing navigation services, and rental assistance to prevent housing loss and re-house persons newly homeless as quickly as possible. The agreement includes case management for the Emergency Rental Assistance Program (eviction prevention) for persons that have lost housing. The funding period is October 1, 2022 – September 30, 2024.

Hedges House of Hope provides at least 36 beds of emergency shelter to persons experiencing homelessness. The agreement provides funding for operations and essential services for the period October 1, 2022 – September 30, 2024.

The recommended actions approve funding of \$2,997,600 for Good Samaritan Shelter (GSS), which will build on its continuum of services (emergency and transitional/interim shelter, housing navigation, supportive services, stabilization, jail diversion, shelter diversion, and outpatient treatment) by continuing operations funding for Hedges House of Hope and expanding prevention and shelter diversion services.

**Background:**

On October 5, 2021, the Board of Supervisors approved a Homeless Housing Assistance and Prevention program sub-recipient agreement with GSS for \$250,000 to create a shelter diversion model consistent with best practices for preventing homelessness. This action aligned with the implementation of the Community Action Plan to Address Homelessness system level goal to create a culture of prevention and diversion from homelessness. GSS was chosen to create the model after a local NOFA process through the Santa Maria/Santa Barbara County Continuum of Care Review and Rank process. The \$900,000 in housing supports being allocated for a Prevention, Shelter Diversion, and Re-Housing program today with ARPA funds builds on GSS's model.

The system of care for persons experiencing homelessness has seen a significant uptick in persons requesting services during the pandemic. Therefore, there is an urgent need to have the ARPA funds disbursed to prevent and divert families and individuals from long periods of time experiencing homelessness. The Prevention, Shelter Diversion, and Re-Housing program being funded with ARPA includes funding for staff, housing navigation services, rental assistance to prevent housing loss, and resources to re-house persons newly homeless as quickly as possible. Services will be deployed countywide. The agreement includes case management services for households receiving State and U.S. Treasury Emergency Rental Assistance Program (eviction prevention) assistance that have lost housing and are experiencing difficulties in securing housing, despite their eligibility for ERAP.

On October 19, 2021, funding for Hedges House of Hope and Homelessness Prevention were included as part of the Health and Human Services - Housing and Homelessness COVID-19 Recovery Plan. On November 2, 2021, the Board of Supervisors approved the purchase of a building in Isla Vista to be used for shelter. On January 4, 2022, the County was awarded \$6,995,093 in State Homekey dollars for the Hedges House of Hope shelter.

Eligible projects and program identified to-date are part of the ARPA Eligible and In Review Project List. The Board approved recommendations for allocations based on anticipated current year costs of projects, such as match funding toward sheltering of persons experiencing homelessness. ARPA funding allocations were part of the FY 2022-23 budget. Approved allocations are included in the County's ARPA Recovery Plan Performance Report as required by the US Treasury Department.

Good Samaritan Shelter was selected as the operator of Hedges House of Hope (HHH) after being the only respondent to a Request for Letter of Interest. Good Samaritan is a co-applicant/awardee for

Homekey funding. The first year of operations for HHH was funded by a sub-recipient agreement with GSS through Emergency Solutions Grant Coronavirus (ESG-CV) funding. Good Samaritan has been the only provider of operations and services at the shelter and for the prevention, diversion, and housing supports model project.

**Performance Measures:**

The services provided through the Sub-recipient Agreements before the Board today are summarized below. The Subrecipient will provide quarterly reports to the County regarding services provided and the outcomes, or performance measures. These tables summarize the number of persons/households served and instances of service, as well as the outcomes/performance measures for each project. Program design, funding allocations, and the characteristics of individuals and households served by each sub-recipient vary and impact the project outcome percentages and numbers of persons and households served. Households will be enrolled in the Homeless Management Information System (HMIS) to track performance. HMIS is comprehensive database that collects client level data and provides aggregate data to measure housing placements, length of time homeless, housing retention, increases in income, and other measures.

**Hedges House of Hope**

**Levels of Accomplishment**

Goals

SUBRECIPIENT will provide the following levels of services during the term of the Agreement:

***Emergency Shelter***

	<b>Goal</b>
Total number of beds	36
Total number of bed-nights made available	18,250
Total unduplicated number of persons served	70
Total unduplicated number of households served	65

Performance Measures

SUBRECIPIENT will meet the following performance measures during the term of the Agreement:

***Emergency Shelter***

	<b>Goal</b>
% of participants will move into permanent housing at project exit	30%
% of adult participants gaining new or increasing existing earned income at project exit	25%
% of adult participants will obtain cash/non-cash benefits at project exit	65%
% of participants who move into transitional housing or permanent housing (including RRH) will remain housed for 1 year	85%

**Prevention, Shelter Diversion and Re-Housing Program**

Goals

Subrecipient will provide the following levels of services during the term of the Agreement:

	<b>Goal</b>
Unduplicated number of homeless persons or persons at imminent or at risk of homelessness to be served	150
Number of unsheltered homeless persons entering shelter	100
% of households receiving prevention services (estimate)	50%

Performance Measures

Subrecipient will meet the following performance measures during the term of the Agreement:

	<b>Goal</b>
% of households receiving prevention that will retain current housing or be re-housed	70%
% of households receiving diversion and re-housing services that will obtain permanent housing	60%
% of adult participants will increase or obtain cash benefits/earned income at project exit	60%
% of project participants entering permanent housing that will retain permanent housing at 1 year	80%

**Fiscal and Facilities Impacts:**

All current year costs for work conducted by the Subrecipient are budgeted within the Community Services Department, Housing and Community Development Division, budget.

**Fiscal Analysis:**

General Fund			
State			
Federal	\$		2,997,600.00
Fees			
Other:			
Total	\$	-	\$ 2,997,600.00

Narrative: Distribution of American Rescue Plan Act funding for COVID-19 Recovery in Housing and Homelessness includes \$2,097,600 to Good Samaritan Shelter for two years of operations and essential services at Hedges House of Hope and \$900,000 in housing supports to prevent and divert households from experiencing homelessness. All activities and expenditures must fall under Category 3 (Services to Disproportionately Impacted Communities) and Sub-Category 3.11 (Housing Support: Services for Unhoused Persons) as outlined in the U.S. Department of Treasury Coronavirus State and Local Fiscal Recovery Funds Compliance and Reporting Guidance, documented by sub-recipient reports and invoices.

**Key Contract Risks:**

The County assumes responsibility for the administration of ARPA funds in accordance with all federal and state requirements governing their use. In addition, County would be held liable if it or any provider

to which it grants funds is found to be non-compliant with applicable requirements. Good Samaritan has successfully operated State and/or federally-funded projects in the past which have had similar regulatory and administrative requirements.

The Sub-Recipient Agreements are on a cost-reimbursement basis. This allows CSD/HCD to disburse funds for eligible incurred costs to the extent prescribed by the Agreements. The County will only reimburse SUBRECIPIENT for costs that are eligible under the Agreements and documented in a manner that is acceptable to the CSD/HCD. CSD/HCD staff will assess the performance of the contracts to determine if the services provided are adequate and as outline in the Agreements.

**Special Instructions:**

After Board action, please distribute as follows to Dinah Lockhart, Community Services Department:

1. Minute Order
2. Sub-Recipient Agreement with Good Samaritan Shelter for operations and essential services at Hedges House of Hope (two originals)
3. Sub-Recipient Agreement with Good Samaritan Shelter for Housing Supports for Prevention, Shelter Diversion, and Re-Housing for households at risk of or experiencing homelessness (two originals)

**Attachments:**

Attachment A: Sub-Recipient Agreement with Good Samaritan Shelter for Hedges House of Hope

Attachment B: Sub-Recipient Agreement with Good Samaritan Shelter for Housing Supports for Prevention, Shelter Diversion, and Re-Housing

**Authored by:** Kimberlee Albers, Homelessness Assistance Program Manager

cc: N/A