

**SANTA BARBARA COUNTY  
BOARD AGENDA LETTER**



Clerk of the Board of Supervisors  
105 E. Anapamu Street, Suite 407  
Santa Barbara, CA 93101  
(805) 568-2240

**Agenda Number:**  
**Prepared on:** 8/20/02  
**Department Name:** Human Resources  
**Department No.:** 064  
**Agenda Date:** 9/3/02  
**Placement:** Administrative  
**Estimate Time:**  
**Continued Item:** NO  
**If Yes, date from:**

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**TO:** Board of Supervisors

**FROM:** Ann Goodrich, Director  
Human Resources Department

**STAFF CONTACT:** Theresa Duer, Deputy Human Resources Director  
568-2822

**SUBJECT:** Reconciliation of Allocated Positions and Classification Study

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**Recommendation(s):**

That the Board of Supervisors:

**Adopt one resolution effective September 2, 2002 to implement changes approved during fiscal year 02-03 budget hearing as follows:**

**A. PLANNING & DEVELOPMENT-BUILDING/SAFETY (#4020)**

Delete: 1.0 FTE Office Assistant II (Class 001701), Range 4140 (\$1,913-\$2,335 per month).

Delete: 1.0 FTE Grading Inspector I/II (Class 003765/66), Range 5174/5374 (\$3,203-\$3,911/\$3,539-\$4,321 per month).

Delete: 1.0 FTE Building Engineer Inspector I/II/III (Class 001205/06/07), Range 5284/5484/5584 (\$3384-\$4,131/\$3,739-\$4,564/\$3,930-\$4,798 per month).

Delete: 1.0 FTE Planner I/II (Class 006020/21), Range 5210/5510 (\$3,261-\$3,982/\$3,788-\$4,624 per month).

**REALLOCATE POSITION**

Reallocate the following position from Budget Unit 4390 to Budget Unit 4020:

1.0 FTE Grading Inspector Senior (Class 003767), Range 5674 (\$4,111-\$5,018 per month).

**PLANNING & DEVELOPMENT (#4390)**

Delete: 1.0 FTE Board Assistant (Class 001339), Range 4660 (\$2,479-\$3,026 per month).

Delete: 1.0 FTE Computer Systems Specialist I/II (Class 002171/74), Range 5450/5750 (\$3,676-\$4,488/\$4,269-\$5,212 per month).

Delete: 2.0 FTE Planner I/II (Class 006020/21), Range 5210/5510 (\$3,261-\$3,982/\$3,788-\$4,624 per month).

Delete: 0.50 FTE Publications Assistant I/II (Class 007751/52), Range 4410/4520 (\$1,094-\$1,336/\$1,156-\$1,411 per month).

PUBLIC WORKS-SOLID WASTE (#8810)

Reclassify: 1.0 FTE Accountant I/II (Class 000014/15), Range 5210/5370 (\$3,261-\$3,982/\$3,532-\$4,312 per month) to Accountant III (Class 000016), Range 5560 (\$3,883-\$4,741 per month).

PUBLIC WORKS-FLOOD CONTROL (#8998)

Reclassify: 1.0 FTE Accountant I/II (Class 000014/15), Range 5210/5370 (\$3,261-\$3,982/\$3,532-\$4,312 per month) to Accountant III (Class 000016), Range 5560 (\$3,883-\$4,741 per month).

Reclassify: 1.0 FTE Accounting Assistant Senior (Class 000062), Range 4470 (\$2,255-\$2,753 per month) to Accounting Technician (Class 000157), Range 4770 (\$2,619-\$3,197 per month).

**Adopt one resolution effective September 16, 2002 :**

**B. ESTABLISH JOB CLASSIFICATION**

Forensic Pathologist (Class 003696), Range 7380 (\$11,751 per month).

**Alignment with Board Strategic Plan:**

The recommendation(s) are primarily aligned with Goal No. 3. A Strong, Professionally Managed County Organization.

**A. Executive Summary and Discussion:**

This action adds and deletes positions recommended by the County Administrator during the budget process and classified by the Human Resources Department. These positions are funded in the adopted budget.

**Mandates and Service Levels:**

No change.

**Fiscal and Facilities Impacts:**

The fiscal impact is identified in the adopted budget.

**B. Executive Summary and Discussion:**

The Sheriff's Department has been notified that the forensic pathology services it receives from a contact agency are no longer available. The Department requested that the Human Resources Department establish a Forensic Pathologist class to replace the contract services that had been provided. This recommendation would establish the classification with a salary of \$141,012 per year (Range 738, Step E). In a separate letter, the Sheriff's Department will request the addition of a Forensic Pathologist position.

**Mandates and Service Levels:**

No change.

**Fiscal and Facilities Impacts:**

There is no fiscal impact associated with the establishment or deletion of classifications.

**Special Instructions:**

Please send one copy of the approved resolution to Susan Kean, Human Resources Department.

CC: County Administrator  
Public Works  
Planning & Development  
Local SEIU 620  
UAPD  
ETA

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**RESOLUTION OF THE BOARD OF SUPERVISORS  
OF THE COUNTY OF SANTA BARBARA, STATE OF CALIFORNIA**

IN THE MATTER OF AMENDING RESOLUTION )  
NO. 02-234, AS AMENDED, BEING THE SALARY )  
RESOLUTION OF THE COUNTY OF SANTA BARBARA )

RESOLUTION NO. \_\_\_\_\_

WHEREAS, Salary Resolution No. 02-234 established a Classification Plan, and authorized Departmental Position Allocation effective June 24, 2002; and,

WHEREAS, this Board of Supervisors finds that there is good cause for amending said Resolution No. 02-234, as amended, in the manner provided in this Resolution;

NOW, THEREFORE, IT IS HEREBY RESOLVED, as follows:

1. Resolution No. 02-234, adopted by this Board on June 25, 2002, is hereby amended by amending that (those) portion(s) of Section(s) 2 to read as follows effective September 16, 2002:

**SECTION 2. Job Classification Table**

<u>JOB CLASS</u>	<u>TITLE</u>	<u>SALARY RANGE</u>	<u>LIMIT</u>	<u>RATE MIN/MAX</u>	<u>OT ELIGIBLE</u>
<u>Add:</u> 003696	FORENSIC PATHOLOGIST	7380	E	\$67.563	NO

2. Except as amended by this Resolution, Resolution No. 02-234 as amended, continues unchanged as in full force and effect.

PASSED AND ADOPTED by the Board of Supervisors of the County of Santa Barbara, State of California, this \_\_\_\_\_ day of \_\_\_\_\_, 2002, by the following vote:

AYES:

NOES:

ABSENT:

\_\_\_\_\_  
Chair, Board of Supervisors

ATTEST:  
MICHAEL F. BROWN  
CLERK OF THE BOARD

APPROVED AS TO FORM:  
STEPHEN SHANE STARK  
COUNTY COUNSEL  
NOVEMBER 1993  
9/3/02

By: \_\_\_\_\_ (SEAL)  
Deputy Clerk

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WHEREAS, this Board of Supervisors finds that there is good cause for amending said Resolution No. 02-234, as amended, in the manner provided in this Resolution;

NOW, THEREFORE, IT IS HEREBY RESOLVED, as follows:

1. Resolution No. 02-234, adopted by this Board on June 25, 2002, is hereby amended by amending that (those) portion(s) of Section(s) 4 to read as follows effective September 2, 2002:

**SECTION 4. Departmental Position Allocation**

**DEPARTMENT/BUDGET UNIT**

<u>ACTION/AFFECTED POSITION #</u>	<u>CLASS</u>	<u>P/T</u>	<u>NO. OF POSITIONS</u>	<u>TITLE</u>
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**PLANNING & DEVELOPMENT**

**BUILDING/SAFETY (#4020)**

Delete #6519	001701		002	OFFICE ASST II
Delete #7628	003765 003766		001	GRADING INSPECTOR I OR GRADING INSPECTOR II
Delete #2571	001205 001206 001207		013	BLDG ENGR INSPECTOR I OR BLDG ENGR INSPECTOR II OR BLDG ENGR INSPECTOR III
Delete #1633	006020 006021		004	PLANNER I OR PLANNER II

**FROM: PLANNING & DEVELOPMENT (#4390)**

**TO: PLANNING & DEVEL-BUILDING/SAFETY (#4020)**

#3088	003767		003	GRADING INSPECTOR SR
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**PLANNING & DEVELOPMENT (#4390)**

Delete #277	001339		000	BOARD ASSISTANT
Delete #4885	002171 002174		002	COMPUTER SYSTEMS SPEC I OR COMPUTER SYSTEMS SPEC II
Delete #1971, 2757	006020 006021		031	PLANNER I OR PLANNER II
Delete #7630	007751 007752	50%	000	PUBLICATIONS ASST I OR PUBLICATIONS ASST II

**PUBLIC WORKS**

**SOLID WASTE (#8810)**

Reclassify #4875 From:	000014 000015		000	ACCOUNTANT I OR ACCOUNTANT II
To:	000016		002	ACCOUNTANT III

**PUBLIC WORKS**

**FLOOD CONTROL (#8998)**

Reclassify #2386 From:	000014	000	ACCOUNTANT I OR
	000015		ACCOUNTANT II
To:	000016	001	ACCOUNTANT III
 Reclassify #4288 From:	 000062	 000	 ACCOUNTING ASST SR
To:	000157	001	ACCOUNTING TECHNICIAN

2. Except as amended by this Resolution, Resolution No. 02-234 as amended, continues unchanged as in full force and effect.

PASSED AND ADOPTED by the Board of Supervisors of the County of Santa Barbara, State of California, this \_\_\_\_\_ day of \_\_\_\_\_, 2002, by the following vote:

AYES:

NOES:

ABSENT:

\_\_\_\_\_  
Chair, Board of Supervisors

ATTEST:  
MICHAEL F. BROWN  
CLERK OF THE BOARD

APPROVED AS TO FORM:  
STEPHEN SHANE STARK  
COUNTY COUNSEL  
NOVEMBER 1993  
9/3/02

By: \_\_\_\_\_ (SEAL)  
Deputy Clerk