



BOARD OF SUPERVISORS
AGENDA LETTER

Agenda Number:

Clerk of the Board of Supervisors
105 E. Anapamu Street, Suite 407
Santa Barbara, CA 93101
(805) 568-2240

Department Name: Public Health
Department No.: 041
For Agenda Of: November 19, 2019
Placement: Administrative
Estimated Time:
Continued Item: No
If Yes, date from:
Vote Required: Majority

TO: Board of Supervisors
FROM: Department Van Do-Reynoso, MPH, PhD, Director
Director(s) Public Health Department
Contact Info: Joy Kane, Senior Epidemiologist, 805-681-5304
SUBJECT: California Healthy Kids Data Use Agreement for Health Officer

County Counsel Concurrence

As to form: Yes

Other Concurrence: Risk Management

As to form: Yes

Auditor-Controller Concurrence

As to form: Yes

Recommended Actions:

That the Board of Supervisors consider recommendations as follows:

- a) Approve and authorize the Public Health Department Director, or designee, to execute the California Department of Education (CDE) and Cal-School Climate Health and Learning Application Agreement and Pledge of Confidentiality to receive data from WestEd/CDE for California Healthy Kids (CHKS) for the years 2010 through 2018 for the use by the Epidemiology Unit to evaluate local youth health issues through analysis of self-reported data in Santa Barbara County with an initial cost not exceed \$6,500;
- b) Approve and authorize the Public Health Department Director, or designee, to request additional data sets and to execute additional data use agreements and required documentation through December 31, 2025 for the same purpose with a \$1,500 cost assessed every other year upon concurrence by County Counsel and the Auditor-Controller; and
- c) Determine that the activity is not a "Project" subject to California Environmental Quality Act (CEQA) review per CEQA Guideline Section 15378(b)(5), since the activity is an organizational or administrative activity of government that will not result in direct or indirect physical changes in the environment.

Summary Text:

This item is on the Agenda to approve the Public Health Department's Director to enter into an agreement with the California Department of Education and California School Climate Health &

Learning to gain access to students’ self-reported data from WestEd/CDE for use by the Epidemiology Unit as outlined in the Request for Data Set (Attachment A). The Epidemiology Unit will be required to follow the WestEd’s Application Agreement and Pledge of Confidentiality.

Background:

By entering into this agreement, the Public Health Department’s Epidemiology Unit will be able to analyze youth health and behavior trends in Santa Barbara County. The Epidemiology unit will compare youth health status of Santa Barbara County to the State of California. This will allow for better understanding of local youth health issues.

Performance Measure:

N/A

Fiscal and Facilities Impacts:

Budgeted: No

Fiscal Analysis:

For current year, there is a one-time purchase fee of \$6,500. After, the on-going amount of \$1,500 is assessed every other year. The funding for these charges will be from fees collected from birth and death certificates. The State determines the birth and death certificate fees and directs how the fee is to be distributed and used. The portion that the Public Health Department retains can be used for “Improvement in the collection and analysis health-related birth and death certificate information, and other community health data collection and analysis, as appropriate.”

No budget revision is necessary at this time.

<u>Funding Sources</u>	<u>Current FY Cost:</u>	<u>On-Going Every Other Year</u>	<u>Total One-Time Project Cost</u>
General Fund			
State		\$ -	
Federal		\$ -	
Fees	\$ 6,500.00	\$ 1,500.00	\$ -
Other:			
Total		\$ 1,500.00	\$ -

Key Contract Risks:

Information Technology (IT) has ensured data will be stored securely and in accordance with the requirements outlined by the Pledge of Confidentiality. There are multiple policies, procedures, and training in place to minimize the risk of a breach. However, should a breach of information occur, the County must indemnify California Department of Education and WestEd.

Staffing Impacts:

Legal Positions:

0

FTEs:

0

There are no staffing impacts.

Special Instructions:

Please email phdcu@sbcphd.org when available for pickup.

Attachments:

A. California Department of Education and WestEd Request for Dataset & MOU

Authored by:

Joy Kane, MPH